

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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## **Minutes of the Barrowby Parish Council Meeting held on Monday 9th January 2023 at the Reading Room, Church Street, Barrowby.**

PUBLIC FORUM (6.45pm): There were no members of the public present.

Councillor Whittington said that the Church would like to be involved with any plans for a village event to celebrate the Coronation. He also gave an overview of SKDC finances and the calculation of the precept.

Following a proposal by Councillor Eaton, seconded by Councillor Brown, members resolved to suspend Standing Orders and commence the meeting ahead of 7.00pm.

MEETING OPENED: 6.56pm

### **1. WELCOME REMARKS (22/118)**

- 1.1 Councillor Cupit welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Bosworth (until 8.36pm), Brown, Eaton, Footitt, Lees, Marriott, McConnell-Good, Whittington and the Clerk, Mrs Moss.

### **2. APOLOGIES FOR ABSENCE & REASONS GIVEN (22/119)**

- 2.1 Apologies were received and accepted for absence from Councillor Townsend.

### **3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (22/120)**

- 3.1 Declarations of Interest  
Councillor Whittington declared an interest in item 7.5.2.
- 3.2 Requests for Dispensation  
No requests for dispensation were made.

### **4. APPROVAL OF MINUTES (22/121)**

- 4.1 The minutes of the Parish Council meeting on 12<sup>th</sup> December, having been proposed by Councillor Eaton and seconded by Councillor Lees, were agreed to be a true and accurate record, and were passed by resolution of the Council. There were 4 abstentions. The minutes were later signed and dated by the Chairman.

### **5. CLERK'S REPORT (22/122)**

- 5.1 Members noted the contents of the Clerk's report.
- 8.1.2 Councillor Lees has a Hive camera that will be installed next week on a trial basis for 3 months. Feedback to be provided at the March meeting.
- 13.1 Mr Caunt had removed the dead flowers from the borders at the Reading Room. Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to approve 3 hours work by Mr Devenport tidying the Burial Ground and removing debris from the paths and ashes plots.
- Action: Clerk to advise Mr Devenport of the change in work required.**
- 15.1 In closed session it was agreed by Parish Council that the Clerk should proceed with the action following the damage to the Village Green.

### **6. PLANNING (22/123)**

- 6.1 Members noted the decision made on S22/1843, S22/2022, S22/2053 and S22/2173.
- 6.2 Members received feedback from the public consultation by Allison Homes and Marrons Planning.
- Action: Councillor Cupit to arrange a meeting between Parish Council and Planning at SKDC regarding a Section 106 application.**

## **7. REPORTS (22/124)**

### **7.1 Reading Room**

7.1.1 No report.

### **7.2 Pavilion Committee**

7.2.1 Members noted the next Pavilion Committee meeting will be held on 31<sup>st</sup> January 2023.

### **7.3 Play areas**

7.3.1 Members received an update from Councillor Cupit on the current state of repairs following a meeting with a potentially new maintenance contractor.

**Action: Clerk to contact Proludic to replace rotten wood on play equipment on Village Green.**

### **7.4 Burial Ground**

7.4.1 Following a proposal by Councillor Lees, seconded by Councillor Brown, members resolved to approve the reviewed charges as recommended by the Burial Ground Committee.

### **7.5 Allotments**

7.5.1 No report

7.5.2 Councillor Marriott will attend the next Allotment Committee meeting as an observer only.

**Action: Clerk to add appointment of Parish Council representative to the Allotment Committee to the next PC Agenda.**

### **7.6 Health and Safety**

7.6.1 Members received a verbal update of the results of recent play area checks.

### **7.7 Community Areas**

7.7.1 Members received an update on a replacement cabinet for the defibrillator formally located at Westry Corner. Following a proposal by Councillor Lees, seconded by Councillor McConnell-Good, members resolved to approve the quote to remove the damaged cabinet and metal poles from Westry Corner.

**Action: Clerk to contact contractor to confirm the work can be carried out.**

7.7.2 Members considered the results of the recent community consultation exercise and agreed:

i) a draft article for the Barrowby News

ii) a draft letter to local businesses seeking sponsorship.

A draft letter to volunteers is to be drafted before the next meeting.

**Action: Councillor Cupit to draft a letter to volunteers for the next PC meeting.**

7.7.3 Following a proposal by Councillor Cupit, seconded by Councillor Brown, members resolved to approve the planting of the flower beds and hanging baskets at the Reading Room once per annum.

7.7.4 A working party was established consisting of Councillors McConnell-Good, Lees, Cupit and Brown to examine the possibility of planting some flowerbeds with herbaceous perennials or mothballing some flower beds.

**Action: Clerk to set up a meeting on Monday 30<sup>th</sup> January at 7.15pm at the Reading Room and invite representatives from the Allotment Committee.**

### **7.8 Pony Paddock**

7.8.1 No report.

## **8. CORRESPONDENCE (22/125)**

8.1 Members noted all general correspondence circulated for information since the December meeting.

## **9. NEIGHBOURHOOD PLAN (22/126)**

9.1 Members received an update regarding the Neighbourhood Plan. Councillor Cupit invited other Councillors to join the working party and get involved.

## **10. PRIORITIES FOR PARISH COUNCIL IN 2023 (22/127)**

10.1 Members considered priorities for Parish Council actions in 2023.

**Action: All Councillors to look at the list of potential actions and to let the Clerk know if they would like to help with any plus any changes to the list.**

## **11. FINANCE (22/128)**

11.1 Following a proposal by Councillor Eaton, seconded by Councillor Lees, members

resolved to approve the bank reconciliation up to 31<sup>st</sup> December 2022 which was later signed by the Chairman.

- 11.2 Members noted the 2022/23 allocated budget and the actual expenditure to date.
- 11.3 Members noted the income for December 2022 as outlined in the Receipts List.
- 11.4 Following a proposal by Councillor Lees, seconded by Councillor Eaton, members resolved to approve expenditure outlined in the Payments list.
- 11.5 Following a proposal by Councillor Lees, seconded by Councillor Eaton, members resolved to approve the 2023/24 Budget and precept as recommended by the Finance Committee.
- 11.6 Following a proposal by Councillor Lees, seconded by Councillor Brown, members resolved to approve the payment of a Section 137 grant to Barrowby Open Door to support the Christmas Children's party.

**12. CIVILITY AND RESPECT PLEDGE (22/129)**

- 12.1 Following a proposal by Councillor Eaton, seconded by Councillor Lees, members resolved to approve the new Dignity at Work Policy.
- 12.2 Following a proposal by Councillor Eaton, seconded by Councillor Lees, members resolved to sign up to the Civility and Respect Pledge, with a minor amendment to the wording of one of the statements.

**13. EV CHARGING POINTS (22/130)**

- 13.1 Members discussed the possibility and practicality of having public EV charging points installed in the village. It was agreed in principle but to defer until a new community building is planned.

**14. RBL SITE (22/131)**

- 14.1 Following a proposal by Councillor Cupit, seconded by Councillor Eaton, it was resolved to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 14.2 Members received an update on the response from the local RBL after their meeting held with a Solicitor.

The meeting moved back into public session.

**15. FEEDBACK ON CHRISTMAS INITIATIVES (22/132)**

- 15.1 Members received positive feedback on the Christmas initiatives.

**16. COMMUNITY CHAMPIONS (S22/133)**

- 16.1 Members agreed to seek the support of the Co-op becoming Community Champions for the village from 1st April to 30th June 2023.

**17. DATE OF NEXT MEETING (22/134)**

- 17.1 Monday 13<sup>th</sup> February at 6.45pm at the Reading Room.

The meeting closed at 9.12pm.

**BARROWBY PARISH COUNCIL FINANCE REPORT JANUARY 2023**

Members noted the following income in December:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Grantham and Kesteven Bridge	Hire of Reading Room	112.50
Virgin Money	Virgin Money Cashback	2.89
Snowden	Hire of Reading Room	40.50
Barrowby Pre School	Hire of Pavilion	1,518.80
Private hirer	Return deposit	-50.00
Private hirer	Hire of Reading Room	26.00
Allison Homes	Hire of Reading Room	91.00
Barrowby FC	Hire of Pavilion	357.00

Barrowby FC	Hire of Pavilion	33.00
G H Linnell Ltd	Burial Ground fees	65.00
Private hirer	Hire of Reading Room	60.00
Sue Gadsby	Hire of Reading Room	49.50
Daisy Foundation	Hire of Reading Room	121.50
Rachel Metcalfe Daisy Chain	Hire of Reading Room	35.91
Storks	Hire of Reading Room	90.00
Grantham and Kesteven Bridge	Hire of Reading Room	45.00
Snowden	Hire of Reading Room	13.50
Daisy Foundation	Hire of Reading Room	99.00
Private hirer	Return deposit	-50.00
Mr Bridge Club	Hire of Reading Room	162.00
Private hirer	Hire of tables and chairs	10.00
Barrowby Pre School	Hire of Pavilion	828.00
Robert Holland Funeral Directors	Burial Ground fees	165.00

Members approved the following expenditure in December/January:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	9.52	1.90	11.42
British Telecommunications Plc	Broadband	36.95	7.39	44.34
ATP	Maintenance	798.00		798.00
RB Roofing	Maintenance	360.00		360.00
Amazon	Storage racks	11.64	2.34	13.98
South Kesteven District Council	Waste collection	108.34		108.34
British Telecommunications Plc	Broadband	36.95	7.39	44.34
Epson Ready Print	Printing	8.33	1.66	9.99
HP Inc UK Ltd	Printing	6.66	1.33	7.99
SSE Business Energy	Gas supply	243.98	48.80	292.78
SSE Business Energy	Electricity Supply	146.92	7.34	154.26
Virgin Money	Bank charges	23.90		23.90
Telefonica UK Ltd	Clerk mobile phone	11.17	2.23	13.40
HMRC	PAYE/NIC	1,113.99		1,113.99
Asda Stores Ltd	Cleaning supplies	6.20		6.20
Autela Group Ltd	Payroll services	50.40	10.08	60.48
Nic Barker Ltd	Burial Ground fees	41.67	8.33	50.00
Starboard Systems Limited	Annual fees	468.00	93.60	561.60
Agnieszka Matacz	Cleaning	135.00		135.00
Royal Mail	Postage	2.35		2.35
Monthly Salaries	January Salaries	2,594.97		2,594.97
Mileage	Mileage	25.20	1.90	25.20