

# BARROWBY PARISH COUNCIL

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## BARROWBY PARISH COUNCIL BURIAL GROUND COMMITTEE MEETING

Dear Councillor

I hereby give you notice that the BARROWBY PARISH COUNCIL BURIAL GROUND COMMITTEE MEETING will be held at the Reading Room, Barrowby on Tuesday 9<sup>th</sup> April 2024 at **1.30pm**. All members of the Parish Council Burial Committee are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Signed:



Clerk to the Council.

Date: Wednesday 3<sup>rd</sup> April 2024

**1. WELCOME REMARKS BY THE CHAIRMAN**

**2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN**

**3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATIONS IN ACCORDANCE WITH THE LOCALISM ACT 2011**

- 3.1 To receive declarations of Members' interests in relation to agenda items.

**4. APPROVAL OF MINUTES**

- 4.1 To resolve to accept the minutes of the Burial Ground Committee Meeting held on 6<sup>th</sup> February 2024.  
4.2 To note that the actions have been completed.

**5. BURIAL GROUND MATTERS ARISING**

- 5.1 To receive an update on Burial Ground activity since the last meeting.  
5.2 To receive an update on unauthorised ornaments and objects on plots and next action.  
5.3 To consider and agree what grounds maintenance is required.  
5.4 To agree whether or not to continue the practice of a Committee member or Clerk witnessing a burial.  
5.5 To resolve to approve to either update or remove the sign on the left-hand side of the entrance to the Burial Ground as it is out of date regarding the Clerk's contact email address.  
5.6 To note the contents of the letter dated 26<sup>th</sup> February 2024 from Chattertons Solicitors regarding the estate of a deceased resident.  
5.7 To note the damage done to a headstone by the grass contractors and resolve to approve authorisation for the repairs and to reimburse/pay the costs.

**6. FINANCES**

- 6.1 To review the finances of the Burial Ground.  
6.2 To review the Burial Ground fees.  
6.3 To retrospectively approve the turfing of 4 plots in April as previously agreed.

**7. BURIAL GROUND TRAINING**

- 7.1 To resolve to approve who will attend the ICCM Cemetery Management and Compliance online training course at a cost of £135.00.

## **8. BURIAL GROUND POLICIES**

- 8.1 To review and update the Burial Ground Policy and consider:
- adding a new section on double depth graves and exploratory dig before a second burial.
  - amending the wording regarding permits to enter the Burial Ground.
- 8.2 To review and update the Memorial Bench Policy

## **9. NEXT MEETING**

- 9.1 TBC.