

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
14 Riverside Walk, Bottesford, NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Minutes of the Barrowby Parish Council Meeting held on Monday 11th July 2022 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There were no members of the public present. Following a proposal by Councillor Townsend seconded by Councillor Lees, members resolved to suspend Standing Orders and commence the meeting ahead of 7.00pm.

MEETING OPENED: 6.45pm

1. WELCOME REMARKS (22/034)

- 1.1 The Chairman, Councillor Cupit welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Cupit, Brown, Eaton, Lees, Townsend, Whittington and the Clerk, Mrs Moss.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/035)

- 2.1 Apologies were received and accepted for absence from Councillors Bosworth, McConnell-Good and Roberts.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/036)

- 3.1 Declarations of Interest
There were none declared.
- 3.2 Requests for Dispensation
No requests for dispensation were made.

4. APPROVAL OF MINUTES (22/037)

- 4.1 The minutes of the Parish Council meeting on 13th June, having been proposed by Councillor Townsend and seconded by Councillor Lees, were agreed to be a true and accurate record, and were passed by resolution of the Council. The minutes were later signed and dated by the Chairman.

5. CLERK'S REPORT (22/038)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes were noted:
 - 5.1 Councillor Cupit will chase up - carry forward.
 - 7.5 Carry forward.
 - 7.3.1 Clerk to ask contractor for a quote to move the seat on the Village Green.
 - 9.2 Councillor Cupit to draft a response for the Grantham Journal - carry forward.
 - 10.1 Councillor Cupit has not been successful in contacting the Planning Consultant for a meeting so will draft a letter to be sent to the Consultant asking for him to get in touch. Carry forward.

6. PLANNING (22/039)

- 6.1 S22/1130 – no comments.
- 6.2 S22/1145 – no comments.
- 6.3 S22/1147 – no comments.
- 6.4 Members noted that an appeal on case S21/0691 has been dismissed.
- 6.5 Members considered the email from Persimmon Homes regarding the revised masterplan for land

east of Low Road, Barrowby. They suggested a meeting with Persimmon Homes to be held on 22nd July at the Reading Room.

Action: Clerk to arrange the meeting with representatives of Persimmon Homes for 22nd July at 6.00pm at the Reading Room.

6.6 Members discussed a response to the proposals for the development of The Heathers east of the A1 and its potential impact on the traffic flow on the A1 and A52.

Action: Councillors Cupit and Lees to draft a response and email to all Councillors.

6.7 Members discussed the reaction of residents of Church Street and Rectory Lane to the traffic and parking restrictions proposed by Lincolnshire Highways. Councillor Whittington confirmed that a meeting is being arranged between the residents and Lincolnshire Highways.

7. REPORTS (22/040)

7.1 Reading Room

7.1.1 Members agreed the preferred contractor to paint the kitchen.

Action: Clerk to contact the contractor and arrange for the work to be carried out.

7.2 Pavilion Committee

7.2.1 No report.

7.3 Play Areas

7.3.1 Members asked for a breakdown of the quote submitted to repair the trim trail.

Action: Clerk to request a breakdown of the quote received to repair the trim trail.

7.4 Burial Ground

7.4.1 Members noted that the next Burial Ground Committee meeting will be on Friday 17th June.

7.5 Allotments

7.5.1 Members noted the contents of the minutes of the Allotment Committee meeting held on 20th June.

7.6 Health & Safety

7.6.1 Members noted the contents of Health and Safety inspection reports of the Play Areas.

7.7 Community Areas

7.7.1 Members received a report and noted the recommendations of the working party examining the workload of ex-Councillor Inglis. Following a proposal by Councillor Lees, seconded by Councillor Cupit, members resolved to ask Mr R Caunt to maintain the flower beds and other minor work on a temporary basis until a full consultation with residents can be taken in the Autumn.

Action: Councillors Cupit and Lees to draw up a list of jobs for Mr Caunt to do.

Action: Clerk to add the consultation exercise to the September Agenda.

7.8 Pony Paddock

7.8.1 Members confirmed that the Pony Paddock should not be cut until there are no nesting birds.

8. HIGHWAYS (22/041)

8.1 Members noted that no responses have been received from the recipients of the letter sent out regarding the Grantham Southern Relief Road.

9. CORRESPONDENCE (22/042)

9.1 Members noted all general correspondence circulated for information since the June meeting.

Action: Clerk to respond to Grange Paddock resident regarding cutting the boundary hedge.

9.2 Members agreed that there would be no Parish Council response to the Minerals and Waste Local Plan consultation.

- 9.3 Members discussed the Parish Council's response to the email received from a Mill Row resident.
Action: Clerk to draft a response to the email received.
- 10. NEIGHBOURHOOD PLAN (22/043)**
- 10.1 Members received an update on the Neighbourhood Plan initiative. Councillor Cupit has not been successful in contacting the Planning Consultant for a meeting so will draft a letter to be sent to the Consultant asking for him to get in touch.
Action: Councillor Cupit to draft a letter to be sent to the Consultant asking for him to get in touch.
- 11. COUNCILLOR VACANCIES (22/044)**
- 11.1 Members agreed to the advertisement of expressions of interest to fill the two Councillor vacancies.
Action: Clerk to arrange for advertisement to be published in Barrowby News.
- 11.2 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to approve the wording for an article for Barrowby News following the retirement of Councillor Inglis.
Action: Clerk to arrange for article to be published in Barrowby News.
- 12. FINANCE (22/045)**
- 12.1 Following a proposal by Councillor Lees, seconded by Councillor Eaton, members resolved to approve the bank reconciliation up to 30th June 2022, which was later signed by the Chairman.
- 12.2 Members noted the 2022/23 allocated budget and the actual expenditure to date.
- 12.3 Members noted the income for June 2022 as outlined in the Receipts List.
- 12.4 Following a proposal from Councillor Eaton, seconded by Councillor Townsend, members resolved to approve expenditure outlined in the Payments list.
- 12.5 Following a proposal by Councillor Lees, seconded by Councillor Eaton, members resolved to approve the engagement of a valuer to provide a rebuild value of the Sports Pavilion and the Reading Room as per quotation previously circulated.
Action: Clerk to arrange the valuations.
- 12.6 Following a proposal by Councillor Eaton, seconded by Councillor Townsend, members resolved to approve the quote previously circulated to plant a laurel hedge next to the new fencing on the Village Green.
- 12.7 Members discussed the error made by SKDC when calculating the precept for Barrowby and agree how to identify the total amount involved.
Action: Councillor Cupit to draft a letter to SKDC requesting more information.
- 13. REMEMBRANCE WREATH AND POPPIES (22/046)**
- 13.1 Members agreed that a poppy remembrance wreath should be purchased for display on the War Memorial in the Church in November.
Action: Clerk to arrange poppy wreath for the War Memorial in the Church.
- 14. ELECTORAL WARDS (22/047)**
- 14.1 Members discussed and agreed names of new wards in Barrowby. It was agreed that a working party consisting of Councillors Cupit, Brown, Eaton and Lees would meet on 20th July to agree the boundaries and number of properties in each and circulate to all Councillors.
Action: Working party to circulate report to Parish Councillors.
- 15. COMMUNITY BREAKFAST (22/048)**
- 15.1 Members received an update from the Clerk.
Action: Clerk to add to next Agenda for further discussion.

16. PARISH SURGERY (22/049)

- 16.1 Members agreed a start date of 29th October and attendance at Parish Surgeries as advertised in the Welcome letter sent to new residents.

Action: Clerk to email all hirers of facilities and local groups offering them the opportunity to attend the surgeries.

17. VILLAGE EVENTS (22/050)

- 17.1 Councillor Cupit provided feedback from the meeting held for the Jubilee event volunteers. Members discussed ideas for future village events and a working party will meet on 4th August to discuss further.

Action: Clerk to contact Environmental Health at SKDC to confirm requirements for residents holding a BBQ on the Village Green and email the Scarecrow Committee pointing out the regulations regarding the provision of food, entertainment and the need to obtain their own public liability insurance.

18. DATE OF NEXT MEETING (22/051)

- 18.1 Monday 12th September at 7.00pm at the Reading Room.

The Chairman closed the meeting at 9.30pm.

BARROWBY PARISH COUNCIL FINANCE REPORT JULY 2022

Members to note the following income in June:

Customer	Description	Amount (£)
Virgin Money	Virgin Money Cashback	1.40
Who Lets Your Dog Out	Hire charges	45.00
Mr Bridge Club	Hire charges	63.00
Daisy Foundation	Hire charges	139.50
Miscellaneous	Platinum Jubilee	12.00
Barrowby Pre School	Hire of Pavilion	1,288.00
K Warner	Hire charges	67.50
Rachel Metcalfe Daisy Chain Yoga	Hire charges	54.00
K Warner	Deposit return	-50.00
Private hirer	Hire deposit	50.00
Plot holder	Exclusive Right of Burial	350.00
Plot holder	Grave Digging and Interment	490.00
Fine Art Group	Hire charges	18.00
Private hirer	Hire charges	91.00
Grantham and Kesteven Bridge	Hire deposit	50.00
Walters Wholesale	Platinum Jubilee	70.00
Private hirer	Deposit return	-50.00
Midlands Elite Bars	Platinum Jubilee	383.24
Private hirer	Deposit return	-50.00
Barrowby WI	Hire charges	19.25
Snowden	Hire charges	40.50
Rachel Metcalfe Daisy Chain Yoga	Hire charges	40.50
South Kesteven District Council	SK Community Fund	1,250.00
Rachel Metcalfe Daisy Chain Yoga	Deposit return	-50.00

Members approved the following expenditure in July:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Amazon	Refund	-3.02	-0.60	-3.62
Telefonica UK Ltd	Asst Clerk mobile phone	9.52	1.90	11.42
Element Marquees	Hire of marquee	980.00		980.00
British Telecommunications Plc	Broadband	36.95	7.39	44.34
South Kesteven District Council	Waste collection (Jubilee)	50.00		50.00
Dynamix	Hire of disco	250.00		250.00
Kompan Ltd	Repairs	1,018.03	203.60	1,221.63
Onebigstar Ltd	Hire of staging	247.30	49.46	296.76
Mobisystems	Annual licence	37.99		37.99
Mileage	Mileage	57.60		57.60
Belton Garden Centre	Plants	16.25	3.25	19.50
Newark and Sherwood Locks	Key cutting	83.33	16.67	100.00
South Kesteven District Council	Waste collection	108.34		108.34
Jewson	Hire of generators	347.00	69.40	416.40
HP Inc UK Ltd	Printing	2.49	0.50	2.99
Epson Ready Print	Printing	13.74	2.75	16.49
SSE Business Energy	Gas supply	145.69	7.28	152.97
Telefonica UK Ltd	Clerk mobile phone	19.88	3.98	23.86
Virgin Money	Bank charges	24.80		24.80
SSE Business Energy	Electricity Supply	152.83	7.64	160.47
Clean My Windows	Window cleaning	14.00		14.00
Andy Sharpe	Removal of soil from Burial Ground	250.00		250.00
Andy Sharpe	Grass cutting	524.00		524.00
HMRC	PAYE/NIC	2,269.59		2,269.59
P Cupit	Mileage	18.00		18.00
Barrowby Gardeners Association	Plants	15.00		15.00
Morrisons	Refreshments	14.78		14.78
Sainsburys	Refreshments	56.50		56.50
Richard Summerfield	Installation of automatic watering system	130.00		130.00
Agnieszka Matacz	Cleaning	135.00		135.00
Kompan Ltd	Repairs to play equipment	1,770.91	354.18	2,125.09
Belton Garden Centre	Plants	6.00	1.20	7.20
Glenside Nurseries Ltd	Plants	14.00	2.80	16.80
B&Q Plc	Watering system	29.17	5.83	35.00
Halfords	Jerry can	25.00	5.00	30.00
Asda Stores Ltd	Diesel	108.34	21.67	130.01
Barker Signs	Signs	340.00	68.00	408.00
P E Hempstead and Sons	Grass cutting	1178.60	235.72	1414.32
Pescotek Limited	Pest control	189.00	37.80	226.80
Proforce Security & Events Ltd	Security	303.00	60.60	363.60
Home Bargains	Stationery	3.79	0.76	4.55
Aldi	Window cleaning tool	4.99	1.00	5.99
Viking	Toilet rolls	53.96	10.79	64.75
Monthly Salaries	July Salaries	2,231.24		2,231.24

Mileage

Mileage

87.75

87.75