

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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**Minutes of the Barrowby Parish Council Meeting held on Monday 13<sup>th</sup> November 2023 at the Reading Room, Church Street, Barrowby.**

PUBLIC FORUM (6.45pm): There were no members of the public present, so it was **RESOLVED** to approve suspending Standing Orders and start the meeting ahead of the scheduled time.

MEETING OPENED: 6.54pm

## **1. WELCOME REMARKS (23/078)**

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Brown, Eaton, Footitt, Lees, Marriott, McConnell-Good, Staunton, Whittington and the Clerk, Mrs Moss.

## **2. APOLOGIES FOR ABSENCE (S23/079)**

- 2.1 Councillor Bosworth was absent for personal reasons.

## **3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/080)**

- 3.1 Declarations of Interest  
Councillor McConnell-Good declared an interest in Agenda item 8.4.
- 3.2 Requests for Dispensation  
No requests for dispensation were made.

## **4. APPROVAL OF MINUTES (23/081)**

- 4.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 9<sup>th</sup> October as being a true and accurate record. The minutes were later signed and dated by the Chairman.

## **5. CLERK'S REPORT (23/082)**

- 5.1 Members noted the contents of the Clerk's report:
- 8.2.2 The Clerk reported that Highways have responded and that they will amend the barrier at the junction with Low Road to create a larger gap for wheel-chair users and investigate removing the kissing gate frame on the Mill Row footpath.
- 8.8.1 **New Action: The Clerk will take latest photos of the damaged verge on Rectory Lane and send online via FixmyStreet.**
- 8.3 A meeting with SKDC regarding Section 106 monies has been arranged for 4<sup>th</sup> December.
- 8.2.2 A date has not been set to move the Parish Council items to the storeroom at the Pavilion.
- NEW ACTION: Clerk to contact Catherine Critchley regarding ownership of the Coach House and who has access.**
- 8.8.1 Clerk to chase up Co-op regarding the permission for the mobile library to use their car park monthly.

## **6. FINANCE (23/083)**

- 6.1 It was **RESOLVED** to approve the October 2023 bank reconciliation.
- 6.2 Members noted the 2023/24 allocated budget and actuals to date.
- 6.3 Members noted income for October 2023 as outlined in the Receipts List.
- 6.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.
- 6.5 It was **RESOLVED** to approve to open a Virgin Money business access savings account and transfer £26k Reserves.
- Action: Clerk to open new savings account and transfer monies as agreed.**

- 6.6 It was resolved to approve a Section 137 grant of £120 to Open Door to put towards costs for their children's Christmas party.

**Action: Clerk to advise and make payment to Open Door.**

## **7. REPORTS (23/084)**

### **7.1 Health and Safety**

7.1.1 Members received a verbal report of the results of recent play area checks.

### **7.2 Highways**

7.2.1 Members received a verbal report from Councillor Whittington regarding support to reduce the speed limit on A52 trunk road heading west from Grantham. Councillor Gareth Davies has spoken to Highways England about the dangerous bends by Sedgebrook and Councillor Whittington is working with the Parish Councils of Sedgebrook and Allington as well. Further meetings are planned.

### **7.3 Recreation working party**

7.3.1 Members noted the contents of the report from the Recreation working party.

### **7.4 Play areas**

7.4.1 Members noted that the Adamstiles roundabout has now been painted.

### **7.5 Community Areas and facilities**

7.5.1 It was **RESOLVED** to approve the purchase of 3 x 5ft Norway spruce Christmas trees for the Reading Room.

**Action: Clerk to order the Christmas trees and ask Richard Summerfield to erect them.**

7.5.2 Members discussed the request to remove the Stevens Gutter sign from the Village Green and agreed not to pursue.

7.5.3 Members noted that the Post Office will not consider providing a mobile Post Office for the village.

7.5.4 Members noted that Barrowby won the SKDC Community in Bloom award 2023 and it was agreed to hold an informal cheese and wine evening to thank the Volunteers Group for their efforts.

**Action: Clerk to inform Mr Cupit of evening event.**

7.5.5 Members noted that the new noticeboard has been erected at The Colleys.

### **7.6 Parish Church**

7.6.1 Members discussed the proposed nature talks at the Parish Church.

**Action: Clerk to ask Barrowby in Bloom volunteers if they would like to be involved with Nature talks.**

7.6.2 Members **RESOLVED** to approve to accept the invitation to decorate a Christmas tree along the Church path. Councillors Lees, Brown, McConnell-Good and Footitt will decorate the tree.

**Action: Clerk to inform the organiser that the Parish Council will decorate a Christmas tree.**

### **7.7 Pavilion Committee**

7.7.1 It was **RESOLVED** to approve the repayment of £350 to the Cricket Club.

**Action: Clerk to arrange the repayment to the Cricket Club.**

7.7.2 Members received a report from Councillor Eaton following his meeting with the Football Club to talk about future projects and improvements to the facilities at Low Field.

## **8.**

## **PLANNING (23/085)**

8.1 S23/0299 – No comments – approved. Councillor Whittington did not take part in any discussions.

8.2 S23/1745 – No comments – approved. Councillor Whittington did not take part in any discussions.

8.3 Beacon Comms – No comments. Councillor Whittington did not take part in any discussions.

8.4 S23/1606 - No comments – approved. Councillor Whittington did not take part in any discussions.

## **9. CORRESPONDENCE (23/086)**

9.1 Members noted all general correspondence circulated for information since the October meeting.

9.2 Members agreed the response to a request from Neighbourhood Policing Team for feedback and future priorities.

9.3 Members discussed the Councillor Volunteer Scheme 2024 but had no suggestions for nominations.

9.4 Members discussed and agreed a response to the complaint received regarding the dog poo bin on the Village Green and dogs off lead.

**Action: Clerk to respond to the resident.**

## 10. NEIGHBOURHOOD PLAN (23/087)

- 10.1 The Clerk confirmed that the grant application has been completed online and submitted today. **11.**

## 11. DIGITAL TRANSFORMATION PROJECT (23/088)

- 11.1 Members received an update from Councillor Eaton on the latest situation and it was **RESOLVED** to approve the purchase of the Microsoft 365 package.

**Action: Councillor Eaton to inform company of the package required.**

## 12. VILLAGE EVENTS (23/089)

- 12.1 Members were informed that arrangements for the Christmas Fair have gone well and there will be a number of stalls across the three sites. Volunteers are still needed to help move tables from the Pavilion to the Church and on the day to ensure things run smoothly.  
A celebration for D-Day Anniversary next year is planned.  
The Village Summer event incorporating the Scarecrow Festival will take place over the August Bank Holiday weekend next year.

## 13. PARISH COUNCIL CONSULTATION (23/090)

- 13.1 **Action: Clerk to add to next month's Agenda.**

## 14. DATE OF NEXT MEETING (23/091)

- 14.1 Monday 11<sup>th</sup> November at 6.45pm at the Reading Room.

The meeting closed at 9.30pm.

## BARROWBY PARISH COUNCIL FINANCE REPORT NOVEMBER 2023

Members noted the following income in October:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Virgin Money	Virgin Money Cashback	1.47
Michelle Jasinski	Hire of Pavilion	70.00
Grantham and Kesteven Bridge	Hire of Reading Room	120.00
South Kesteven District Council	Precept	29,000.00
Snowden	Hire of Reading Room	30.00
East Midlands Scrabble Club	Hire of Reading Room	40.00
Mr Bridge Club	Hire of Reading Room	270.00
Barrowby FC	Football donation	1,000.00
Private hirer	Hire of Reading Room	105.00
Private hirer	Hire of Reading Room	84.00
Private hirer	Return deposit	-50.00
Hayley Cockayne	Hire of Reading Room	180.00
Private hirer	Hire of Reading Room	50.00
Barrowby Pre School	Pre-School hire	207.00
Shepherd Memorials	Burial Ground fees	125.00
Barrowby WI	Hire of Reading Room	30.00
Private hirer	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	45.00
Private hirer	Hire of Reading Room	50.00

Members approved the following expenditure in October/November:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	11.25	2.25	13.50
British Telecommunications Plc	Broadband	36.95	7.39	44.34
Home Bargains	Cleaning supplies	20.04	4.01	24.05
Asda Stores Ltd	Cleaning supplies	2.08	0.42	2.50
Home Bargains	Cleaning supplies	2.87	0.58	3.45
All Secure Services	Supply and fit CCTV	305.00	61.00	366.00
Mileage	Mileage	3.15		3.15
Brian Inglis	Hire of garages	80.00		80.00
HP Inc UK Ltd	Asst Clerk printing	4.16	0.83	4.99
Amazon	Padlock	22.90	4.58	27.48
Amazon	Driveway mirror	29.57	5.91	35.48
Seedball	Wildflower seedball	13.50		13.50
SSE Business Energy	Gas supply	93.16	4.66	97.82
Epson Ready Print	Printing	8.33	1.66	9.99
Asda Stores Ltd	Printer ink and paper	20.75	4.15	24.90
South Kesteven District Council	Waste collection	216.66		216.66
Card Factory	Postage	10.00		10.00
Amazon	Metal link chain	13.31	2.66	15.97
Pittam Property Improvements	Install new noticeboard	120.00	24.00	144.00
Star Discounts	Toilet rolls	24.00		24.00
Argos Ltd	Key safe	28.50		28.50
Virgin Money	Bank charges	16.80		16.80
Telefonica UK Ltd	Clerk mobile phone	11.00	2.20	13.20
Currys Retail Ltd	Laptop	582.50	116.50	699.00
Pittam Property Improvements	Grounds maintenance	570.00	114.00	684.00
P E Hempstead and Sons	Grass cutting	627.80	125.56	753.36
Salaries	November salaries	2,207.19		2,207.19
Mileage	Mileage	49.05		49.05