

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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**Minutes of the Barrowby Parish Council Meeting held on Monday 10th October 2022 at the Reading Room, Church Street, Barrowby.**

PUBLIC FORUM (6.45pm): There were no members of the public present.

Following a proposal by Councillor McConnell-Good, seconded by Councillor Brown, members resolved to suspend Standing Orders and commence the meeting ahead of 7.00pm.

MEETING OPENED: 6.45pm

## **1. WELCOME REMARKS (22/070)**

- 1.1 In the absence of Councillor Cupit, Councillor Lees agreed to be Chairman. Councillor Lees welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Brown, McConnell-Good and Townsend and the Clerk, Mrs Moss. Councillors Cupit and Whittington arrived at 7.10pm and 7.30pm respectively.

## **2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/071)**

- 2.1 Apologies were received and accepted for absence from Councillors Bosworth and Eaton.

## **3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/072)**

- 3.1 Declarations of Interest  
There were none declared.
- 3.2 Requests for Dispensation  
No requests for dispensation were made.

## **4. APPROVAL OF MINUTES (22/073)**

- 4.1 The minutes of the Parish Council meeting on 12<sup>th</sup> September, having been proposed by Councillor Townsend and seconded by Councillor Brown, were agreed to be a true and accurate record, and were passed by resolution of the Council. There was one abstention. The minutes were later signed and dated by the Chairman.

## **5. CLERK'S REPORT (22/074)**

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes were noted:  
5.1 Councillor Lees yet to ring the Solicitor regarding the purchase of the RBL site.  
7.3.1 It was agreed that the seat on the Village Green should be moved to the south side of the play area facing inwards.  
**Action: Clerk to let contractor know so that he can move the seat.**

## **6. PLANNING (22/075)**

- 6.1 S22/1843 – Parish Council rejected the planning application, and the Clerk will submit comments on the planning portal.  
**Action: Clerk to submit comments on the SKDC Planning portal.**
- 6.2 Members noted the decision made on S22/1701.
- 6.3 Members noted that permission has been granted for application S22/1500.

## **7. REPORTS (22/076)**

- 7.1 **Reading Room**  
7.1.1 Members noted that the toilets are in the process of being painted.
- 7.2 **Pavilion Committee**  
7.2.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 27<sup>th</sup>

- September.
- 7.2.2 Members discussed the contents of an email received for the Football Club regarding planning permission for the storage containers.  
**Action: Clerk to respond to the email from the Football Club.**
- 7.3 **Play Areas**
- 7.3.1 No report.
- 7.4 **Burial Ground**
- 7.4.1 No report.
- 7.5 **Allotments**
- 7.5.1 Members noted the contents of the minutes of the Allotment Committee meeting held on 3<sup>rd</sup> October.
- 7.6 **Health & Safety**
- 7.6.1 No reports received.
- 7.7 **Community Areas**
- 7.7.1 Members discussed the report of the working party examining the workload of ex-Councillor Inglis and agreed to carry forward to the next meeting.
- 7.7.2 Following a proposal by Councillor Lees, seconded by Councillor Townsend, members resolved to approve the contractor to erect a low fence along the side of Casthorpe Road on the Village Green.
- 7.7.3 Following a proposal by Councillor Lees, seconded by Councillor Townsend, members resolved to approve the quote for the repair required to fill in the ruts on the Village Green.  
**Action: Clerk to write to the householder whose contractors damaged the Village Green and ask for reimbursement of the cost to repair the damage.**
- 7.8 **Pony Paddock**
- 7.8.1 No report.
- 8. HIGHWAYS (22/077)**
- 8.1 Members discussed the traffic speed reduction proposals, and it was agreed that the Clerk should write to Highways at Lincolnshire County Council and ask for their initial views.  
**Action: Clerk to write to Highways at Lincolnshire County Council and ask for their initial views.**
- 9. CORRESPONDENCE (22/078)**
- 9.1 Members noted all general correspondence circulated for information since the September meeting.
- 10. NEIGHBOURHOOD PLAN (22/079)**
- 10.1 No update since the last meeting.
- 11. POPPY WREATH (22/080)**
- 11.1 Members agreed that either Councillors Lees or Whittington will present the poppy wreath on Sunday 13<sup>th</sup> November at the Remembrance Sunday Service at Barrowby Church.
- 12. FINANCE (22/081)**
- 12.1 Following a proposal by Councillor Lees, seconded by Councillor Brown, members resolved to approve the bank reconciliation up to 30<sup>th</sup> September 2022 which was later signed by the Chairman.
- 12.2 Members noted the 2022/23 allocated budget and the actual expenditure to date.
- 12.3 Members noted the income for September 2022 as outlined in the Receipts List.
- 12.4 Following a proposal from Councillor Lees, seconded by Councillor Townsend, members resolved to approve expenditure outlined in the Payments list.
- 13. VILLAGE EVENTS (22/082)**
- 13.1 Members discussed the possibility of the Coronation being held in early June 2023 and a further village event in July.  
**Action: Clerk to email all voluntary groups in the village to ask if they would be prepared to contribute to an event.**
- 14. PARISH SURGERY (22/083)**

- 14.1 It was confirmed that Councillors Cupit, Lees and Townsend would attend the Surgery and the Clerk confirmed which local groups would also be attending.

#### 15. CHRISTMAS ARRANGEMENTS (22/084)

- 15.1 It was agreed that Councillors Lees and Brown would decorate a yew tree along the Church path at Christmas.  
**Action: Clerk to add approval of budget figure to next Agenda.**
- 15.2 Following a proposal by Councillor Lees, seconded by Councillor McConnell-Good, members resolved to approve the purchase of 4 5ft Christmas Trees for the Reading Room.  
**Action: Clerk to order the Christmas trees and add to next Agenda the purchase of lights for the small Christmas tree outside the Reading Room.**

#### 16. DATE OF NEXT MEETING (22/085)

- 16.1 Monday 14<sup>th</sup> November at 6.45pm at the Reading Room.

The meeting closed at 8.40pm.

#### BARROWBY PARISH COUNCIL FINANCE REPORT OCTOBER 2022

Members noted the following income in September:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Virgin Money	Virgin Money Cashback	1.64
Mr Bridge Club	Hire charges	216.00
Virgin Money	Virgin Money Cashback	0.03
Rachel Metcalfe Daisy Chain	Hire deposit	50.00
Rachel Metcalfe Daisy Chain	Hire charges	23.94
Private hirer	Hire charges	52.00
Grantham and Kesteven Bridge Club	Hire charges	22.50
A Hubbard	Grave Digging and Interment	55.00
Mr Bridge Club	Hire charges	252.00

Members approved the following expenditure in October:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	9.52	1.90	11.42
British Telecommunications Plc	Broadband	36.95	7.39	44.34
ATF Solutions Ltd	Training	19.95	3.99	23.94
South Kesteven District Council	Waste collection	108.34		108.34
HP Inc UK Ltd	Printing	2.49	0.50	2.99
Epson Ready Print	Printing	13.74	2.75	16.49
SSE Business Energy	Gas supply	99.26	4.96	104.22
SSE Business Energy	Electricity Supply	105.50	5.27	110.77
Clean My Windows	Window cleaning	14.00		14.00
Andy Sharpe	Grass cutting	150.00		150.00
Virgin Money	Bank charges	22.20		22.20
Nic Barker Ltd	Burial Ground fees	41.67	8.33	50.00
Telefonica UK Ltd	Clerk mobile phone	11.17	2.23	13.40
J & L Construction Ltd	Kitchen units and appliances	4,065.27	813.05	4,878.32
Barrowby News	Grant	64.00		64.00
Poppy Shop UK	Poppy wreath	17.49	3.50	20.99
Autela Group Ltd	Payroll services	61.69	12.34	74.03
Affiliates Get Seen Here Ltd	Web services	90.00	18.00	108.00

Viking	Cleaning supplies	37.49	7.50	44.99
Viking	Printing	24.95	4.99	29.94
Kompan Ltd	Repairs	826.00	165.20	991.20
Morrisons	Ant killer	2.71	0.54	3.25
Dunelm	Toilet roll holders and blinds	56.67	11.33	68.00
Asda Stores Ltd	Cleaning supplies	5.54	1.11	6.65
M&S	Batteries	3.54	0.71	4.25
Morrisons	Batteries	3.54	0.71	4.25
P E Hempstead and Sons	Grass cutting	359.20	71.84	431.04
P E Hempstead and Sons	Grass cutting	159.00	31.80	190.80
P E Hempstead and Sons	Grass cutting	54.60	10.92	65.52
P E Hempstead and Sons	Grass cutting	56.00	11.20	67.20
P E Hempstead and Sons	Grass cutting	199.00	39.80	238.80
P E Hempstead and Sons	Grass cutting	39.60	7.92	47.52
P E Hempstead and Sons	Grass cutting	86.00	17.20	103.20
Toolstation Ltd	Bolt resin	18.88	3.77	22.65
Traffic Safety Products Ltd	Speed ramp kits	274.17	54.83	329.00
Asda Stores Ltd	Ink cartridges	30.83	6.17	37.00
HMRC	PAYE/NIC	2,217.07		2,217.07
Affiliates Get Seen Here Ltd	Web hosting	219.00		219.00
C Dring	Mileage	36.94		36.94
Dunelm	Waste bags	18.90		18.90
Agnieszka Matacz	Cleaning	172.50		172.50
Post Office Ltd	Postage	2.35		2.35
Post Office Ltd	Postage	2.35		2.35
DM Tree Surgery	Tree works	180.00		180.00
Salaries	October Salaries	3,170.04		3,170.04
Mileage	Mileage	35.10		35.10