

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
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MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 31ST JULY 2019 AT THE SPORTS PAVILION, BARROWBY

PUBLIC FORUM (7.00pm):

Two members of the public were in attendance to discuss the potential of a Family Fun Run in aid of local organisations and charity. Their request was for the use of the Pavilion as a start/end venue for the event as well as somewhere to serve refreshments and for competitors use the toilet. The provisional date for the event is 17th May 2020 and the Pavilion would be needed from 7.00am for the whole day.

Members agreed to the usage of the Pavilion as requested on 17th May and advised that appropriate insurance for the event would be needed.

Action: The Clerk to contact the cricket and football clubs to advise them that this date is now blocked out.

Members walked about the facility to review items identified at the April meeting and noted that:

- There is a light not working in the kitchen.
Action: The Clerk to arrange an electrician to replace the starter.
- There is out of date alcohol in the football team store cupboard.
Action: The Clerk to write to the football club asking for it to be removed by the end of August.
- The insurance certificate is out of date.
Action: The Clerk to replace with the new certificate.

MEETING OPENED: 7.15pm

1. WELCOME REMARKS BY THE CHAIRMAN (19/001)

- 1.1 The Chairman, Councillor Cross welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillor Inglis, Mr Wise, Mr Milne, and Mrs R Heyward (Clerk).

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (19/002)

- 2.1 Apologies were received from Councillor Blackwell, Mr Harper & Mr Hynard.

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (19/003)

- 3.1 It was agreed that members with an interest in any particular item on the agenda should declare it during the meeting and whilst they would be able to partake in discussions, they would not be able to vote on said item.
Councillor Cross declared an interest the fun run supporting Barrowby Open Door as his wife is secretary of this organisation.

4. APPROVAL OF MINUTES (19/004)

- 4.1 The Clerk's notes of the Pavilion Committee meeting on 17th April 2019, having been proposed by Councillor Inglis and seconded by Mr Wise, were agreed to be a true and accurate record and were passed by resolution of the Committee. Those members of the Committee who were not present at the meeting abstained from the vote. The minutes were duly signed and dated by the Chairman.

5. CLERK'S REPORT (19/005)

- 5.1 Members noted the Clerk's Report detailing actions taken since the April meeting.
- 5.2 It was agreed that Mr Harper would remain on the Committee as a village representative also in

charge of bookings. This was proposed by Mr Milne and second by Mr Wise.

Action: The Clerk to write to Mr Harper.

- 5.3 The Clerk reported having met with Mr Barker, of Mitsi Landscapes, who reports he is still able to replace the wooden posts and would like to complete this job at the same time as the channelling if awarded the contract.
- 5.4 Members discussed and approved a revised quote from Mitsi Landscapes to install channelling along a length of the building outside the main door at a cost of £862.68 and also along a length on the patio side of the building for a further £862.68.
Action: The Clerk to inform Nic Barker that he has been awarded the contract and ask that he completes this and replaces the wooden posts before the end of the school holidays if possible.
- It was noted that the main door is still in disrepair and that a quote for the replacement of the door should be sought for the next meeting.
- 5.5 The Clerk reported having received positive correspondence from the insurers confirming that provisionally, the cost of replacing the roadside sign would be covered. There appeared to be some confusion regarding the quote from Viking which the Clerk had now clarified.
Action: The Clerk to keep chasing.
- 5.6 There was no update from Mr Hynard regarding the spraying of the field.
- 5.7 Members agreed to replace/repair the main door bell which is broken.
Action: The Clerk to ask ISE to do this.
- 5.8 Members discussed the chippings for the car park and footpath and agreed that three bags would be needed.
Action: Mr Milne check most recent pricing and let Clerk know.
Action: The Clerk to liaise with Councillor Lees regarding the availability of the Community Payback team.
- 5.9 Members considered engaging with Community Payback on projects around Lowfields and agreed they are happy for the work to continue providing the team are well supervised. The following future projects were suggested:
- Spreading the afore mentioned chippings.
 - Maintaining the grass between the football pitches and cricket field.
 - Painting the dugouts.
- Action: Mr Milne to source paint for the dugouts.**
Action: The Clerk to feedback to Councillor Lees and the Community Payback team.
- 5.10 Members considered engaging a contractor to trim the hedges around the Lowfields in Autumn and agreed this could be done by the Community Payback team providing they have the correct equipment.
Action: The Clerk to pursue with Community Payback.
- 5.11 Members discussed and approved a request to plant blue bells in an area in the top left hand corner of the sports field. It was proposed that the Community Payback team could plant the bulbs.
Action: Councillor Inglis to contact Mr Chapman regarding bulbs.
Action: The Clerk to pursue with Community Payback.
- 5.12 Members considered the potential use of S106 monies to enhance the Lowfields/Pavilion. Potential projects included a MUGA and an outdoor adult gym.
Action: Councillor Cross to research further additional funding opportunities for a MUGA.
Action: The Clerk to ask Councillor Cupit/SKDC for any further information regarding the funding.

5.13 The request to host a fun run was discussed as part of the public forum.

6. USER GROUPS' REPORTS (19/006)

6.1 Members noted that Startright had given notice of termination of their morning session from 22nd July 2019.

6.2 Members discussed the security of the pre-school outside area and were in agreement for pre-school to padlock the gates and display signage as advised by their insurers. It was also agreed that the Caretakers should include this area on their fortnightly rounds of health and safety play area checks.

Action: The Clerk to correspond agreements to pre-school.

Action: The Clerk to arrange health and safety checks with the Caretakers.

6.3 Members noted that Barrowby Pre School will be holiday 6 x Wednesday morning sessions during the Summer holidays.

6.4 Members noted that G&SK Bridge Club will be hosting their home league matches on some Wednesday nights in the Pavilion from Sept (dates to be confirmed.)

Action: The Clerk to confirm GYFL Wednesday night bookings with Dave Pearce (Chairman).

6.5 The Clerk presented feedback gathered from Caretakers feedback regarding how hirers can affect cleaning duties.

Action: The Clerk to write to Cricket and Football Clubs asking for up to date details of fixtures plus any other usage. The Clerk to include a reminder that football boots and spikes should not be worn in the main meeting room at that all players are asked to use the player's entrance.

It was again noted that the gate is repeatedly left open. Members were informed of a parishioner who will often lock the gate if left open.

Action: The Clerk to arrange for the parishioner to be thanked.

6.6 It was noted that no equipment belonging to Barrowby Cricket Club remains in the store.

6.7 There was no update on Bingham Cricket Club or Barrowby Juniors Cricket Club.

7. FINANCE REPORT (19/007)

7.1 Members noted the Pavilion income received to July 2019.

It was noted that whilst there will be additional income from bridge bookings, there will be less from Startright.

7.2 Members noted the Pavilion expenditure to July 2019.

It was noted that notable expenses to be incurred in the near future include the replacement of the wooden posts and channelling and potentially the replacement of the front door.

Action: T Milne to get an initial quote for the replacement of the main door.

7.3 Members reviewed the budget monitoring spreadsheet to end of June 2019.

8. DATE OF NEXT MEETING (18/035)

8.1 23rd October 2019 (provisional)

The Chairman closed the meeting at 20.25pm.