

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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## **Minutes of the Barrowby Parish Council Meeting held on Monday 11<sup>th</sup> October 2021 at the Reading Room, Church Street, Barrowby.**

PUBLIC FORUM (6.45pm): There were 18 members of the public in attendance.

Several members of the public made representations to the members of the Parish Council regarding the siting of the Play Area on the Village Green and the resulting impact on local residents including road safety, security, public disorder and public health issues. It was claimed that a number of local residents would like to see the play area moved or reduced in size and it was queried why the Low Field area was not considered for the siting of the play equipment and the total cost of the upgrade several years ago. One of the attendees requested that an emergency meeting is held to discuss the issues of the Play Area and to explore options to resolve these issues. It was also claimed that residents did not feel consulted on major issues such as this.

Councillor Whittington said that he had been contacted by some residents regarding the issues raised and in his role as County Councillor he has spoken to the Road Safety Partnership and Lincolnshire County Council Highways who can erect signs on Low Road warning drivers of a Play Area ahead. He has also made a self-referral to the Monitoring Officer at SKDC so he is unable to take part in any voting on these issues and resolutions made by the Parish Council.

Councillor Cupit responded to the residents and said that the whole community will need to be consulted and as to what actions may be taken to resolve these issues. The Parish Council will discuss how best to take the matter forwards and it may be on the Agenda for the next monthly meeting. He then specifically asked Mr Mark Paddock about the personal accusations he made about Parish Councillors in his email and, although Mr Paddock agreed to retract those accusations, he refused to apologise for making them. Councillor Cupit asked Mr Paddock to confirm this in writing to the Clerk.

MEETING OPENED: 7.02pm

### **1. WELCOME REMARKS (21/074)**

- 1.1 The Chairman welcomed members to the meeting. Those in attendance: Councillors Bosworth, Bowyer, Brown, Eaton, Inglis, Lees, McConnell-Good, Roberts, Townsend, Whittington and the Clerk, Mrs Moss.

### **2. APOLOGIES FOR ABSENCE & REASONS GIVEN (21/075)**

- 2.1 None received.

### **3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (21/076)**

- 3.1 Declarations of Interest  
Councillor Inglis declared an interest in item 12.4 as the recipient of expenses.
- 3.2 Requests for Dispensation  
None.

### **4. APPROVAL OF MINUTES (21/077)**

- 4.1 The notes of the Parish Council meeting held on 11th September 2021, having been proposed by Councillor Eaton and seconded by Councillor Roberts, were agreed to be a true and accurate record, and were passed by resolution of the Council. The minutes were signed and dated by the Chairman.

### **5. CLERK'S REPORT (21/078)**

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes were noted.

It was requested and agreed that the Safer Together Agenda item could be moved to the beginning of the meeting as Ms McMahon has to leave the meeting immediately after the item.

## **6. SAFER TOGETHER (21/079)**

- 6.1 Members received a verbal report from Maisie McMahon on previous issues raised in March by the Parish Council (CCTV on the Village Green, burglaries, parking on Low Road, speeding and anti-social behaviour). She also confirmed that there are only 4 PCSOs located in Grantham. According to UK Crime stats for anti-social behaviour in the local area covering Barrowby, Sedgebrook, Great Gonerby and South-West Grantham there is an average of 3 reported incidents per week. Councillor Roberts asked what evidence or data is needed to install CCTV and Ms McMahon replied that these figures were only those recorded therefore it is important that residents ring 101 to report all incidents if they witness any anti-social behaviour. She would also be prepared to write an article for the Barrowby Newsletter on this subject.

**Action: Clerk to liaise with Ms McMahon to publish an article in the Barrowby Newsletter regarding anti-social behaviour and how to report it.**

Ms McMahon left the meeting at 7.25pm.

## **7. PLANNING (21/080)**

- 7.1 S21/1850 – No comments.
- 7.2 S21/1095, S21/1558, S21/1610 and S21/1753.  
Members noted that planning permission had been granted.

## **8. REPORTS (21/081)**

### **8.1 Reading Room**

- 8.1.1 Members received an update on the application for a SKDC grant to replace the kitchen. Following a proposal by Councillor Eaton, seconded by Councillor Townsend, it was agreed that once all the quotes have been received Councillors Cupit, Eaton and the Clerk will meet to review them to determine the preferred option to enable the grant request to be finalised and sent back to SKDC before the deadline of 22nd October 2021.

### **8.2 Pavilion Committee**

- 8.2.1 No report.

### **8.3 Play Areas**

- 8.3.1 It was agreed that a decision to purchase and erect signs to prevent adults from using items of play equipment would be deferred until the next Parish Council meeting.  
**Action: Clerk to add to the next Agenda.**

- 8.3.2 Following a discussion regarding the previous dispute as to the exact boundary line of the Village Green it was proposed by Councillor Lees, and seconded by Councillor Eaton, that the matter be deferred until the Parish Council has sought the legal status of the Village Green boundary. 7 voted for, 3 voted against and there was 1 abstention.

- 8.3.3 Following a discussion regarding the previous dispute as to the exact boundary line of the Village Green it was proposed by Councillor Lees, and seconded by Councillor Eaton, that the matter be deferred until the Parish Council has sought the legal status of the Village Green boundary. 6 voted for, 4 voted against and there was 1 abstention.

- 8.3.4 Members received a report following a meeting to discuss the contents of the RoSPA report.  
**Action: Clerk to email the reports to all Parish Councillors for their information only.**

### **8.4 Burial Ground**

- 8.4.1 No report.

### **8.5 Allotments**

- 8.5.1 Members received a report from the last meeting with BGA and noted that there is an Extraordinary meeting of the BGA to be held on 1<sup>st</sup> November for members to vote on the Terms of Reference for the new Allotment Sub-Committee.
- 8.5.2 Following a proposal by Councillor Roberts, seconded by Councillor Brown, members resolved to approve the rent for the year 2022. There were 3 abstentions.
- 8.6 **Health and Safety**
- 8.6.1 Members received reports of inspection of the play equipment.
- 8.6.2 Following a proposal by Councillor Cupit, seconded by Councillor Brown members resolved to approve the purchase of an Amazon Fire tablet at a cost of £49.99 for the use of the Caretakers to complete the reports of the Play Area inspections.  
**Action: Clerk to purchase an Amazon Fire tablet at a cost of £49.99 for the use of the Caretakers to complete the reports of the Play Area inspections.**
- 8.7 **Community Areas**
- 8.7.1 No report.
- 8.8 **Pony Paddock**
- 8.8.1 No report however, the Clerk was asked to obtain a price for cutting the grass.  
**Action: Clerk to obtain a price for cutting the grass in the Pony Paddock.**
9. **HIGHWAYS (21/082)**
- 9.1 Members received an update on the complaint regarding the overgrown hedge on Manor Road.
- 9.2 Members considered setting up a pothole patrol system for the village. Councillors Bowyer, Roberts, Eaton, Whittington, McConnell-Good and Cupit volunteered to partake in the patrol system.  
**Action: Councillor Cupit and the Clerk to meet and allocate areas to each volunteer Councillor.**
10. **CORRESPONDENCE (21/083)**
- 10.1 Members noted all general correspondence circulated for information since the September meeting.
11. **NEIGHBOURHOOD PLAN (21/084)**
- 11.1 Members received an update on the current situation regarding the Neighbourhood Plan. They noted that a meeting of the Neighbourhood Plan working party is scheduled for 13<sup>th</sup> October.  
**Action: Clerk to add to next Agenda an item to discuss Neighbourhood Plan initiative.**
12. **FINANCE (21/085)**
- 12.1 Following a proposal by Councillor Cupit, seconded by Councillor Eaton, members resolved to approve the end of September 2021 bank reconciliation, which was signed by the Chairman.
- 12.2 Members noted the 2021/22 allocated budget and the actual expenditure to date.
- 12.3 Members noted the income for September 2021 as outlined in the Receipts Lists.
- 12.4 Following a proposal by Councillor Eaton, seconded by Councillor Lees, members resolved to approve the expenditure as outlined in the Payments Lists for October 2021.
- 12.5 Following a proposal by Councillor Inglis, seconded by Councillor Lees, members resolved to approve the quote received from PE Hempstead and Sons for weed spraying and mowing for the 2022 season as detailed.  
**Action: Clerk to advise Contractor that quote has been accepted.**
- 12.6 Following a proposal by Councillor Cupit, seconded by Councillor Roberts, members resolved to approve the request from the Memorial Hall Committee for a Section 137 grant of £100 to be paid to the Memorial Hall to cover Christmas activities as detailed in an email received dated 29th

September. Councillors Whittington and Eaton had declared an interest and abstained from voting.

**Action: Clerk to advise Mr Charlton that grant has been awarded and arrange for payment.**

- 12.7 Members noted the approval by the Finance Committee to use the new LALC service to provide an Internal Auditor.

**Action: Clerk to contact LALC and set up arrangements for a new Internal Auditor.**

- 12.8 Members received the notes of the Finance Committee meeting held on 28th September 2021.

### 13. RBL SITE (21/086)

- 13.1 Members received a verbal update from the Clerk.

**Action: Clerk to make an appointment with Ringrose Solicitors in Grantham for a meeting with Councillor Cupit and Clerk.**

### 14. DATE OF NEXT MEETING (21/087)

- 14.1 The next Parish Council will be held at 6.45pm on Monday 8<sup>th</sup> November 2021 at the Reading Room.

The Chairman closed the meeting at 9.10pm

## BARROWBY PARISH COUNCIL FINANCE REPORT OCTOBER 2021

Members to note the following income:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Goodwin	Burial Ground fees	116.00
Eite	Burial Ground fees	120.00
Lisa Kennard	Hire of tables and chairs	20.00
L Rimmington	Hire of Reading Room	-102.00
Who Lets Your Dog Out	Hire of Reading Room	42.50
Sue Hodgson	Hire of Reading Room	102.00
Lincolnshire County Council	Grass cutting	644.05
Rachel Metcalfe Daisy Chain	Hire of Reading Room	63.75
Robert Holland Funeral Directors	Burial Ground fees	820.00
Mrs P Hayes	Burial Ground fees	225.00
Picker	Hire of Reading Room	11.00
G H Linnell Ltd	Burial Ground fees	85.00
Western Power	Wayleave payment	63.82
A Eizzard	Hire of Reading Room	38.50
Virgin Money	Virgin Money Cashback	1.34
Who Lets Your Dog Out	Hire of Reading Room	42.50
Rachel Metcalfe Daisy Chain	Hire of Reading Room	67.50
EMA Dance	Hire of Reading Room	81.00
Grantham and Kesteven Bridge	Hire of Reading Room	176.50
Mr Bridge Club	Hire of Reading Room	243.00

Members approved the following expenditure:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	8.84	1.77	10.61
British Telecommunications Plc	Broadband	36.99	7.40	44.39
Amazon	Chairs	74.97	15.00	89.97
Lockshaw	Lock	125.00		125.00

PKF Littlejohn LLP	Audit	400.00	80.00	480.00
Nottingham Office Equipment	Storage cabinet	125.00	25.00	150.00
Amazon	Key safe	12.49	2.50	14.99
Amazon	Refund	-12.49	-2.50	-14.99
Unlimited Web Hosting	Web hosting	3.75	0.75	4.50
HP Inc UK Ltd	Printing	14.99	3.00	17.99
SSE Business Energy	Electricity Supply	282.73	56.54	339.27
Wave Anglian Water Business	Water rates	41.29		41.29
Goodwin	Return deposit	50.00		50.00
Telefonica UK Ltd	Clerk mobile phone	10.00	2.00	12.00
Clean My Windows	Window cleaning	13.00		13.00
South Kesteven District Council	Waste collection	158.33		158.33
Affiliates Get Seen Here Ltd	Web services	90.00	18.00	108.00
HMRC	PAYE/NIC	1,079.33		1,079.33
Richard Summerfield	Repairs	120.00		120.00
John Mason	Decorating	950.00		950.00
Tuffies Discount	Blue paper rolls	9.17	1.83	11.00
Screwfix Direct Ltd	Lights	24.13	4.82	28.95
Asda Stores Ltd	Cleaning supplies	19.00	3.80	22.80
HP Inc UK Ltd	Printing	5.82	1.16	6.98
Community Heartbeat Trust	Defibrillator cabinet and fitting	951.00	190.20	1,141.20
Nic Barker Ltd	Grave digging	541.67	108.33	650.00
P E Hempstead and Sons	Grass cutting	157.50	31.50	189.00
P E Hempstead and Sons	Grass cutting	53.40	10.68	64.08
P E Hempstead and Sons	Grass cutting	54.80	10.96	65.76
P E Hempstead and Sons	Grass cutting	190.00	38.00	228.00
P E Hempstead and Sons	Grass cutting	38.70	7.74	46.44
P E Hempstead and Sons	Grass cutting	42.00	8.40	50.40
P E Hempstead and Sons	Grass cutting	294.20	58.84	353.04
Salaries	October Salaries	2,527.78	1.77	2,527.78