

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
14 Riverside Walk, Bottesford, Nottingham, NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Minutes of the Barrowby Parish Council Meeting held on Monday 11th April 2022 at the Sports Pavilion, Low Road, Barrowby.

PUBLIC FORUM (6.45pm): There were three members of the public in attendance who spoke to the members about a planning application.

MEETING OPENED: 7.00pm

1. WELCOME REMARKS (21/161)

- 1.1 The Chairman welcomed members to the meeting. Those in attendance: Councillors Brown, Cupit, Eaton, Lees, McConnell-Good (from 7.05pm), Roberts, Townsend, Whittington and the Clerk, Mrs Moss.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (21/162)

- 2.1 Apologies were received and accepted for Councillors Bosworth and Inglis.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (21/163)

- 3.1 Declarations of Interest
Councillor Whittington declared an interest in agenda item 14.
- 3.2 Requests for Dispensation
None received.

4. APPROVAL OF MINUTES (21/164)

- 4.1 The notes of the Parish Council meeting held on 14th March 2022, having been proposed by Councillor Townsend and seconded by Councillor Lees, were agreed to be a true and accurate record, and were passed by resolution of the Council. The minutes were signed and dated by the Chair.

5. CLERK'S REPORT (21/165)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes were noted. Councillor Whittington provided an update on the item regarding the kissing gate. Councillor Cupit provided an update on obtaining Solicitors advice on the purchase of the RBL site and it was agreed to proceed with a 30-minute Zoom meeting with a specialist lawyer.
Action: Clerk to arrange a Zoom meeting with specialist lawyer. Councillor Cupit to supply contact details.

6. PLANNING (21/166)

- 6.1 S22/0012, S22/0172, S22/0303 and S22/0369
Members noted that planning permission had been granted.
- 6.2 Members noted that listed building consent has been refused for application S21/2016.

7. REPORTS (21/167)

- 7.1 **Reading Room**
- 7.1.1 Members received an update on the installation of the new kitchen.
- 7.1.2 Members agreed that a review of the surplus items needs to be made before disposal.
Action: Clerk to list all surplus crockery/cutlery items held.
- 7.2 **Pavilion Committee**
- 7.2.1 No report.

- 7.3 **Play Areas**
- 7.3.1 No report.
- 7.4 **Burial Ground**
- 7.4.1 Councillor Cupit reported that he had received a complaint from a relative of a person buried in the Burial Ground that she had planted spring bulbs two weeks ago and when she returned to water them the bulbs had been dug out and the grave turfed over. There had been no prior consultation. She was asking for compensation for the bulbs.
Action: Clerk to add this to the agenda for the next Burial Ground Committee.
Action: Clerk to determine where the bulbs are now.
- 7.5 **Allotments**
- 7.5.1 Members noted the contents of the minutes of the Allotment Committee meeting held on 21st March 2022.
- 7.6 **Health and Safety**
- 7.6.1 Members received reports of inspection of the play equipment. The trim trail has been vandalised again. Somebody has stolen the fittings in a similar incident last year.
Action: Clerk to send photograph of the damaged equipment to the playground maintenance company and request a repair.
- 7.7 **Community Areas**
- 7.7.1 No report.
- 7.8 **Pony Paddock**
- 7.8.1 No report.
- 7.9 **Potholes**
- 7.9.1 Members received reports from Councillors regarding potholes around Barrowby. Councillor Townsend offered to take over the area previously covered by Councillor Bowyer.
Action: Clerk to email area to cover to Councillor Townsend.
- 8. HIGHWAYS (21/168)**
- 8.1 Members discussed the Community Networking and Neighbourhood Watch.
Action: Councillor Whittington agreed to find out more about what is available on Neighbourhood Watch from his Police contacts.
Action: Councillor Lees to research getting CCTV around the Village Green.
- 9. CORRESPONDENCE (21/169)**
- 9.1 Members noted all general correspondence circulated for information since the March meeting. Councillor Whittington updated members on a recent planning meeting he attended regarding the changes to the A52 roadworks.
Action: Clerk to arrange a Zoom meeting between Councillors Whittington, Brown and Roberts to identify the key issues relating to the proposed A52 roadworks and send them to the Clerk in advance of the next Agenda (4th May).
- 10. NEIGHBOURHOOD PLAN (21/170)**
- 10.1 Members received an update on the Neighbourhood Plan initiative.
- 11. HM QUEEN ELIZABETH'S PLATINUM JUBILEE (21/171)**
- 11.1 Councillor Cupit provided an update on plans for the events to be held across the Jubilee weekend and outlined the support still needed to make the event a success.
- 12. FINANCE (21/172)**
- 12.1 Following a proposal by Councillor Eaton, seconded by Councillor Lees, members resolved to approve the end of March 2022 bank reconciliation, which was signed by the Chairman.
- 12.2 Members noted the income for March 2022 as outlined in the Receipts List.

- 12.3 Following a proposal by Councillor Townsend and seconded by Councillor Roberts, members resolved to approve the expenditure as outlined in the Payments List for April 2022.
- 12.4 Members discussed which Parish Online training package is suitable and following a proposal by Councillor Eaton and seconded by Councillor McConnell-Good, resolve to approve expenditure of £100 on the annual training package.
Action: Clerk to purchase the annual training package.
- 12.5 Following a discussion, it was agreed that Councillor Lees would repair/ install new fixing posts for the cycle rack outside the Reading Room.

13. PARISH COUNCIL ASSETS (21/173)

- 13.1 Members agreed that Parish Council assets currently held in a resident's garage should be more securely stored and it was suggested that a 40ft container like that being proposed by the Football Club at the Low Fields site would be suitable.
Action: Councillor Lees will discuss the possibility of having two containers with the Football Club.

14. COMMUNITY GOVERNANCE REVIEW (21/174)

- 14.1 Councillor Cupit provided members with an update following various telephone calls he has had with SKDC, and Councillor Whittington updated members from his position on the Community Governance Review Board.

15. NEW STREET TRADING POLICY (21/175)

- 15.1 Members discussed and agreed Parish Council response to the updated Street Trading Policy from SKDC.

16. DATE OF NEXT MEETING (21/176)

- 16.1 The Annual Parish Council meeting will be held at 6.45pm on Monday 9th May 2022 at the Reading Room.
- 16.2 The Annual Parish Meeting will be held at 7.00pm on Thursday 19th May 2022 at the Reading Room.

The Chairman closed the meeting at 9.16pm.

BARROWBY PARISH COUNCIL FINANCE REPORT APRIL 2022

Members to note the following income in March:

Customer	Description	Amount (£)
Rachel Metcalfe Daisy Chain	Hire of Reading Room	54.00
Mr Bridge Club	Hire of Reading Room	189.00
Virgin Money	Virgin Money Cashback	1.29
Barrowby Pre School	Hire of Pavilion	1,069.50
South Kesteven District Council	Grant	3,750.00
Unlimited Web Hosting	Web services	7.19
Set in Stone Memorials	Burial Ground fees	85.00
Daisy Foundation	Hire of Reading Room	139.50
Fine Art Group	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	77.50
Private hirer	Hire of Reading Room	84.50
Robert Holland Funeral Directors	Burial Ground fees	360.00
Barrowby FC	Football donation	600.00
Private hirer	Return deposit	-50.00
Unlimited Web Hosting	Web hosting	-7.19
Private hirer	Hire of Reading Room	60.75

Private hirer	Hire of Reading Room	71.50
Lincolnshire County Council	Grant	500.00
Barrowby Gardeners Association	Annual fees	2,142.00
Barrowby Gardeners Association	Water rates	637.50
Private hirer	Return deposit	-50.00
Private hirer	Hire of Reading Room	52.00

Members approved the following expenditure in April:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Clerk mobile phone	10.00	2.00	12.00
Indeed	Advertising for Assistant Clerk	154.66		154.66
Telefonica UK Ltd	Asst Clerk mobile phone	8.84	1.77	10.61
British Telecommunications Plc	Broadband	40.56	8.11	48.67
Viking	Paper towels	70.11	14.02	84.13
Information Commissioner's Office	Annual fees	35.00		35.00
Country Garden Roses	Rose plant	26.62	5.32	31.94
Unlimited Web Hosting	Web hosting	3.75	0.75	4.50
Viking Signs Ltd	Signs	14.65	2.93	17.58
SSE Business Energy	Electricity Supply	117.39	23.48	140.87
SSE Business Energy	Gas supply	231.46	46.29	277.75
South Kesteven District Council	Waste collection	108.34		108.34
HP Inc UK Ltd	Printing	13.74	2.75	16.49
Epson Ready Print	Printing	28.91	5.78	34.69
Virgin Money	Bank charges	23.00		23.00
Amazon	Black armbands	14.65	2.93	17.58
Howdens	Kitchen units and appliances	8,989.13	1,797.83	10,786.96
Telefonica UK Ltd	Clerk mobile phone	10.00	2.00	12.00
Autela Group Ltd	Payroll services	54.38	10.88	65.26
Clean My Windows	Window cleaning	39.00		39.00
Lincolnshire Association of Local Councils	Annual Training Scheme	135.00	27.00	162.00
All Secure Services	Annual Fire Extinguisher Service	122.50	24.50	147.00
Graham Cresswell Transport	Turf	12.80	2.56	15.36
Asda Stores Ltd	Cleaning supplies	34.17	6.83	41.00
Graham Cresswell Transport	Turf	25.60	5.12	30.72
Oldrids and Downtown	Fertiliser	13.32	2.67	15.99
Oldrids and Downtown	Compost	25.00	5.00	30.00
Viking	Paper towels and toilet rolls	49.96	9.99	59.95
Nic Barker Ltd	Grave digging	41.67	8.33	50.00
P E Hempstead and Sons	Grass cutting	386.70	77.34	464.04
Ian Smith Electrical	Electrical work	38.00	7.60	45.60
South Kesteven District Council	Business Rates	810.88		810.88
Agnieszka Matacz	Cleaning	146.25		146.25
Institute of Cemetery and Cre	Annual fees	95.00		95.00
HMRC	PAYE/NIC	1,748.41		1,748.41
Monthly Salaries	April Salaries	2,378.50		2,378.50
Mileage	Mileage	60.30		60.30