

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON MONDAY 24th MAY 2021 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (6.00pm): No public present

MEETING OPENED: 6.15pm

1. COMMITTEE (21/09)

- 1.1 The appointment of Chairman and Vice Chairman – Mr Young proposed and Mr Blackwell seconded Councillor Inglis as Chairman and Mr Blackwell proposed and Councillor Inglis seconded Mr Young as Vice Chairman.

2. WELCOME REMARKS BY THE CHAIRMAN (21/10)

- 2.1 Chairman Councillor Brian Inglis welcomed members to the meeting and thanked them for their attendance. Those in attendance: Mr Young, Mr Blackwell, Mrs Neale (Assistant Clerk).

3. APOLOGIES FOR ABSENCE & REASONS GIVEN (21/11)

- 3.1 Mr Milne, Mr Wise, Councillor Lees.

4. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (21/12)

- 4.1 There were none.

5. APPROVAL OF MINUTES (21/13)

- 5.1 The minutes of the Pavilion Committee meeting on 26th April 2021, having been proposed by Mr Young seconded by Councillor Inglis, were agreed to be a true and accurate record and were passed by the Committee.

6. CLERK'S REPORT (21/14)

- 6.1 The Assistant Clerk updated on actions from last meeting.
Regarding the washing machine, this was put into the Pavilion by the Senior team so that their kit does not have to be taken back to one individual's home to be washed. This was proposed and agreed to on the basis that the simple action will significantly reduce the risk of Covid 19 cross contamination to various people (players, launderer).
The Assistant Clerk is currently in the process of obtaining quotes from Veolia and Better Waste for the waste removal from the Pavilion due to the fact of being let down a number of times by Biffa.
Action: Assistant Clerk to feedback quotes at next meeting and also obtain a quote from SKDC.
The committee are still awaiting a final response from the Bingham Cricket Club regarding their contract. **Actions: Assistant Clerk to contact Bingham Cricket Club for finalisation of contract.**
Weekly drain flush – new task to be undertaken weekly by the Caretaker to prevent unpleasant odours.
Action: Mr Young to prepare a sheet to add to the weekly check file. Assistant Clerk to ask Caretaker to add this task to weekly checks.

7. USER GROUPS' REPORTS (21/15)

- 7.1 Councillor Inglis gave an update on the unauthorised dig. No further action.
7.2 The Assistant Clerk has booked Whites Recycling to empty the Cess Pit on Tuesday 25th May.

7.3 Review of Maintenance Plan

Mr Young gave a review of the maintenance plan. A question was raised about WiFi this is available and currently being paid for by the Football Club.

A discussion was held around the possibility of setting the boilers remotely so that times can be set when hot water is needed. Currently both tanks are being heated when hot water is only need in part of the building mainly the kitchen and toilets. To implement this control will require a working WiFi link.

Action: Mr Blackwell and Councillor Inglis to meet to look at options and report back to next meeting.

Assistant Clerk to contact Mussons to enquire if an Annual Water Heater Flush Down is included in their annual inspection.

The maintenance budget was reviewed and all works agreed have been or will be carried out as stated. Most of the maintenance and compliance work is carried out during the summer holidays when the Pavilion is not in use by the Pre School.

A quote has been received for £2,280.00 for the work to the Hip tiles this was include in the budget. All in agreement for the work to be carried out during the summer holidays.

The Low fields are due for weed spraying to include dug outs.

Assistant Clerk to contact JMG to arrange.

7.4 Review of Minor works and defect spreadsheet.

Richard Summerfield has provided a quote of £750 to complete work on Patio Slabs, Fencing and Gas Inlet Cover. Councillor Inglis proposed and Mr Young seconded.

SAFETY and MAINTENANCE INSPECTION - A Safety and maintenance Inspection was carried out of the Pavilion and Low Field and the following work was identified:

Significant Maintenance:

Look at replacement water heating system. **Action: Mr Blackwell and Councillor Inglis to meet to look at options and report back to next meeting.**

Extend bottom car park, level out and fill with chippings and roll. **Action: Assistant Clerk to contact McBride.**

New Fencing and re paint. **Action: Councillor Inglis to obtain quote from Pete Baker.**

Minor Works:

Strip light in the storeroom has become loose. **Action Assistant Clerk to contact ISE.**

Memorial Bench rub down and re stain and an additional plaque in memory of Chris O'Connor.

Action: Councillor Inglis to obtain quote from Martin Devonshire.

Rub down and repaint metal fencing around Pitch. **Action: Assistant clerk to ask if this is something the Payback group could do.**

Dug outs – re paint inside walls, rub down and stain benches and woodwork, fill part area with self levelling compound, rub down bench legs and re paint. **Action: Councillor Inglis to obtain quote from Richard Summerfield.**

Require 4 x 1 ton bags of granite chips for top car park and red house footpath. **Action: Councillor Inglis to arrange purchase and work to be carried out by Payback team.**

8. FINANCE REPORT (21/16)

8.1 The committee considered work for possible funding from the parish Council these included.

- Extend bottom car park, level out and fill with chippings and roll.
- Additional funds for new Kitchen, £2,000.00 already in budget.
- Look at replacement water heating system as mentioned above.

Income – it was noted that the Bridge Club intend to return to the Pavilion on Monday evenings commencing 6th September, 6.30-10.30 at £45.90 per session.

9. DATE OF NEXT MEETING (21/17)

9.1 Monday 28th June 2021 6pm at The Pavilion. **The Chairman closed the meeting at 8.00pm**