

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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**Minutes of the Barrowby Parish Council Meeting held on Monday 9th October 2023 at the Reading Room, Church Street, Barrowby.**

PUBLIC FORUM (6.45pm): There were no members of the public present, so it was **RESOLVED** to approve starting the meeting ahead of the scheduled time.

MEETING OPENED: 6.45pm

## **1. WELCOME REMARKS (23/065)**

- 1.1 Councillor Eaton welcomed members and Councillor Robert Leadenham to the meeting and thanked them for their attendance. Those in attendance: Councillors Brown, Eaton, Lees, Marriott, McConnell-Good, Staunton, Whittington and the Clerk, Mrs Moss.

## **2. APOLOGIES FOR ABSENCE (S23/066)**

- 2.1 Apologies were received and accepted from Councillors Beswick-Parsons, Bosworth, Footitt and Redley.

## **3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/067)**

- 3.1 Declarations of Interest  
None received.
- 3.2 Requests for Dispensation  
No requests for dispensation were made.

## **4. APPROVAL OF MINUTES (23/068)**

- 4.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 11<sup>th</sup> September as being a true and accurate record with one minor amendment. The minutes were later signed and dated by the Chairman.

## **5. CLERK'S REPORT (23/069)**

- 5.1 Members noted the contents of the Clerk's report:
- 11.8 It was **RESOLVED** to approve the purchase of Microsoft 365 for Councillors.
- 8.2.2 Councillor Whittington will provide an update regarding improvements to the footpath between Low Road and Low Field at the next meeting.
- 8.8.1 Councillor Whittington will provide an update regarding the complaints of an overgrown hedge and dangerously parked vehicles on the corner of Rectory Lane at the next meeting.
- 9.4.2 The Clerk updated members on a discussion held with the Senior Neighbourhood Officer at SKDC Neighbourhood Team who had visited the owners of the dog who attacked another dog in the village. Members were satisfied that appropriate action had been taken. They were also advised that there have been hurtful comments aimed at the owners by some residents.
- Action: Clerk to respond to latest complaint and draft a brief article for the Barrowby News.**
- Clerk to forward email to Police Commissioner to Councillor Eaton.**
- 10.5 **Action: Clerk to investigate if a free PowerPoint presentation of the Civility and Respect training is available and, if not, it was RESOLVED to approve the purchase of e-learning for the new Councillors.**
- 10.7 Councillor Lees confirmed that the hedge round the main barrier entrance to Low Fields has been cut back.
- Action: Clerk to email resident and let them know that the hedge has been cut back.**
- 12.2 **Action: Clerk to send draft Locality Grant document to the Consultant Steve Kemp to complete.**

## 6. COMMUNITY SPEEDWATCH SCHEME (23/070)

- 6.1 Councillor Robert Leadenham spoke to members about the Community Speedwatch Scheme, the increase of traffic due to the events being held at Belvoir Castle and the lack of communication from the Belvoir Estate about events happening, flytipping, help that is available from SKDC for Community Groups to apply for grants, a proposed meeting at the Memorial Hall for SKDC in the Community where Officers will talk about planning and benefits, a new website for the group of parishes under his area and a presentation on planning, precept, waste and the environment for 2 members of each Parish Council to attend. Details will be sent to the Clerk.  
**Action: Clerk to send a list of Community Group contacts to Councillor Leadenham.**

## 7. FINANCE (23/071)

- 7.1 It was **RESOLVED** to approve the September 2023 bank reconciliation.  
7.2 Members noted the 2023/24 allocated budget and actuals to date.  
7.3 Members noted income for September 2023 as outlined in the Receipts List.  
7.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.  
7.5 It was **RESOLVED** to approve the quote for emergency roof repairs at the Pavilion following a leak.  
**Action: Councillor Lees to clarify the work to be done on emergency roof repairs at the Pavilion.**

## 8. REPORTS (23/072)

- 8.1 **Reading Room**  
9.1.1 Members **RESOLVED** to approve the CCTV Data Protection Policy and the subscription fee for holding data (if required).
- 8.2 **Pavilion Committee**  
8.2.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 20<sup>th</sup> September 2023.  
8.2.2 Members noted that the storeroom is now empty and a date needs to be agreed when to move the Parish Council items from Mr Inglis' garage and the Coach House to the storeroom.  
**Action: Councillor Lees will advise the Clerk of a date when the items will be moved.**  
8.2.3 It was **RESOLVED** to approve the addition of resident Rajitha Saleem to the Pavilion Committee.
- 8.3 **Health and Safety**  
8.3.1 Members received a verbal report of the results of recent play area checks.
- 8.4 **Highways**  
8.4.1 Members discussed the equipment needed to set up a Speedwatch Group.  
**Action: Clerk to summarise the cost of the equipment needed and add to next Agenda for approval and the training required.**  
8.4.2 Members received a report from Councillor Whittington regarding support to reduce the speed limit on A52 trunk road heading west from Grantham.
- 8.5 **Recreation working party**  
8.5.1 It was **RESOLVED** to approve the Terms of Reference for the Recreation working party.  
8.5.2 Members noted that the Recreation working party has not met yet.
- 8.6 **Play areas**  
8.6.1 Members received a report on the recent repairs to the Village Green play equipment and **RESOLVED** to approve a quote for further repairs as per September quotation.  
8.6.2 It was **RESOLVED** to approve the quote of £120 to paint the Adamstiles roundabout.  
**Action: Clerk to advise contractor to go ahead and paint the roundabout.**
- 8.7 **Burial Ground**  
8.7.1 It was **RESOLVED** to approve the removal of leaves and branches from the paths at the Burial Ground (and the Village Green when necessary) by Rick Caunt working a maximum of 2 hours per week and to be reviewed at the next meeting.  
**Action: Clerk to instruct Mr Caunt to remove fallen leaves and branches from the Burial Ground and hours to be worked.**
- 8.8 **Mobile library**  
8.8.1 Members noted that the Co-op has given permission for the mobile library to use the Co-op car park for half an hour monthly and **RESOLVED** to approve the Clerk to arrange the transition.  
**Action: Clerk to contact both Co-op and Library Services to arrange the transition of the mobile**

library from Grange Paddock to the Co-op car park.

## 9. CORRESPONDENCE (23/073)

- 9.1 Members noted all general correspondence circulated for information since the September meeting.

## 10. NEIGHBOURHOOD PLAN (23/074)

- 10.1 Councillor Lees said that there has been no noteworthy progress to report.

## 11. RBL SITE (23/075)

- 11.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960 due to the confidential nature of matters to be discussed.
- 11.2 Members received an update from Councillor Eaton on the latest situation regarding the RBL site.
- 11.3 The meeting moved back into public session.

## 12. VILLAGE EVENTS (S23/076)

- 12.1 Members were informed that details of a Christmas Fair are being finalised and it was agreed that to enable the organisers to benefit from the Parish Council's insurance and use of facilities free of charge they will become a working party of the Parish Council.

## 13. DATE OF NEXT MEETING (23/077)

- 13.1 Monday 13<sup>th</sup> November at 6.45pm at the Reading Room.

The meeting closed at 9.00pm.

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Mr Bridge Club	Hire of Reading Room	270.00
East Midlands Scrabble Club	Hire of Reading Room	40.00
Virgin Money	Virgin Money Cashback	0.44
Private hirer	Hire of Reading Room	90.00
Barrowby Cricket Club	Hire of Pavilion	700.00
Grantham Hospital Nurses Guild	Hire of Reading Room	30.00
Midlands Children's Physio	Hire of Pavilion	750.00
Private hirer	Return deposit	-50.00

Members approved the following expenditure in October:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	10.79	2.16	12.95
British Telecommunications Plc	Broadband	36.95	7.39	44.34
Lidl	Bin bags	2.74	0.55	3.29
Ian Smith Electrical	Fire Alarm test	95.00	19.00	114.00
P E Hempstead and Sons	Grass cutting	210.90	42.18	253.08
D M Boyles Ltd	Emptying septic tank	285.00	57.00	342.00
Barrowby News	Gazebo	319.00		319.00
Advancescape	Dog waste bins	331.67	66.33	398.00
HP Inc UK Ltd	Printing	2.49	0.50	2.99
Greenbarnes Ltd	Noticeboard	1,725.26	345.05	2,070.31
South Kesteven District Council	Waste collection	108.34		108.34
Epson Ready Print	Printing	8.32	1.67	9.99
SSE Business Energy	Gas supply	93.21	4.66	97.87
Amazon	Toilet seat	8.67	1.73	10.40
Virgin Money	Bank charges	19.70		19.70
SSE Business Energy	Electricity Supply	88.11	4.41	92.52

Telefonica UK Ltd	Clerk mobile phone	11.00	2.20	13.20
HMRC	PAYE/NIC	1,233.37		1,233.37
4Syte Funding Limited	Safety service inspection of shutters	1,440.00	288.00	1,728.00
Trade Carpets	Floor repairs	165.00	33.00	198.00
Pittam Property Improvements	Installation of 2 new dog poo bins	140.00	28.00	168.00
Autela Group Ltd	Payroll services	58.52	11.70	70.22
P E Hempstead and Sons	Grass cutting	775.10	155.02	930.12
Greenstripe	Grass cutting	192.00		192.00
Land Registry	Land Registry search	12.00		12.00
Agnieszka Matacz	Cleaning	136.00		136.00
Salaries	October Salaries	2,149.08		2,149.08
Mileage	Mileage	49.50		49.50