

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON THURSDAY 25TH JUNE 2020, VIA ZOOM VIDEO CONFERENCE

PUBLIC FORUM (7.00pm):

Mr Paul Maylard-Mason joined the meeting and updated the committee on the current situation with the cricket club. The club met for the first time on Monday evening with a good turn out from members from last year aged between 7-12. Going forward they will continue with Monday sessions.

The cricket club have also offered the pavilion a sanitizer station, the committee thanked Mr Maylard-Mason and would be very pleased to accept the offer. Mr Maylard-Mason to arrange delivery of the unit. Mr Young to also get a quote for an additional station for the Football club.

MEETING OPENED: 7.15pm

1. WELCOME REMARKS BY THE CHAIRMAN (20/017)

- 1.1 Vice Chairman Councillor Brian Inglis welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillor Blackwell, Mr Milne, Mr Young and Mrs L Neale (Assistant Clerk), Councillor Cupit also joined the meeting.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (20/018)

- 2.1 No apologies. Chairman Councillor Richard Cross has decided to leave the committee.
Action: Assistant Clerk to write to Councillor Cross to thank him for his time and effort on the committee.
- 2.2 Due to Councillor Cross leaving the committee we will now need to elect a new Chairman. Following this evening's meeting the committee includes: Vice Chairman and Council representative Councillor Brian Inglis, Football Club representatives Mr John Young and Mr Trevor Milne, Cricket Club representative Mr Paul Maylard-Mason and Parish representative Mr Andy Blackwell. The committee would welcome another representative from the Parish Council, Cricket Club and Parish, nominations at the July meeting.
- 2.3 Mr Paul Maylard-Mason was co-opted onto the committee to represent the Barrowby Juniors Cricket Club, Proposed by Councillor Inglis and seconded by Mr Milne
Action: Assistant Clerk to forward acceptance forms to Mr Maylard-Mason

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (20/020)

- 3.1 There were none.

4. APPROVAL OF MINUTES (20/021)

- 4.1 The Clerk's minutes of the Pavilion Committee meeting on 27th May 2020, having been proposed by Mr Young seconded by Mr Milne, were agreed to be a true and accurate record and were passed by the Committee.
- 4.2 Matters Arising
Assistant Clerk to chase Startright for a date when they will collect all their belongings from the pavilion and return all keys, also to check with Clerk that they have paid all outstanding invoices. It was proposed that the two empty cupboards be shared between the Football Club and Cricket Club

and the pre-school continue to use Room 4.

Action: Assistant Clerk to inform Mr Young when keys have been returned and himself and Mr Milne will have a review of storage.

5. CLERK'S REPORT (20/022)

- 5.1 The Assistant Clerk and Mr Young updated on the Shutters. A discussion was held around the three quotes that had been received for annual maintenance. Mr Young proposed and Mr Milne seconded that Mr Young would arrange a free visit from Emmerson Doors to do a site survey. Based on the results of the survey if Emmerson are not able to carry out the maintenance and repairs to the required standard Mr Young proposed and Mr Milne seconded that we use Charter Global for one year. **Actions: Assistant Clerk to find out how much we have spent on the shutters over the past few years. Mr Young to arrange visit with Emmerson Doors**
- 5.2 The Assistant Clerk shared two quotes for new front door.
Action: Assistant Clerk to obtain third quote from Mr Nic Barker.
- 5.3 A discussion was held around the locking of the gate. Recently there have been a number of cars being locked in which has taken time from Parish Council employees to let them out.
Actions: Key safe code to be changed. Councillor Inglis to put up extra signs. Assistant Clerk to advise any callers that they will need to collect their car the following day.
- 5.4 Correspondence regarding dog notice, no further action - Assistant Clerk to reply to Mr Chapman

6. USER GROUPS' REPORTS (20/2023)

- 6.1 The proposal for the new base and container has been put on the agenda for the Parish Council meeting on 13th July. The pavilion committee are looking for the support in principle from the Parish Council and will then arrange to meet with local residents prior to the Parish Council applying for planning permission. Consultation meetings with local residents should be recorded and points all noted for and against. **Action: Assistant Clerk to ask the Clerk to re-circulate details to Parish Council members before Parish Council meeting.**
- 6.2 Quotes have been received for weed spraying the Low fields. Mr Young proposed and Mr Milne seconded that we use JMG. Mr Milne will manage the work. Mr Blackwell to look at COSHH sheet of product that will be used prior to the work and the signs to be put up advising of spraying. Also pre-school to be informed so they can take the appropriate action on the day of spraying. This will also need to be taken to the Parish Council with chemical details.
Actions: Mr Blackwell to look at COSHH sheet, Assistant Clerk to ask Clerk to add to Parish Council agenda.
- 6.3 A discussion was held around the re-opening of the Pavilion and facilities. Assistant Clerk to work with Mr Young and Clerk to follow all government guidelines. Would like to set up a Pavilion Covid 19 working group to include Parish Council, Football Club, Cricket Club, Pre School and Bridge Club.
Action: Assistant Clerk and Mr Young to set up working group.
- 6.4 The committee looked at the maintenance plan and records. Assistant Clerk to continue to update records and produce a new timetable for continued use. We will continue to use the Community Payback team and will provide a quarterly task list to include hedges and boundaries.
Action: Assistant Clerk to obtain quotes (one from John Mason) for decorating. Three sections, Function Room and Store (every three years), Kitchen, Toilets and corridor (every year) and Changing rooms as required).

7. DATE OF NEXT MEETING (20/024)

- 7.1 Tuesday 28th July 2020 @ 7pm
The Chairman closed the meeting at 21.15pm.