

# BARROWBY PARISH COUNCIL

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## MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 27TH MAY 2020 VIA ZOOM VIDEO CONFERENCE

### PUBLIC FORUM (7.00pm):

No members of the public present

### MEETING OPENED: 7.15pm

#### 1. WELCOME REMARKS BY THE CHAIRMAN (20/009)

- 1.1 Chairman Councillor Richard Cross welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillor Blackwell, Councillor Inglis, Mr Milne, Mr Young and Mrs L Neale (Assistant Clerk).

#### 2. APOLOGIES FOR ABSENCE & REASONS GIVEN (20/010)

- 2.1 No apologies. Both Mr John Wise and Mr Steve Hynard have decided to leave the committee.  
**Action: Assistant Clerk to write to them both thanking them for their time and effort on the committee.**

#### 3. CO-OPTION OF MR JOHN YOUNG TO THE COMMITTEE (20/011)

- 3.1 Mr John Young was co-opted onto the committee. Proposed by Councillor Inglis and seconded by Mr Milne

#### 4. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (20/012)

- 4.1 There were none.

#### 5. APPROVAL OF MINUTES (20/013)

- 5.1 The Clerk's minutes of the Pavilion Committee meeting on 29th January 2020, having been proposed by Councillor Inglis seconded by Mr Milne, were agreed to be a true and accurate record and were passed by the Committee.

#### 6. CLERK'S REPORT (20/014)

- 6.1 The Clerk updated on the Shutters. Security Gates and Doors attended the pavilion. Mr Milne gave an update. Mr Young had also obtained a quote from Emmerson. A discussion was held and moving forward the committee proposed a routine annual maintenance visit and call out option.  
**Action: The Assistant Clerk to obtain quote from Security Gates and Doors for above. Mr Young to obtain specification and forward to Assistant Clerk. Mr Young will also contact shutter supplier for possible maintenance programme.**
- 6.2 The Assistant Clerk reported that Mr Barker had completed the channelling work. Work involving wooden posts see point 7.2.
- 6.3 The Assistant Clerk shared artwork for the replacement roadside sign. Mr Young supplied football badge that will be added to sign.  
**Action: The Assistant Clerk to follow up with new artwork, insurance and erection of sign.**

- 6.4 Depending on final government guidelines Pre School are intending to start back on Monday 1st June. We will continue to supply standard cleaning but any further requirement for deep cleaning and hand sanitisation must be implemented and the responsibility of Pre School. As the water has been turned off for a period of time this will need checking. As pre school will be the only organisation using the pavilion 1st June to 1st August at least, we will review again at the end of July.  
**Action: Assistant Clerk to write to pre school regarding their responsibilities. Assistant Clerk to contact Mussons for advise on water and any requirements needed for start up of the pavilion.**
- 6.5 A request had been received for an exercise boot camp to be held on the Low Fields.  
**Action: Assistant Clerk to ask if they have appropriate insurance, if they are charging a fee and if pavilion facilities are needed.**
- 6.6 Biffa bins at the Pavilion. The extra rubbish has come from village litter picking. No further action required.

## **7. USER GROUPS' REPORTS (20/2015)**

- 7.1 The committee has received a quote for a base and a new container at the pavilion. Mr Blackwood proposed and Mr Young seconded that this be taken to the Parish Council for consideration.  
**Action: Assistant Clerk to have this item added to parish Council agenda.**
- 7.2 A discussion was held around the development of the car park. It was proposed by Mr Blackwood and seconded by Councillor Inglis that we keep the current car park space and continue with the work from Mr Barker to install the new posts.  
**Action: Assistant Clerk to inform Mr Barker.**
- 7.3 A maintenance programme was discussed.  
**Actions: Mr Young to circulate maintenance programme that has been used in previous years. Assistant Clerk to liaise with Clerk to fill in where possible and then committee will review plan.**
- 7.4 Football information sign. Mr Young gave a review of the football respect sign. It was agreed that one will be put on the pavilion and a seconded one purchased by the football club to be put on the gate near the bins.  
**Action: Mr Young to action.**

## **8. DATE OF NEXT MEETING (20/016)**

- 8.1 Thursday 25th June 2020 @ 7pm

**The Chairman closed the meeting at 20.30pm.**