

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
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Minutes of the Barrowby Parish Council Meeting held on Monday 14th November 2022 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There was one member of the public present.

Following a proposal by Councillor McConnell-Good, seconded by Councillor Townsend, members resolved to suspend Standing Orders and commence the meeting ahead of 7.00pm.

MEETING OPENED: 6.54pm

1. WELCOME REMARKS (22/086)

- 1.1 Councillor Cupit welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Bosworth, McConnell-Good, Townsend, Whittington and the Clerk, Mrs Moss.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/087)

- 2.1 Apologies were received and accepted for absence from Councillors Brown, Eaton and Lees.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/088)

- 3.1 Declarations of Interest
There were none declared.
- 3.2 Requests for Dispensation
No requests for dispensation were made.

4. APPROVAL OF MINUTES (22/089)

- 4.1 The minutes of the Parish Council meeting on 10th October, having been proposed by Councillor Townsend and seconded by Councillor McConnell-Good, were agreed to be a true and accurate record, and were passed by resolution of the Council. The minutes were later signed and dated by the Chairman.

5. CLERK'S REPORT (22/090)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes were noted:
5.1 Councillor Cupit has spoken to the Solicitor Mr Taylor regarding the purchase of the RBL site and a Zoom meeting arranged for Wednesday 23rd September 2022.

6. PLANNING (22/091)

- 6.1 S22/2023 – no comments.
- 6.2 S22/2053 – objection regarding signs being lit from 10pm to 7am as intrusive to neighbouring households.
- 6.3 Members noted the decisions made on S22/1644 and S22/1793.
- 6.4 Members noted that tree works protected by TPO on application S22/1583 have been withdrawn.
- 6.5 Members received positive feedback from the meeting with Allison Homes on 3rd November and noted that a public consultation is planned for Wednesday 14th December from 2pm to 8pm at the Reading Room.

7. REPORTS (22/092)

- 7.1 **Reading Room**
- 7.1.1 Members discussed the request to use the Reading Room on a regular basis on Sunday afternoons. Councillors to be asked to open and close on a rota basis.
- 7.1.2 Following a proposal by Councillor Townsend, seconded by Councillor Bosworth, members

resolved to increase the hire rates of the Reading Room from 1st January 23.

Action: Clerk to inform regular hirers of increase in charges from January 2023.

7.2 Pavilion Committee

7.2.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 1st November.

7.3 Play Areas

7.3.1 Members noted the contents of the quarterly inspection reports.

7.3.2 Councillor Cupit is inspecting the play areas on Thursday 17th November with the Caretaker and Assistant Clerk and will do any easy maintenance repairs.

7.4 Burial Ground

7.4.1 Members noted the contents of the minutes of the Burial Ground Committee meeting held on 14th October.

7.5 Allotments

7.5.1 No report.

7.6 Health & Safety

7.6.1 The Clerk gave an update on the play area checks.

7.7 Community Areas

7.7.1 Members discussed the report of the working party examining the workload of ex-Councillor Inglis and Councillor Cupit will ask a local contractor if he has capacity to help.

Action: Clerk to add to next Agenda.

7.8 Pony Paddock

7.8.1 No report.

8. CHRISTMAS ARRANGEMENTS (22/093)

8.1 Following a proposal by Councillor Cupit, seconded by Councillor Townsend, members resolved to purchase lights for £30 maximum spend to decorate a yew tree at the Church for Christmas.

Action: Clerk to consult with Councillor Lees regarding the purchase of lights and baubles.

8.2 Members noted the arrangements to decorate the yew tree as issued by Barrowby Church.

8.3 Following a proposal by Councillor McConnell-Good, seconded by Councillor Whittington, members resolved to purchase lights for maximum spend of £15 for the small Christmas tree outside the Reading Room.

Action: Clerk to purchase lights and arrange for them to be put on the Christmas tree.

9. CORRESPONDENCE (22/094)

9.1 Members noted all general correspondence circulated for information since the October meeting.

9.2 Members noted that a representative from the Co-op has offered their help with any village events.

9.3 Members discussed a response to the Feedback form from the Safer Together Co-ordinator. Top three priorities are: i) Speeding Traffic, ii) Anti-Social Behaviour particularly around the Village Green and iii) Lack of Police presence around the village.

Action: Clerk to complete the Feedback form for the Safer Together Co-ordinator.

9.4 Members noted the response from SKDC regarding the creation of Parish Electoral Wards.

9.5 Members noted the contents of the email from Lindum Group regarding the pedestrian walkway between the new Low Road estate and Thorold Road.

Action: Clerk to contact Platform Housing Group.

9.6 Members agreed to invite Citizens Advice to the next Parish Surgery on Saturday 26th November.

Action: Clerk to send an invite to Citizens Advice to attend the next Parish Surgery on Saturday 26th November.

10. NEIGHBOURHOOD PLAN (22/095)

10.1 Members received an update regarding the Neighbourhood Plan.

11. FINANCE (22/096)

11.1 Following a proposal by Councillor Townsend, seconded by Councillor McConnell-Good, members resolved to approve the bank reconciliation up to 31st October 2022 which was later signed by the Chairman.

11.2 Members noted the 2022/23 allocated budget and the actual expenditure to date.

- 11.3 Members noted the income for October 2022 as outlined in the Receipts List.
- 11.4 Following a proposal from Councillor McConnell-Good, seconded by Councillor Townsend, members resolved to approve expenditure outlined in the Payments list.
- 11.5 Members received an update from the Finance Committee on the 2023/24 Budget work.
- 11.6 Following a proposal from Councillor Cupit, seconded by Councillor McConnell-Good, members resolved to approve participation in the Parish Agreement Grass Cutting Scheme for 2023/24. Councillor Whittington had previously declared an interest in this subject and abstained from voting.
- 11.7 Following a proposal from Councillor Townsend, seconded by Councillor McConnell-Good, members resolved to retrospectively approve the quote to cut back trees on both sides of the access road at Low Field.
- 11.8 Members discussed the request for £125 from Open Door to support a Children's Christmas event and following a proposal by Councillor Cupit, and seconded by Councillor Townsend, members resolved to approve payment on condition that a Section 137 grant form is completed and sent to the Clerk.
Action: Clerk to request a Section 137 grant form be completed prior to payment.
- 11.9 Following a proposal by Councillor McConnell-Good, seconded by Councillor Bosworth, members resolved to approve the quote to cut the entire beech hedge on the Village Green. There was one abstention.
- 12. FEEDBACK FROM PARISH SURGERY (22/097)**
- 12.1 Members received feedback from the Parish Surgery held on Saturday 29th October.
- 13. COMMUNITY GOVERNANCE REVIEW (22/098)**
- 13.1 Members received feedback on the meeting held with SKDC on 18th October.
- 14. BEST KEPT VILLAGE PRESENTATION (22/099)**
- 14.1 Members noted that nobody attended the Best Kept Village presentation held on 24th October.
- 15. PARISH COUNCILLOR VACANCIES (22/100)**
- 15.1 Members noted that all three vacant posts can be filled by co-option.
Action: Clerk to arrange informal interviews with the four residents who are interested in becoming Parish Councillors.
- 16. DATE OF NEXT MEETING (22/101)**
- 16.1 Monday 12th December at 6.45pm at the Reading Room.

The meeting closed at 8.35pm.

BARROWBY PARISH COUNCIL FINANCE REPORT NOVEMBER 2022

Members noted the following income in October:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Grantham and Kesteven Bridge Club	Hire of Reading Room	22.50
Lincolnshire County Council	Grant	667.97
Barrowby FC	Football donation	1,000.00
Barrowby Pre School	Hire of Pavilion	1,374.25
Private hirer	Hire of Reading Room	-50.00
Shepherd Memorials	Burial Ground fees	30.00
Private hirer	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	39.00
South Kesteven District Council	Precept	22,000.00
Daisy Foundation	Hire of Reading Room	139.50
Rachel Metcalfe Daisy Chain Yoga	Hire of Reading Room	47.80
Private hirer	Hire of Reading Room	33.00

Private hirer	Hire of Reading Room	39.00
Private hirer	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	49.50
Virgin Money	Virgin Money Cashback	0.15
Private hirer	Refund	-50.00
Private hirer	Hire of Reading Room	50.00

Members approved the following expenditure in November:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	9.52	1.90	11.42
British Telecommunications P	Broadband	36.95	7.39	44.34
Adexa Direct	Hot water boiler	170.10	34.02	204.12
Cateryard	Countertop Griddle	262.00		262.00
Star Discounts	Toilet rolls	20.00		20.00
Trade Carpets	Flooring	603.34	120.66	724.00
Kings Property Maintenance L	Repairs to damaged bus shelter	180.00		180.00
J Moss	Stationery	1.50		1.50
HP Inc UK Ltd	Printing	2.49	0.50	2.99
Mowers and Spares	Gardening equipment	182.50	36.50	219.00
South Kesteven District Council	Waste collection	108.33		108.33
SSE Business Energy	Gas supply	113.70	5.69	119.39
Epson Ready Print	Printing	8.33	1.66	9.99
Virgin Money	Bank charges	16.10		16.10
SSE Business Energy	Electricity Supply	130.67	6.53	137.20
Telefonica UK Ltd	Clerk mobile phone	11.17	2.23	13.40
Morrisons	Refreshments	8.78		8.78
Post Office Ltd	Postage	7.60		7.60
Clean My Windows	Window cleaning	14.00		14.00
Agnieszka Matacz	Cleaning	172.50		172.50
DM Tree Surgery	Tree works	550.00		550.00
Manor Carpets & Upholstery	Carpet cleaning	120.00		120.00
Tuffies Discount	Blue paper rolls	7.50	1.50	9.00
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Aldi	Handwash	2.52	0.50	3.02
Lincolnshire Association of Lo	Lunch at Training course	20.00	4.00	24.00
Ian Smith Electrical	PAT test	182.00	36.40	218.40
Ian Smith Electrical	Emergency Lighting test	34.00	6.80	40.80
Aldi	Refreshments	13.97	2.79	16.76
Mussons Heating	Boiler service	265.00	53.00	318.00
Nic Barker Ltd	Signs	150.00	30.00	180.00
Nic Barker Ltd	Trenches	1,150.00	230.00	1,380.00
P E Hempstead and Sons	Grass cutting	814.90	162.98	977.88
Emmerson Doors Ltd	Repair to shutters	825.00	165.00	990.00
Ian Smith Electrical	Emergency Lighting test	110.00	22.00	132.00
Mileage	Mileage	100.13		100.13
Monthly Salaries	November salaries	3,105.01	1.90	3,105.01