

# BARROWBY PARISH COUNCIL

Minutes of the Barrowby Parish Council Meeting held on Monday 10 March 2025

at the Reading Room, Church Street, Barrowby at 6:50pm

PUBLIC FORUM (6.45pm): No members of the public present wished to make representations so it was agreed to bring the start of the meeting forward and if a member of the public arrived, then Standing Orders could be suspended.

## **Councillors in attendance:**

Rorie Beswick-Parsons  
Pam Bosworth (arrived at 7pm)  
Paul Brown  
Nigel Eaton (Chairman)  
Jo Footitt  
David Joseph  
Anna McConnell-Good  
Hugh Staunton  
Mark Whittington

## **Officers in attendance:**

Julie Moss (Responsible Financial Officer)  
Sharon Pyke (Locum Parish Clerk)

## **District and County Councillors:**

Pam Bosworth  
Robert Leadenham  
Mark Whittington

**Members of the Public:** 4 including the representative from Taylor Wimpey

### **1. WELCOME (24/143)**

Councillor Eaton welcomed members to the meeting and members of the public

### **2. APOLOGIES (24/144)**

Councillor Lees had sent his apologies

### **3. DECLARATIONS OF INTEREST (24/145)**

- a) Councillor Eaton declared a personal interest in agenda item 16 – Events Team as his wife is a member and declared a pecuniary interest at the start of agenda item 13a – the planning application relating to the Pennine Way Bridge
- b) No dispensations were request

### **4. LOW ROAD HOUSING DEVELOPMENT (24/146)**

The Chairman invited Eliot Holmes, a Technical Director from Taylor Wimpey to update the Council on site progress. Mr Holmes presentation slides would be made available. A section 73 planning application would be submitted to SKDC to reflect Taylor Wimpey's house types rather than Allison's and would include a small change to the road layout. The Chairman asked the clerk to send a copy of the draft neighbourhood plan to Mr

Holmes. Taylor Wimpey is looking to break ground in the autumn time, following the conclusion of the archaeologists' work on site and road junction improvements. It was forecast that the first plots would be available in spring 2026 with circa 50 plots being released a year with the conclusion of the housing building phase completed in 2030.

It was confirmed that inclusive/accessible self-weighted exercise equipment would form a trim trail rather than play park equipment, as there is play equipment provision nearby which covers from infants through to 12-year-olds. Amenity land to the west of the site was discussed because of its close proximity to the neighbouring Scout Hut. The pre-school group operates out of the Sports Pavilion which is not ideal. Current high-level thinking is whether a dual-purpose building could be constructed on the amenity and scout hut land to create a dual-purpose building for the Scouts and the pre-school which would result in increased building use without interference to either group. Leaving the Sports Pavilion dedicated to sport. The Scouts have been approached, and they in turn will discuss the merits of the outline suggestion with the Scout Association who own the Scout Hut. Mr Holmes confirmed that £250K via a section 106 agreement was already in place. The Chairman observed that there were potential construction economies with Taylor Wimpey being on-site to build a community dual-purpose building. In turn, the Council may be in a position to commit funding in support of growing community aspirations. This development would also result in an additional 350 houses contributing to the precept. Mr Holmes asked for a rough/early specification of the proposed building facilities.

The discussions also covered the layout of the walkways and cycleways including lighting and safety along Low Road and Dysart Road with a desire to move out the 30mph boundary to the bridge. Enquiries were made regarding the biodiversity of the landscaping and species being used. It was noted that low rooted plants/trees were a requirement because of the adjacent gas pipe. The attenuation pond and maintenance of the site would be managed by a 3<sup>rd</sup> party. Mr Holmes said he would check within the travel plan that bus pass provision for residents was offered. Mr Holmes enquired whether there had been any progress with street names. The Clerk said there appeared to be some confusion following the Council's submission of potential street names and was awaiting an update from SKDC. Affordable/social housing would be near to the community land and would be managed by a social landlord rather than individuals. The Chairman requested whether the priority for these houses would be to residents or those with strong links to Barrowby. A question relating to accessible housing availability was asked because of the profile of residents living in larger properties who are 'empty nesters' and wished to downsize but the existing housing stock did not enable that to happen.

Taylor Wimpey was invited to take a stand at the Annual Parish meeting with a provisional working date of the end of April/early May to coincide with the use of the marquees for the Spring Fete. Councillor McConnell-Good would contact Mr Holmes.

## **5. MINUTES (24/147)**

It was **RESOLVED** to approve and sign the minutes from the Parish Council meeting on 10 March 2025

## **6. COMMITTEE MINUTES (24/148)**

The minutes from the Staffing Committee meeting on 19 February 2025 were **NOTED** and it was confirmed that the vacancy for the permanent position of Clerk and RFO was live

## **7. CLERK'S REPORT (24/149)**

The report was **NOTED** with a review of the outstanding actions:

- 7.7 The updated beacon design has been shared with Mr Swatton, a quotation is expected in due course
- 8.6 The RFO has sourced solar Speed Indicator Devices (SIDS) at a cost of £4,499 exc VAT. County Councillor Mark Whittington suggested contacting the Lincolnshire Road Safety Partnership to see if they may be help with grant funding.
- 8.13 The RFO is continues to review tariffs with Octopus, Ovo and via a consortium arrangement. However, the Parish Council is contractual tied in until October 2026. There is an option to link to a supplier now to

secure the prices offered but that is more than 18 months away. This item was referred to the Finance Committee.

- 9.2 The progression of adult gym equipment at the new Taylor Wimpey development had been covered under earlier in the evening with Eliot Holmes, Technical Director from Taylor Wimpey who confirmed adult gym equipment had been incorporated into the site design
- 10.6 The comments submitted by Councillor Eaton reflected both Councillors Eaton's and Lee's comments, the Clerk confirmed they were able to proceed with Vistry's request to submit informal feedback
- 11.2 The Clerk confirmed that the action to write to Phil and Jane Cupit to thank them for their work on the Neighbourhood Plan had been completed
- 12.2 The Clerk confirmed that the action to write to the residents for chopping up and removing the windblown tree had been completed
- 13 The action to contact the design company to request changes to the original design was discussed once again with an amendment that the word village being replaced by parish. This amendment was **RESOLVED** without a corresponding agenda item.

## 8. REPORTS (24/150)

- a) District Council Leadenham provided a verbal update:
  - Parish Councils would be consulted on Lincolnshire's proposed Local Government re-organisation
  - VE Day plans for his ward would be a centred at Harlaxton with bell ringing, lanterns lit, and a flag flown. Councillor Leadenham enquired after Barrowby's plans. It was understood that the church is planning to commemorate VE Day with the Spring Fete's scarecrow event having a VE theme. Councillor Leadenham requested a space at the Spring Fete

County Councillor Whittington outlined that the focus of his current workload relates to road and junction improvements:

- Pursuing safe pedestrian and cycle crossings in both directions across the A52 including Barrowby
  - Arranging a site visit with a National Highways representative to inspect the A1/A52 junction. The improvements have been signed off but they are not believed to be sufficient. A meeting of councillors from Barrowby and Sedgebrook is also being arranged with the National Highways representative for the same day
  - A1/A52 safety concerns have been raised with Dr Caroline Johnson MP
  - There continues to be local support to reduce the speed limits between Grantham and Bottesford
  - The road lighting that has been out along the A52 near Barrowby will necessitate a road closure to fix and is scheduled to take place in approx. 3 months
- b) Health & Safety – A verbal report of the weekly play park checks was received and would be further discussed under agenda item 12 – Annual Playpark Inspection Reports
  - c) Community Areas – Councillor Beswick-Parsons confirmed the building and siting of bat and bird boxes and bug hotels. A community event on 13 April 2025 would be advertised to help build and site the remaining bat and bird boxes and bug hotels for Low Field and the Willows. The hedging at the burial ground had been completed with hedge whips left over and would be further discussed in the next agenda item.
  - d) It was **RESOLVED** to plant the remaining hedge whips at Low Field. Another potential site on the Village Green was suggested where a natural screen would be beneficial to obscure the grey steel fence. This could be further considered as part of Barrowby's sustainability and biodiversity footprint.

## 9. FINANCE (24/151)

- a) The February 2025 bank reconciliations were **RESOLVED**
- b) The summary of receipts, precept, expenditure and surplus/deficit figure was **NOTED**
- c) The income for February 2025 was **NOTED**
- d) The expenditure for February 2025 was **NOTED**

- e) The spending differential between the Biodiversity Project Scheme grant award and the costs for the items purchased to advance this neighbourhood initiative of £280.18 was **RESOLVED**
- f) The payments list was **RESOLVED** and is included on pages 46 and 47
- g) It was **RESOLVED** to include all Councillors as bank signatories in preparation for dual authorisation of online payments with the exception of Councillor Bosworth who asked to be excluded

#### 10. INTERNAL AUDITOR'S INTERIM REPORT (24/152)

- a) The interim report was received and the areas of risk or exposure reviewed
- b) The actions were **NOTED** along with an understanding that the observations from the report formed a body of work which was in progress
- c) The updated Standing Orders were reviewed and **ADOPTED**
- d) The email to Councillors advising of the differential in the insurance cover relating to personal accidents for those aged 75 years and above was **NOTED**

#### 11. GRASS CUTTING (24/153)

- a) The quote for the village entrance verges which were more advantageous than the previous but retiring contractor was **RESOLVED**
- b) It was **RESOLVED** to sign the LCC verge cutting agreement

#### 12. ANNUAL PLAYPARK INSPECTION REPORTS (24/154)

The annual playpark inspection reports for Adam Stiles and the Village Green were received. It was **NOTED** that there were areas of remedial work to be undertaken in due course with a few items of equipment worthy of a watching brief. The reports were being broken down into a works program which would come before Council again for consideration

#### 13. PLANNING (S24/155)

- a) Application: [S24/2218 | Section 73 application to remove Condition 21 \(Pennine Way Bridge\) and vary Condition 36 \(Off-site highways works\) of planning permission S08/1231 to remove the obligation to deliver the Pennine Way bridge | Poplar Farm Grantham Lincolnshire](#)  
Councillor Eaton declared a pecuniary interest in this application and left the room. Councillor Beswick-Parsons took over as Chairman. It was **RESOLVED** to object to this application and to delegate to the Clerk that they work with Councillor Whittingham to formulate a corresponding reply in response to the developer's submission request. Councillor Eaton returned to the room and resumed as Chairman.
- b) Application: [S25/0302 | Proposed 2 storey detached dwelling with room in the roof | 1 Manor Road Barrowby Lincolnshire NG32 1BB](#)  
This application was **NOTED** with individual councillors asked to make their own representations as the planning application has been submitted by Councillor Lees
- c) The appeal to planning application S24/0140 Rectory Farm, Barrowby consider application no: S24/0140 was **NOTED**
- d) The appeal to planning application S24/0561 The Old Post Office, 5 High Road, Barrowby was **NOTED**
- e) The permission for planning application S24/1937 20 Westry Corner, Rocking Horse House, The Drift, Barrowby was **NOTED**
- f) The permission for planning application S24/2111 Alberic Cottage, Low Road, Barrowby was **NOTED**
- g) The receipt of planning application S24/1699 for proposed dropped kerb access and installation of new access gates at North View, Rectory Lane, Barrowby with an application deadline before it could be considered was **NOTED**

#### 14. VILLAGE SURVEY (24/156)

The appendix of the survey results was circulated late, so members had no opportunity to consider. It was **RESOLVED** to defer this item until the next meeting along with a request from Councillor Beswick-Parsons that comments are submitted to him so that a summary could be provided instead.

#### 15. NEIGHBOURHOOD PLAN (S24/157)

Councillor Eaton provided a verbal report following the consultation on 21 February 2025 at the Memorial Hall where 23 residents attended, and good feedback was provided. Paper copies of the Neighbourhood Plan are available from the Reading Room and can be requested via the Clerk. The closing date for this consultation period has been extended to 11 April 2025. The referendum is likely to be October 2025 and given the level of return in response to the village survey, there was merit in going door-to-door to promote the referendum.

#### 16. EVENTS TEAM (S24/158)

- a) A funding request for £7,350.92 nett of VAT accompanied the business plan for this year's Spring Fete over 2 days of the May Day Bank Holiday
- b) It was **RESOLVED** to set out the relationship between the Events Team and the Parish Council through a letter of understanding
- c) It was **RESOLVED** to support the Events Team with the full funding request of £7,350.92 nett of VAT on the basis that this would be the only year in the foreseeable future that 100% of such a request was made. Over the coming years the Events Team would formalise their status to enable a wider range of sponsorship and grant opportunities. Councillors Eaton and McConnell-Good did not vote.

#### 17. RBL UPDATE (S24/159)

- a) It was **RESOLVED** to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed  
Members of the public left the meeting
- b) The update was **NOTED** and it was **RESOLVED** not to proceed any further until clarification is received from Royal British Legion
- c) It was **RESOLVED** to move back into public session

#### 18. DATE OF NEXT MEETING (S24/160)

Monday 14 April 2025 at 6:45pm at the Reading Room

The meeting closed at 9:49pm

# BARROWBY PARISH COUNCIL

## Approved Payments List

Voucher	Code	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
396	Assistant Clerk's phone	03/02/2025	Virgin Money	Asst Clerk mobile phone	Telefonica UK Ltd	S	10.00	2.00	12.00
397	Broadband/OHP	04/02/2025	Virgin Money	Broadband	British Telecommunication	S	34.95	6.99	41.94
398	IT	05/02/2025	Virgin Money	Lease of ipads	Grenke	S	154.92	30.98	185.90
399	Grants/Sponsorship	10/02/2025	Virgin Money	Bird Box Kit	Nestbox Company	S	310.50	62.10	372.60
400	Grants/Sponsorship	11/02/2025	Virgin Money	Bird Box Kit	Nestbox Company	S	1,433.00	286.60	1,719.60
401	Grants/Sponsorship	11/02/2025	Virgin Money	Hedging	Naturescape	S	749.99	150.00	899.99
402	Grants/Sponsorship	12/02/2025	Virgin Money	Bug hotels	Wildcare Ltd	S	2,797.40	559.48	3,356.88
403	Miscellaneous	14/02/2025	Virgin Money	Transfer of funds	Anna McConnell-Good	E	20.00		20.00
406	Water rates	20/02/2025	Virgin Money	Water rates	Wave Anglian Water Busin	Z	85.11		85.11
407	Water rates	20/02/2025	Virgin Money	Water rates	Wave Anglian Water Busin	Z	91.03		91.03
405	RFO mobile phone	20/02/2025	Virgin Money	RFO mobile phone	Lebara	S	1.00	0.20	1.20
408	Waste disposal	21/02/2025	Virgin Money	Waste collection	South Kesteven District Co	Z	117.00		117.00
409	Electricity Supply Pavilion	24/02/2025	Virgin Money	Electricity Supply	SSE Business Energy	L	266.37	13.32	279.69
404	Broadband	25/02/2025	Virgin Money	Broadband	EE Ltd	S	28.90	5.78	34.68
421	Printing and Consumables	26/02/2025	Virgin Money	Printing	HP Inc UK Ltd	S	3.32	0.67	3.99
410	Neighbourhood Planning	27/02/2025	Virgin Money	Mileage	Mileage	Z	28.80		28.80
411	Neighbourhood Planning	27/02/2025	Virgin Money	Printing	Printhub	S	250.67	50.13	300.80
412	Mileage/Travelling and Subsist	27/02/2025	Virgin Money	Car Parking	City of Lincoln	Z	4.00		4.00
413	Grave Digging and Interments	27/02/2025	Virgin Money	Burial Ground fees	Robert Holland Funeral Dir	Z	125.00		125.00
414	Waste disposal	27/02/2025	Virgin Money	Waste collection	South Kesteven District Co	Z	28.16		28.16
415	Administration	27/02/2025	Virgin Money	Postage	Post Office Ltd	Z	19.80		19.80
422	Bank charges	27/02/2025	Virgin Money	Bank charges	Virgin Money	E	19.51		19.51
423	Clerk's phone	28/02/2025	Virgin Money	Clerk mobile phone	Telefonica UK Ltd	S	11.96	2.39	14.35
416	Cleaning	11/03/2025	Virgin Money	Cleaning	Clean and Tidy (Grantham	Z	64.00		64.00
417	Advertising	11/03/2025	Virgin Money	Advertising for new Clerk	Lincolnshire Association of	S	75.00	15.00	90.00
419	Audit	11/03/2025	Virgin Money	Internal Audit	Lincolnshire Association of	S	295.00	59.00	354.00
420	HMRC	11/03/2025	Virgin Money	PAYE/NIC	HMRC	E	1,328.82		1,328.82
424	Inspection of play areas	11/03/2025	Virgin Money	Annual inspection	Playinspections Company L	S	210.00	42.00	252.00
418	Legal fees	11/03/2025	Virgin Money	Fees	JMP Solicitors	S	179.33	35.87	215.20

425	IT	11/03/2025	Virgin Money	IT Support	Cloudy Group Ltd	S	222.00	44.40	266.40
426	Monthly Salaries	25/03/2025	Virgin Money	March Salaries	Salaries	E	4,543.09		4,543.09
427	Mileage/Travelling and Subsist	25/03/2025	Virgin Money	Mileage	Mileage	E	29.25		29.25
<b>TOTALS</b>							<b>£13,537.88</b>	<b>£1,366.91</b>	<b>£14,904.79</b>

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