

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
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Minutes of the Barrowby Parish Council Meeting held on Monday 11th September 2023 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There were three members of the public present and topics discussed were:

- Brambles growing over the bridge on footpath down the side of Low Field – report to Highways LCC via Fixmystreet
- Streetlight out on Low Road – report to Highways LCC via Fixmystreet
- Poor maintenance of common areas on the new Persimmon Estate – Clerk will contact Platform Housing.
- Football car parking on Low Road/Westry Corner. Photographs to be sent to Clerk who will forward to Councillor Whittington.
- Allotment issue - Clerk will discuss with Allotment Committee and arrange a meeting.

MEETING OPENED: 7.15pm

1. WELCOME REMARKS (23/048)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Bosworth, Brown, Eaton, Lees, Marriott, McConnell-Good, Redley, Staunton, Whittington and the Clerk, Mrs Moss.

2. APOLOGIES FOR ABSENCE (S23/049)

- 2.1 Apologies were received and accepted from Councillor Footitt.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/050)

- 3.1 Declarations of Interest
None received.
- 3.2 Requests for Dispensation
No requests for dispensation were made.

4. APPROVAL OF MINUTES (23/051)

- 4.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 17th July, as being a true and accurate record. The minutes were later signed and dated by the Chairman.

5. CLERK'S REPORT (23/052)

- 5.1 Members noted the contents of the Clerk's report.
- 11.8 Councillor Eaton updated members on the purchase of a new Microsoft 365 package suitable for use by all members. To discuss again at next meeting.
- 8.2.2 Councillor Whittington was unable to provide an update regarding improvements to the footpath between Low Road and Low Field.
- 8.8.1 Councillor Whittington will provide an update regarding the complaints of an overgrown hedge and dangerously parked vehicles on the corner of Rectory Lane after the roadworks have finished.

6. COMMUNITY SPEEDWATCH SCHEME (23/053)

- 6.1 Councillor Robert Leadenham did not attend the meeting and no apologies were received.
Action: Clerk to invite Councillor Leadenham to the next meeting.

7. FINANCE (23/054)

- 7.1 It was **RESOLVED** to approve the July and August 2023 bank reconciliations.
- 7.2 Members noted the 2023/24 allocated budget and actuals to date.
- 7.3 Members noted income for July and August 2023 as outlined in the Receipts Lists.

- 7.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.
- 7.5 Members noted that the external audit by PKF Littlejohn was signed off with no queries or errors.
- 7.6 It was **RESOLVED** to approve the purchase of two dog poo bins.
Action: Clerk to purchase the two dog poo bins and arrange for them to be put in place.
- 7.7 It was **RESOLVED** to approve the purchase of a new noticeboard as per the quote previously circulated.
Action: Clerk to order the noticeboard.
- 7.8 It was **RESOLVED** to approve the purchase of a gazebo from the Scarecrow Group.
Action: Clerk to liaise with Scarecrow Group and purchase gazebo.

8. PLANNING (23/055)

- 8.1 Members noted the decisions on application S23/0647, S23/1044 and S23/1281.
- 8.2 Members received an update from Councillor Eaton following his meeting with Allison Homes.
Action: Clerk to arrange a further meeting with Allison Homes in October.
- 8.3 Members discussed and **RESOLVED** to approve a response to be sent to SKDC regarding Section 106 monies.
Action: Clerk to email Chief Executive of SKDC regarding issue of section 106 monies and lack of response from the Planning Team.

9. REPORTS (23/056)

- 9.1 **Reading Room**
9.1.1 Members **RESOLVED** to approve the supply and installation costs of CCTV at the Reading Room.
- 9.2 **Pavilion Committee**
9.2.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 19th July.
- 9.3 **Health and Safety**
9.3.1 Members received a verbal report of the results of recent play area checks.
9.3.2 Members asked the Clerk to get another quote to paint the roundabout at Adamstiles.
Action: Clerk to ask John Mason for a quote to paint the roundabout at Adamstiles.
- 9.4 **Community Areas**
9.4.1 Members **RESOLVED** to approve the quote to replace the goal posts at The Willows play area.
Action: Clerk to arrange for the goal posts on The Willows to be replaced.
9.4.2 Members discussed the complaints received following a dog attack in the village.
Action: Clerk to report the incident to the Environmental Protection Team at SKDC.
Action: Clerk to email Police Commissioner regarding the ongoing lack of support from the Community Police Team.
- 9.5 **Adult CPR and Defibrillator training**
9.5.1 Members received a report that only 3 residents will attend training that has been arranged.
- 9.6 **Highways**
9.6.1 It was agreed to wait until after Councillor Leadenham has been to the next Parish Council meeting before getting a list of volunteers to join the Belvoir Ward Community Speed Watch team.
9.6.2 Members discussed the complaint from a resident regarding speeding traffic in the village.
Action: Clerk to respond to resident on latest efforts to try and reduce speeding traffic.
9.6.3 Members agreed the location and fixing of the 6 new Check your Speed 30mph Signs and location of interactive camera sites.
Action: Councillors Lees and Brown to charge interactive signs and move them and put up new signs around the village.

10. CORRESPONDENCE (23/057)

- 10.1 Members noted all general correspondence circulated for information since the July meeting.
- 10.2 Members discussed the complaint from a resident of Grange Paddock regarding the location of the mobile library service there and agreed to investigate other potential sites.
Action: Clerk to respond to resident regarding their complaint about the mobile library.
- 10.3 Members discussed the complaint regarding late night noise from events at the Reading Room.
Action: Clerk to respond to resident regarding late night noise from events at the Reading Room.

- 10.4 Members discussed the survey regarding local roads and members to send individual responses.
- 10.5 Members **RESOLVED** to approve training on the Civility and Respect initiative.
Action: Clerk to arrange Civility and Respect training for new members.
- 10.6 Members agreed a response to the SKDC Community Strategy consultation.
Action: Clerk to send response to SKDC Community Strategy consultation.
- 10.7 Members discussed disability access to the Low Field following a report from a resident.
Action: Clerk to respond to resident that access is responsibility of Highways Team at LCC.
Action: Councillor Lees will look at improving the access to Low Fields via the main barrier.

11. COMMITTEE MEMBERS (23/058)

- 11.1 It was **RESOLVED** to approve the following members be added to the Committees:
Finance – Councillors Brown and Redley.
Staffing – Councillors Redley and Footitt
Burial Ground – Councillor McConnell-Good
Pavilion – Rorie Beswick-Parsons will join as a resident (not a Councillor).

12. NEIGHBOURHOOD PLAN (23/059)

- 12.1 Members noted the contents of the update sent by the Chairman of the Neighbourhood Planning working party.
- 12.2 It was **RESOLVED** to approve the amount of grant to be applied for from Locality.
Action: Clerk to apply for Locality Grant.

13. RBL SITE (23/060)

- 13.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960 due to the confidential nature of matters to be discussed.
- 13.2 Members received an update from Councillor Eaton on the latest situation regarding the RBL site.
- 13.3 The meeting moved back into public session.

14. PARISH COUNCIL COFFEE MORNINGS (S23/061)

- 14.1 Members discussed reinstatement of the Parish Council coffee mornings. It was agreed to hold a Parish Surgery on the evening of Friday 13th October from 6.45pm to 7.30pm as an opportunity for residents to come and meet Councillors and local groups and societies. Refreshments to be provided.
Action: Clerk to invite local groups and societies to the event and send details to Barrowby News.

15. REVIEW OF OPENING AND CLOSING OF BARRIER AT LOW FIELD (S23/062)

- 15.1 Members reviewed the opening and closing of the barrier to Low Fields at weekends over the Summer holidays and agreed that this will be done again next Summer.

16. FUTURE VILLAGE EVENTS (S23/063)

- 16.1 Members were informed that details of a Christmas Fair are being finalised.

17. DATE OF NEXT MEETING (23/064)

- 17.1 Monday 9th October at 6.45pm at the Reading Room.

The meeting closed at 10.02pm.

BARROWBY PARISH COUNCIL FINANCE REPORT SEPTEMBER 2023

Members noted the following income in July and August:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Virgin Money	Virgin Money Cashback	0.31
K Warner	Hire of Pavilion	60.00
Private hirer	Hire of Reading Room	50.00
Barrowby Gardeners Association	Annual Allotment fees	2,355.00
G H Linnell Ltd	Burial Ground fees	75.00

Mr Bridge Club	Hire of Reading Room	305.00
Co-Operative Bank	Closure of old bank account	52.68
Diane Ellis	Return deposit	-50.00
Private resident	Burial Ground fees	160.00
Private hirer	Hire of Reading Room	87.50
Private hirer	Hire of Reading Room	24.00
Private hirer	Return deposit	-50.00
Barrowby Pre School	Pre-School hire	1,380.00
Daisy Foundation	Hire of Reading Room	145.00
Private hirer	Hire of Reading Room	50.00
Daisy Foundation	Hire of Reading Room	180.00
Shepherd Memorials	Burial Ground fees	75.00
Private resident	Burial Ground fees	25.00
Shepherd Memorials	Burial Ground fees	125.00
SSAFA The Armed Forces Charity	Hire of Reading Room	37.50
Grantham and Kesteven Bridge	Hire of Reading Room	120.00
Michelle Jasinski	Hire of Pavilion	50.00
Mr Bridge	Hire of Reading Room	240.00
Snowden	Hire of Reading Room	15.00
Private hirer	Hire of Reading Room	60.00
Virgin Money	Virgin Money Cashback	0.32
Private hirer	Return deposit	-50.00
K Warner	Hire of Pavilion	30.00
Private hirer	Hire of Reading Room	90.00
Barrowby Pre School	Hire of Pavilion	1,035.00
East Midlands Scrabble Club	Hire of Reading Room	40.00
Private hirer	Return deposit	-50.00
Kellie Scothern	Hire of Pavilion	24.00
Barrowby Pre School	Hire of Pavilion	1,035.00
Diane Ellis	Hire of Reading Room	60.00
Grantham and Kesteven Bridge	Hire of Reading Room	150.00
Who Lets Your Dog Out	Hire of Reading Room	50.00
Michelle Jasinski	Hire of Pavilion	30.00

Members approved the following expenditure in August and September:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Autela Group Ltd	Payroll services	58.52	11.70	70.22
British Telecommunications Plc	Broadband	36.95	7.39	44.34
Telefonica UK Ltd	Asst Clerk mobile phone	10.79	2.16	12.95
Andy Sharpe	Grass cutting	496.00		496.00
B&Q Plc	Paint	34.37	6.88	41.25
Andy Sharpe	Grass cutting	150.00		150.00
HP Inc UK Ltd	Asst Clerk printing	4.99	1.00	5.99
NG3 UPVC	Replacement windows	320.00		320.00
South Kesteven District Council	Waste collection	108.33		108.33
Barrowby Pre School	Grant	2475.00		2475.00
Barrowby News	Grant	82.00		82.00
Helen Winter	Band for Coronation	150.00		150.00
Sarah James	Band for Coronation	400.00		400.00

Epson Ready Print	Printing	8.32	1.67	9.99
SSE Business Energy	Gas supply	103.90	5.20	109.10
SSE Business Energy	Gas supply	107.29	5.36	112.65
Pittam Property Improvements	Repair to window pillar	70.00	14.00	84.00
Virgin Money	Bank charges	22.23		22.23
Star Discounts	Toilet rolls	10.83	2.17	13.00
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Telefonica UK Ltd	Clerk mobile phone	11.00	2.20	13.20
SSE Business Energy	Electricity Supply	116.74	5.84	122.58
TV Licensing	TV Licence	159.00		159.00
Telefonica UK Ltd	Asst Clerk mobile phone	10.79	2.16	12.95
British Telecommunications Plc	Broadband	36.95	7.39	44.34
P E Hempstead and Sons	Grass cutting	564.90	112.98	677.88
Amazon	Printer paper	27.00	5.40	32.40
PKF Littlejohn LLP	Audit	420.00	84.00	504.00
Rorie Beswick-Parsons	Mileage	24.74		24.74
Amazon	Paper towels	24.24	4.85	29.09
Amazon	Cleaning sundries	24.03		24.03
South Kesteven District Council	Election recharge	92.55		92.55
Home Bargains	Toilet cleaner	1.98	0.40	2.38
James Pask	Grass cutting	192.00		192.00
Newark and Sherwood Locks	Padlock	238.33	47.67	286.00
Viking Signs Ltd	Signs	70.62	14.12	84.74
Post Office Ltd	Postage	8.80		8.80
Agnieszka Matacz	Cleaning	108.00		108.00
Vi King	Printer ink cartridge	32.44		32.44
Brewers Grantham	Paint	19.89	3.98	23.87
Microsoft	Microsoft subscription	66.66	13.33	79.99
HP Inc UK Ltd	Asst Clerk printing	4.16	0.83	4.99
South Kesteven District Council	Waste collection	108.33		108.33
SSE Business Energy	Gas supply	107.62	5.38	113.00
Wave Anglian Water Business	Water rates	61.84		61.84
Epson Ready Print	Printing	8.33	1.66	9.99
Wave Anglian Water Business	Water rates	94.92		94.92
Wave Anglian Water Business	Water rates	487.69		487.69
Mileage	Mileage	34.65		34.65
Monthly Salaries	August salaries	2122.95		2122.95
SSE Business Energy	Electricity Supply	100.74	5.03	105.77
SSE Business Energy	Electricity Supply	121.26	6.06	127.32
Amazon	Cleaning supplies	25.57	5.11	30.68
Virgin Money	Bank charges	25.00		25.00
Telefonica UK Ltd	Clerk mobile phone	11.00	2.20	13.20
P E Hempstead and Sons	Grass cutting	1055.00	211.00	1266.00
Clean My Windows	Window cleaning	28.00		28.00
Agnieszka Matacz	Cleaning	135.00		135.00
Trade Carpets	Flooring	2538.33	507.67	3046.00
Mileage	Mileage	27.90		27.90
Monthly Salaries	September salaries	2122.75		2122.75