

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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## Minutes of the Barrowby Parish Council Meeting held on Monday 12th June 2023 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There were two members of the public present.

A report was given from a resident of anti-social behaviour regularly occurring on the Village Green. It was recommended that all such instances should be reported with evidence to the Police. It was agreed that the new Community Beat Manager should be invited to the next Parish Council meeting to discuss issues such as this and provide possible solutions.

MEETING OPENED: 7.15pm

### 1. WELCOME REMARKS (23/020)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Bosworth, Brown, Eaton, Footitt, Lees, McConnell-Good, Whittington and the Clerk, Mrs Moss.

### 2. CO-OPTION OF NEW COUNCILLORS (S23/021)

- 2.1 It was **RESOLVED** to approve the co-option of Rory Parsons and Hugh Staunton to the Parish Council.

### 3. APOLOGIES FOR ABSENCE (S23/022)

- 3.1 Apologies were received and accepted from Councillor Marriott.

### 4. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/023)

- 4.1 Declarations of Interest  
None received.
- 4.2 Requests for Dispensation  
No requests for dispensation were made.

### 5. APPROVAL OF MINUTES (23/024)

- 5.1 It was **RESOLVED** to approve the minutes of the Annual Parish Council meeting on 15<sup>th</sup> May, as being a true and accurate record. The minutes were later signed and dated by the Chairman.

### 6. CLERK'S REPORT (23/025)

- 6.1 Members noted the contents of the Clerk's report.
- 7.1.2 Councillor Eaton provided an update on the purchase and installation of a CCTV at the Reading Room which is progressing.
- 7.6.2 Councillor Lees has ordered the batteries for the fire retainer door at the Pavilion.
- 10.5.2 Councillor McConnell-Good suggested and it was agreed that secure fencing should be installed around the whole site and not just the section to be turned back to Allotments.

### 7. PLANNING (23/026)

- 7.1 Members noted decisions on applications S22/2274, 23/0210, S23/0550 and S23/0645.

### 8. REPORTS (23/027)

- 8.1 **Reading Room**
- 8.1.1 It was **RESOLVED** to approve the painting of the main hall at the Reading Room over the Summer.
- Action: Clerk and Caretaker to organise the painting of the Reading Room Hall over the Summer.**

## 8.2 Pavilion Committee

8.2.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 24<sup>th</sup> May.

8.2.2 Members discussed the issue of the entrance to the footpath between Low Road and Low Field and Councillors Whittington and Lees will discuss improvements with Highways Team at Lincolnshire County Council.

**Action: Councillors Whittington and Lees to discuss improvements with Highways Team at Lincolnshire County Council.**

8.2.3 Louise Ritchie from Barrowby Pre-School gave a report to members on the current state of the Pre-School with regards to low numbers of children and the impact on finances. Councillor Eaton has approached LALC to see what support can be given to the Pre-School.

**Action: Clerk to add this to the next Agenda for further discussion.**

8.2.4 Members discussed and agreed that the main barrier to Low Field can be open between 9am and 6pm on Saturdays and Sundays during the Summer school holiday period. The Caretaker will be asked to do this with support from Councillor Lees if required. Review in September.

**Action: Clerk to ask Caretaker to open the main barrier to Low Field between 9am and 6pm on Saturdays and Sundays during the Summer school holiday period.**

## 8.3 Play areas

8.3.1 It was **RESOLVED** to approve the purchase of a replacement cableway seat for the Village Green play area.

**Action: Clerk to arrange for purchase and fitting of cableway seat.**

## 8.4 Burial Ground

8.4.1 It was agreed that Councillor Staunton will join the Burial Ground Committee.

## 8.5 Allotment Committee

8.5.1 Dealt with under Agenda item 6.1.

## 8.6 Health and Safety

8.6.1 Members received a verbal report of the results of recent play area checks.

## 8.7 Community Areas

8.7.1 It was agreed that Councillors Lees and Brown will remove the lower branches of the trees on the Village Green.

**Action: Councillors Lees and Brown will remove the lower branches of the trees on the Village Green.**

8.7.2 Members agreed that the goalposts on The Willows need replacing. The Football Club are willing to donate new goalposts.

**Action: Clerk to get a quote for the new goalposts to be installed on The Willows.**

8.7.3 It was **RESOLVED** to approve the request for a Free Little Library Community Project outside the Reading Room (to be confirmed after funding has been approved).

**Action: Clerk to advise applicant of the decision made.**

## 8.8 Highways

8.8.1 Councillor Whittington is to pursue the complaints received of an overgrown hedge and dangerously parked vehicles on the corner of Rectory Lane.

**Action: Councillor Whittington is to pursue the complaints received of an overgrown hedge and dangerously parked vehicles on the corner of Rectory Lane.**

8.8.2 Members noted the proposal by Lincolnshire County Council to introduce No Waiting at Any Time on The Drift, Low Road and Westry Close as per plan. No comments to be made.

## 8.9 Coronation event

8.9.1 Members received an update on the finances from the Coronation event. To date, income of £3973.53 has been received and payments made totalling £5888.58 with a small number of payments still to be made.

Councillor Bosworth left the meeting at 20.45pm.

## 9. CORRESPONDENCE (23/028)

9.1 Members noted all general correspondence circulated for information since the May meeting.

9.2 Members discussed the email received from the new Community Beat Manager and extended an Invitation to him to attend the next Parish Council meeting so that Councillors can talk about

policing in the village. The Reading Room was also offered for him to hold an open meeting with residents.

**Action: Clerk to contact PC Mark Barr and invite him to the next PC meeting and offer the Reading Room for him to meet residents.**

- 9.3 Members discussed the email received from Barrie Corscadden regarding the number of affordable homes in Barrowby.

**Action: Clerk to respond with numbers of affordable houses already and planned to be built in Barrowby.**

## **1 FINANCE (23/029)**

0. 10.1 It was **RESOLVED** to approve the May 2023 bank reconciliation.  
10.2 Members noted the 2023/24 allocated budget and actuals to date.  
10.3 Members noted income for May 2023 as outlined in the Receipts List.  
10.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.  
10.5 It was **RESOLVED** to approve the invoice from Mr Inglis regarding the use of his garages for storage.  
**Action: Councillors Eaton and Lees to look at transferring the remaining items from the garages to the alternative storage facility.**  
10.6 Members noted that £1000 has been received from SKDC towards a new noticeboard at The Colleys and it was **RESOLVED** to approve the purchase of the noticeboard as per the quotation from Greenbarnes with delivery charges being approximately £170.00.  
**Action: Clerk to contact developers at The Colleys to agree a site for the noticeboard before ordering it.**  
10.7 It was **RESOLVED** to approve the renewal quote from BHIB for the annual insurance.  
10.8 Members discussed the Section 137 grant request from the Scarecrow Committee to cover the insurance costs. It was noted that the cost has increased significantly since last year and members want to be assured that proper risk assessments are conducted and that first aid facilities are in place throughout the whole weekend.  
**Action: Clerk to ask why cost has increased significantly and what arrangements will be in place for risk assessment and first aid facilities.**

## **11. NEIGHBOURHOOD PLAN (23/030)**

- 11.1 No written update was provided by the Chairman of the Neighbourhood Planning working party.

## **12. COUNCILLOR'S TRAINING (23/031)**

- 12.1 Members discussed training requirements.

## **13. DATE OF NEXT MEETING (23/032)**

- 13.1 Monday 17<sup>th</sup> July at 6.45pm at the Reading Room.

The meeting closed at 9.19pm.

## **BARROWBY PARISH COUNCIL FINANCE REPORT JUNE 2023**

Members noted the following income in May:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Virgin Money	Virgin Money Cashback	0.04
Snowden	Hire of Reading Room	30.00
Grantham and Kesteven Bridge Club	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	50.00
Mr Bridge Club	Hire of Reading Room	210.00
Daisy Foundation	Hire of Reading Room	145.00
K Warner	Hire of Pavilion	70.00
Private hirer	Hire of Reading Room	50.00
Private purchase	Burial Ground fees	700.00
Aviva Claims	Insurance claim	2,941.32

Barrowby Pre School	Pre-school hire	621.00
Chapel House Pizza	Donation	115.00
Zest Brewery	Donation	434.50
Seluna Candles	Donation	25.50
Various	Donation	120.00
Coronation event raffle	Raffle	618.55
South Kesteven District Council	Grant	463.32
Proove Pizzas	Donation	104.04
Coronation event raffle	Raffle	53.02
Franco's Ices	Donation	420.00
Delicacy of South Asia	Donation	32.91
Helen Paints	Donation	20.00
Private purchase	Burial Ground fees	1,350.00
South Kesteven District Council	Donation	1,000.00
Grantham and Kesteven Bridge	Hire of Reading Room	135.00
Who Lets Your Dog Out	Hire of Reading Room	50.00
Michelle Jasinski	Hire of Pavilion	80.00
Diane Ellis	Hire of Reading Room	40.00

Members approved the following expenditure in May/June:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
SSE Business Energy	Electricity Supply	144.59	7.22	151.81
Telefonica UK Ltd	Asst Clerk mobile phone	10.79	2.16	12.95
Amazon	Litter pickers	12.46	2.49	14.95
HMRC	VAT refund	-9,818.47		-9,818.47
Amazon	Laminating pouches	13.70	2.74	16.44
British Telecommunications P	Broadband	36.95	7.39	44.34
Zoom	Zoom license	119.90	23.98	143.88
Amazon	Wifi extender	28.75	5.75	34.50
Lidl	Toilet rolls	2.91	0.58	3.49
Home and Garden Centre	National Garden gift voucher	50.00		50.00
HP Inc UK Ltd	Asst Clerk printing	9.16	1.83	10.99
Amazon	Bin bags for Litter picker	22.07	4.42	26.49
EKM Ltd	Repairs	785.84	157.17	943.01
Proforce Security & Events Lt	Security	319.88	63.98	383.86
Wolf Dookies band	Band for Coronation	1,000.00		1,000.00
Jewson	Hire of generators	148.25	29.65	177.90
Action Packed Events	Hire of inflatables	895.00		895.00
Epson Ready Print	Printing	8.32	1.67	9.99
South Kesteven District Council	Waste collection	108.33		108.33
South Kesteven District Council	Waste collection	80.00		80.00
SSE Business Energy	Gas supply	154.90	7.74	162.64
Wave Anglian Water Business	Water rates	65.05		65.05
Amazon	Hoover bags	15.82	3.16	18.98
Wave Anglian Water Business	Water rates	60.10		60.10
Wave Anglian Water Business	Water rates	2.32		2.32
Pittam Property Improvements	General maintenance	100.00	20.00	120.00
Salaries	May salaries	2,122.75		2,122.75
BHIB	Insurance	77.64		77.64

Defib Warehouse	Defibrillator electrodes	263.00	52.60	315.60
SSE Business Energy	Electricity Supply	103.89	5.19	109.08
SSE Business Energy	Electricity Supply	93.29	4.66	97.95
Virgin Money	Bank charges	23.69		23.69
Telefonica UK Ltd	Clerk mobile phone	10.86	2.17	13.03
Amazon	Refund of credit	-240.83	-48.17	-289.00
Brian Inglis	Hire of garages	80.00		80.00
P E Hempstead and Sons	Grass cutting	259.80	51.96	311.76
Nic Barker Ltd	Burial Ground fees	250.00	50.00	300.00
P E Hempstead and Sons	Grass cutting	224.00	44.80	268.80
P E Hempstead and Sons	Grass cutting	78.40	15.68	94.08
P E Hempstead and Sons	Grass cutting	60.00	12.00	72.00
P E Hempstead and Sons	Grass cutting	56.00	11.20	67.20
Asda Stores Ltd	Decorating supplies	4.17	0.83	5.00
Clean My Windows	Window cleaning	14.00		14.00
MKM BS Grantham	Gravel and sand	63.74	12.75	76.49
Electricfix	Tiles	83.32	16.67	99.99
City Plumbing	Pipe liner	6.52	1.31	7.83
Asda Stores Ltd	Toilet brushes	11.67	2.33	14.00
P E Hempstead and Sons	Grass cutting	318.10	63.62	381.72
P E Hempstead and Sons	Grass cutting	90.00	18.00	108.00
Agnieszka Matacz	Cleaning	217.50		217.50
Home Bargains	Cleaning supplies	6.47	1.29	7.76
Aldi	Cleaning supplies	15.00	3.00	18.00
Pittam Property Improvements	Erecting signs	90.00	18.00	108.00
St John Ambulance	First Aid and medical cover	633.60	126.72	760.32
Mileage	Mileage	35.10		35.10
Monthly Salaries	June Salaries	2,159.81		2,159.81