

# BARROWBY PARISH COUNCIL

Mrs L Neale, Assistant Clerk  
Field Cottage, Wycomb, Melton Mowbray, Leics, LE14 4QG  
Email: lisa.barrowby@gmail.com

## MINUTES OF THE BARROWBY PAVILION COMMITTEE MEETING HELD ON WEDNESDAY 30<sup>TH</sup> OCTOBER 2019 AT THE SPORTS PAVILION, BARROWBY

### PUBLIC FORUM (7.00pm):

One members of the public was in attendance and commented that she was pleased with how the pavilion was being managed. Just a few issues on the state of the toilets at times and the carpet. Actions to follow in section 6.

Members walked about the facility for review, nothing to note.

### MEETING OPENED: 7.15pm

#### 1. WELCOME REMARKS BY THE CHAIRMAN (19/009)

- 1.1 The Chairman, Councillor Cross welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillor Blackwell, Mr Wise, Mr Milne, and Mrs L Neale (Assistant Clerk).

#### 2. APOLOGIES FOR ABSENCE & REASONS GIVEN (19/010)

- 2.1 Apologies were received from Councillor Inglis, Mr Harper & Mr Hynard.  
Mr Steve Harper has decided to resign from the committee and has wished the committee all the best.

#### 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (19/011)

- 3.1 It was agreed that members with an interest in any particular item on the agenda should declare it during the meeting and whilst they would be able to partake in discussions, they would not be able to vote on said item.  
Nothing to declare.

#### 4. APPROVAL OF MINUTES (19/012)

- 4.1 The Clerk's minutes of the Pavilion Committee meeting on 31<sup>st</sup> July 2019, having been proposed by Mr Milne and seconded by Mr Wise, were agreed to be a true and accurate record and were passed by the Committee. The minutes were duly signed and dated by the Chairman.

#### 5. CLERK'S REPORT (19/013)

- 5.1 Members noted the Clerk's Report detailing actions taken since the July meeting.
- 5.2 The Clerk updated on the Shutters. Security Gates and Doors have attended the shutters. The Scoreboard shutters are fixed, the two broken shutters on the window and one on the French doors on the lounge could not be fixed on this visit they need more attention. **Action: The Assistant Clerk to follow this up.**
- 5.3 The Assistant Clerk reported she had contacted Mr Barker for an update on outstanding work including the channelling and wooden posts. Mr Barker has been unable to complete this work at present.  
**Action: Assistant Clerk to contact Mr Barker to confirm he still wants this work and that it should be completed by the end of the year.**
- 5.4 The Assistant Clerk reported having received positive correspondence from the insurers confirming

that the cost of replacing the roadside sign would be covered. Two quotes were received one for the use of aluminium and one for aluminium composite, it was agreed to go with the former.

**Action: The Assistant Clerk to follow up with art work.**

- 5.5 Councillor Cross gave an update on working with Community Payback on projects around the pavilion this will include:

- Spreading of chippings.
- Trimming hedges.
- Re seeding goal mouth.
- Painting railings
- Painting the dugouts.

**Action: Councillor Cross to meet up with Councillor Less and Councillor Cupit and follow up with the Community Payback team.**

- 5.6 Update on use of Section 106 monies, Deferred.

**Action: No further action.**

- 5.7 Members discussed the chippings for the car park and footpath and agreed that three bags would be needed.

**Action: Mr Milne to source chippings.**

**Action: Councillor Cross to liaise with Community payback team re spreading.**

- 5.8 Mr Milne has obtained a quote for the main door from Avanti for £1,845.70 plus VAT.

**Action: Assistant Clerk to obtain two further quotes one from Belvoir Windows and one other.**

- 5.9 The fun run due to happen on May 17<sup>th</sup> 2020 has now been cancelled.

## **6. USER GROUPS' REPORTS (19/014)**

- 6.1 Update on broken drawer in kitchen, now fixed.

- 6.2 Also discussed in the open session the Assistant Clerk updated on concerns over the state of the carpet and toilets.

**Action: Assistant Clerk to ask Caretaker to check when opening pavilion on a Monday and Tuesday evening.**

- 6.3 A discussion was held regarding a diary system but it was felt as we only have regular users this is not necessary.

- 6.4 The Assistant Clerk gave an update on the pre school equipment. A form has been completed and will be passed to the caretakers to include in their fortnightly rounds of health and safety play area checks.

**Action: The Assistant Clerk to pass form to Caretakers. Also to email Football Club to remind Juniors not to climb on the pre school equipment.**

- 6.5 Following correspondence from the Bridge club the Assistant Clerk confirmed that the heating has now been programmed for the Wednesday evening sessions. A discussion was held around having Hive heating available.

**Action: Assistant Clerk to obtain a quote for putting Wifi router and Broadband into the pavilion.**

- 6.6 Football tournament to be held on 17<sup>th</sup> November. Concerns around parking, stewards will be in car park and also possibility of putting out cones.

**Action: Councillor Blackwell**

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**Action: Meeting on 18<sup>th</sup> December**

- 6.7 Footpath lights?  
**Action: To be put on next agenda.**

**7. FINANCE REPORT (19/015)**

- 7.1 Members noted the Pavilion income received to October 2019.

- 7.2 Members noted the Pavilion expenditure to October 2019.

It was noted that the cost of Waste Disposal has significantly increased.

**Action: Assistant Clerk to investigate.**

- 7.3 Members reviewed the budget monitoring spreadsheet to end of September 2019.

**8. DATE OF NEXT MEETING (19/016)**

- 8.1 29<sup>th</sup> January 2020

**The Chairman closed the meeting at 20.15pm.**