

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
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Minutes of the Barrowby Parish Council Meeting held on Monday 11th March 2024 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There was one member of the public who spoke about her concerns regarding the new proposed A1/A52 junction and how it will be affected by increased traffic when the Southern Relief Road is opened and safety issues for pedestrians accessing the local schools.

MEETING OPENED: 7.00pm

1. WELCOME REMARKS (23/135)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Brown, Eaton, Footitt, Lees, McConnell-Good, Staunton and the Clerk, Mrs Moss.

2. APOLOGIES FOR ABSENCE (23/136)

- 2.1 Apologies were accepted for Councillors Bosworth, Marriott and Whittington.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/137)

- 3.1 Declarations of Interest
None received.
- 3.2 Requests for Dispensation
No requests for dispensation were made.

4. APPROVAL OF MINUTES (23/138)

- 4.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 12th February as being a true and accurate record. The minutes were signed and dated by the Chairman.

5. CLERK'S REPORT (23/139)

- 5.1 Members noted the contents of the Clerk's report.

6. PLANNING (23/140)

- 6.1 Application S24/0140 – Both Jelson and Vistry Homes want 150 new houses occupied before they start work on the road junction improvements. There are concerns that the statistics in their plan are incorrect. It was agreed that the Parish Council will object and state that there should be no delay at all and that the proposed improvements are inadequate in making the junction safe.

Action: The Clerk and Councillor Eaton will draft and circulate a response for comments.

- 6.2 Application S24/0242 – no comments.

- 6.3 It was agreed that Councillors Eaton and Lees will draft a response on the SKDC Draft Local Plan for discussion at the next Parish Council meeting.

Action: Councillors Eaton and Lees to draft a response on the SKDC Draft Local Plan.

Action: Clerk to add draft response to SKDC Draft Local Plan for approval on the next Agenda.

7. FINANCE (23/141)

- 7.1 It was **RESOLVED** to approve the February 2024 bank reconciliation.
- 7.2 Members noted the 2023/24 allocated budget and actuals to date.
- 7.3 Members noted income for February 2024 as outlined in the Receipts List.
- 7.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.
- 7.5 Members noted the contents of the Internal Audit report and resolved to approve implementation of the recommendations relating to i) the Annual Parish Meeting, ii) Annual

- Meeting of the Parish Council, iii) Finance and iv) Member interests.
- 7.6 It was **RESOLVED** to approve the use of a HR Consultant services to assist with the preparation of the contract of a new Clerk and the amendment to the existing Clerk's contract at a cost of £100 plus VAT per contract.
- 7.7 To note that the Clerk is attending a free Funding Fair organised by SKDC and Lincolnshire Community and Voluntary Service. This will provide an opportunity to meet with grant funders and find out what they have to offer and discuss ideas. A report will be given at the next meeting.
- 7.8 It was **RESOLVED** to approve the claim from Mr Cupit for expenses from the volunteer group who planted up the flower borders and hanging baskets across the village in the Summer. The claim for £13.50 for a padlock is not accepted.

Action: Clerk to find out more about the reimbursement claim for a padlock.

8. REPORTS (23/142)

8.1 Health and Safety

- 8.1.1 Members received a verbal report of the results of recent play area checks.

8.2 Highways

- 8.2.1 Members noted the email response from Councillor Leadenham regarding signage for drivers to pass horses and riders and asked the Clerk to research the cost of a new sign.

Action: The Clerk to research the cost of a new sign for drivers passing horses and riders.

- 8.2.2 Members considered and agreed to see how many residents would like a 30mph sticker for their wheelie bins. Depending on the number of response stickers will be purchased and distributed.

Action: Councillor Eaton to post a notice on the Parish Council Facebook page asking if residents would like 30pmh wheelie bin stickers. The Clerk will add a notice to the website.

8.3 Play areas

- 8.3.1. Members noted the contents of the annual play areas inspection and that Proludic have already been asked to conduct the repairs and cleaning.

8.4 Burial Ground Committee

- 8.4.1 Members noted the contents of the minutes of the Burial Ground Committee meeting held on 6th February and received a report in recent issues.

8.5 Community Areas.

- 8.5.1 Members discussed and resolved to approve that the volunteer working party should be asked to plant the planters and hanging baskets in the Summer, remove the dead plants at the end of the season and consider planting winter pansies and spring bulbs. It would also be helpful to have a formal planting and maintenance plan to assist with bulk buying of plants to achieve best value for money. Councillors Beswick-Parsons and Lees will meet with Mr Cupit to discuss. It was also suggested that members of the volunteer group would be invited to attend the Annual Parish Meeting.

Action: The Clerk to convey the outcome of the discussions about next year's planting to Mr Cupit.

Action: Councillor Beswick-Parsons and Lees to meet with Mr Cupit to discuss next year's planting plans.

9. CORRESPONDENCE (S23/143)

- 9.1 To note all general correspondence circulated for information since the February meeting.
- 9.2 Members retrospectively approved that a letter of support for a grant application for car park improvements be sent to the Memorial Hall trustees.
- 9.3 Members discussed the request to plant a Coronation orchard and it was suggested that the far corner of Low Field would be a suitable site for a small orchard of 6 trees.

Action: The Clerk to contact the Woodland Trust to ask what trees they would recommend and if a scheme is available to obtain the trees from.

10. SPEEDWATCH TRAINING (23/144)

- 10.1 Members received a report from Councillor Eaton following the Speedwatch Training held on 22nd February and agreed the next steps for a volunteer group in the village are to appoint a Co-ordinator, identify the sites and then purchase the equipment.

Action: The Clerk to ask the meeting organiser which Barrowby residents had signed up to the Speedwatch programme.

- 10.2 The purchase of equipment was deferred to the next Parish Council meeting.

11. NEIGHBOURHOOD PLAN (23/145)

- 11.1 Members were told that a Housing Needs Assessment and the Design Codes had been completed and submitted for signing off. The group are currently working on the Green Spaces Assessment.

12. PARISH COUNCIL SURVEY (23/146)

- 12.1 It was resolved to approve the survey wording and Councillor Beswick-Parsons will prepare and publish it. Councillor Marriott will assist with the online version. The survey will be available from 1st to 30th April 2024.

13. RBL UPDATE (23/147)

- 13.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.

- 13.2 Members received an update on the latest position.

- 13.3 Members received a report on the outline planning permission application submitted by the Parish Council.

Action: The Clerk and Councillor Eaton will complete the Heritage Impact Assessment and send to SKDC.

- 13.4 The meeting moved back into open session.

14. ANNUAL PARISH MEETING (23/148)

- 14.1 Members agreed the format of the Annual Parish Meeting on Thursday 23rd May from 7pm to 9pm at the Sports Pavilion. Local Groups will be invited to attend as well as local builders. Cheese and wine will be available.

15. DATE OF NEXT MEETING (23/149)

- 15.1 Monday 8th April 2024 at 6.45pm at the Reading Room.

The meeting closed at 9.16pm.

BARROWBY PARISH COUNCIL FINANCE REPORT MARCH 2024

Members noted the following income in February:

Belvoir Tri Club	Hire of Pavilion	17.50
Mr Bridge Club	Hire of Reading Room	240.00
Virgin Money	Virgin Money Cashback	0.58
Private hirer	Hire of Pavilion	20.00
Private resident	Burial Ground fees	320.00
Barrowby Pre School	Pre-School hire	1,449.00
Snowden	Hire of Reading Room	45.00
Jonathan Whiting Funeral Directors	Burial Ground fees	550.00
Private hirer	Hire of Reading Room	30.00
East Midlands Scrabble Club	Hire of Reading Room	40.00
Who Lets Your Dog Out	Hire of Reading Room	50.00
Grantham and Kesteven Bridg	Hire of Reading Room	120.00
Robert Holland Funeral Directors	Burial Ground fees	550.00

Members approved the following expenditure in February/March:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Mobile phone	10.79	2.16	12.95
British Telecommunications	Broadband	36.95	7.39	44.34
Amazon	Whiteboard marker pens and e	5.39	1.08	6.47
Amazon	Whiteboard Spray	5.99	1.20	7.19
National Allotment Society	Annual membership fee	55.00	11.00	66.00

Advancedscape	Dog waste bin	149.17	29.83	179.00
Lincolnshire Association of Local Councils	Annual Training Scheme	180.00		180.00
Lincolnshire Association of Local Councils	Annual membership fee	505.20		505.20
Star Discounts	Toilet rolls	10.42	2.08	12.50
JF Heating and Plumbing	Annual inspection	70.00		70.00
Wave Anglian Water Busine	Water rates	72.70		72.70
SSE Business Energy	Gas supply	733.91	146.78	880.69
Home Bargains	Cleaning supplies	11.63	2.33	13.96
Viking Signs Ltd	Signs	107.87	21.58	129.45
All Secure Services	Annual inspection	101.50	20.30	121.80
HP Inc UK Ltd	Printing	2.49	0.50	2.99
Belvoir Tree Services	Tree works	900.00	180.00	1,080.00
South Kesteven District Council	Planning fees	642.00		642.00
Wave Anglian Water Busine	Water rates	5.04		5.04
Wave Anglian Water Busine	Water rates	55.74		55.74
Defib Warehouse	Defibrillator electrodes	50.95	10.19	61.14
South Kesteven WI	Waste collection	108.34		108.34
Epson Ready Print	Printing	8.32	1.67	9.99
Pittam Property Improvements	General repairs	55.00	11.00	66.00
Nic Barker Ltd	Burial Ground fees	350.00		350.00
Nic Barker Ltd	Burial Ground fees	50.00		50.00
Nic Barker Ltd	Burial Ground fees	300.00		300.00
Nic Barker Ltd	Burial Ground fees	300.00		300.00
Proludic Ltd	Repairs	3,571.62	714.33	4,285.95
All Secure Services	Annual Fire Extinguisher Service	45.50	9.10	54.60
Pittam Property Improvements	Road signs	336.00	67.20	403.20
Virgin Money	Bank charges	22.20		22.20
Telefonica UK Ltd	Clerk mobile phone	11.00	2.20	13.20
SSE Business Energy	Electricity Supply	57.91	2.90	60.81
SSE Business Energy	Electricity Supply	254.93	12.75	267.68
MKM BS Grantham	Stone	49.92	9.98	59.90
Printerinks	Printer ink cartridges	34.20	6.84	41.04
Pittam Property Improvements	Erecting signs	98.00	19.60	117.60
Pittam Property Improvements	Dog waste bin	60.00	12.00	72.00
Ian Smith Electrical	Emergency Lighting test	160.00	32.00	192.00
Clean My Windows	Window cleaning	16.00		16.00
Co-Operative Stores	Refreshments	98.42	18.38	116.80
B&M Retail Ltd	Security lights	25.00	5.00	30.00
Post Office Ltd	Postage	15.00		15.00
Timpson Ltd	Key cutting	12.50	2.50	15.00
Cloudy Group Ltd	IT Support	149.60	29.92	179.52
Playinspections Company Ltd	Annual inspection	200.00	40.00	240.00
Ominar	Cleaning	220.10		220.10
Monthly Salaries	Salaries	3,334.86		3,334.86
Mileage/Travelling and Subsistence	Mileage	58.50		58.50