

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
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Minutes of the Barrowby Parish Council Meeting held on Monday 14th March 2022 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There was one member of the public in attendance who spoke to the members about the removal of the kissing gate on the footpath at the end of Mill Row and the personal impact that had following a recent burglary at her property. Councillor Cupit explained that the decision to remove the kissing gate was made by Highways at Lincolnshire County Council and Councillor Whittington confirmed that he had already spoken to Highways and that a gate may be re-installed if supported by the Parish Council.

Following a proposal by Councillor Townsend, seconded by Councillor Lees, members resolved to suspend Standing Orders and commence the meeting ahead of 7.00pm.

MEETING OPENED: 6.57pm

1. WELCOME REMARKS (21/146)

- 1.1 The Chairman welcomed members to the meeting. Those in attendance: Councillors Bosworth, Cupit, Inglis, Lees, Roberts, Townsend, Whittington and the Clerk, Mrs Moss.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (21/147)

- 2.1 Apologies were received and accepted for Councillors Bowyer, Brown and McConnell-Good.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (21/148)

- 3.1 Declarations of Interest
None declared.
- 3.2 Requests for Dispensation
None received.

4. APPROVAL OF MINUTES (21/149)

- 4.1 The notes of the Parish Council meeting held on 14th February 2022, having been proposed by Councillor Bosworth and seconded by Councillor Townsend, were agreed to be a true and accurate record, and were passed by resolution of the Council. Three members abstained. The minutes were signed and dated by the Chair.

5. CLERK'S REPORT (21/150)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes were noted. Councillor Cupit provided an update on an action to be carried forwards and it was agreed that the installation of new lighting in the kitchen would go ahead as planned.

6. PLANNING (21/151)

- 6.1 S21/2076, S21/2528, S22/0034, S22/0100 and S22/0204
Members noted that planning permission had been granted.

7. REPORTS (21/152)

- 7.1 **Reading Room**
- 7.1.1 Members received an update on the fitting of the new kitchen to commence 4th April 2022.
- 7.1.2 Following a proposal by Councillor Roberts and seconded by Councillor Lees, members resolved to approve the disposal of the old appliances in the kitchen to SKDC to re-distribute to those in need.
- Action: Clerk to make arrangements for the collection of the appliances by SKDC.**

- 7.2 **Pavilion Committee**
- 7.2.1 Members considered the proposal for a new 40ft storage container to be installed at Low Field for the use of Barrowby Football Club and agreed that it could go ahead subject to evidence being received that panning is not required and that consultation with neighbours has taken place.
Action: Clerk to add to next Agenda discussion on where to store Parish Council assets and equipment that is currently in Councillor Inglis' garage.
- 7.3 **Play Areas**
- 7.3.1 Members received an update on Village Green play area repairs.
- 7.3.2 Following a proposal by Councillor Cupit and seconded by Councillor Lees, members resolved to Approve the repainting of the roundabout at Adamstiles by a contractor with paint supplied free of charge by the manufacturer.
Action: Clerk to arrange delivery of the paint and research Contractor to carry out the painting.
- 7.4 **Burial Ground**
- 7.4.1 Members noted the contents of the notes of the Burial Ground Committee meeting held on 4th March 2022.
- 7.4.2 Following a proposal by Councillor Inglis and seconded by Councillor Lees, members resolved to approve an increase in the Burial Ground fees as per list previously circulated.
- 7.5 **Allotments**
- 7.5.1 Councillors Roberts and McConnell-Good were appointed as Parish Council representatives on the new Allotment Committee.
- 7.5.2 Members noted the first meeting of the new Parish Council Allotment Committee will take place on Monday 21st March 2022 at 7.30pm at the Reading Room.
- 7.5.3 Members agreed to the request from BGA to move the water tap from the paddock onto the allotment side of the fence.
Action: Clerk to advise Allotment Committee of decision.
- 7.6 **Health and Safety**
- 7.6.1 Members received reports of inspection of the play equipment.
- 7.7 **Community Areas**
- 7.7.1 No report.
- 7.8 **Pony Paddock**
- 7.8.1 No report.

8. HIGHWAYS (21/153)

- 8.1 Members discussed the issue of the removal of the kissing gate at the end of Mill Row. It was agreed that a new gate should be environmentally friendly and allow access for disabled people and those with double buggies. Councillor Whittington agreed to pursue this with Highways at Lincolnshire County Council and copy in the Clerk.
Members also discussed the locked gate across the footpath that goes down the left-hand side of the churchyard that the public are having difficulty in accessing. Councillor Whittington agreed to take this up with Highways.
Action: Councillor Whittington to contact Highways and raise the issues of the kissing gate and the locked gate across the footpath.
Action: Clerk to add to next Agenda an item on Community Networking and Neighbourhood Watch.

9. CORRESPONDENCE (21/154)

- 9.1 Members noted all general correspondence circulated for information since the February meeting.

10. NEIGHBOURHOOD PLAN (21/155)

- 10.1 Members received an update on the Neighbourhood Plan initiative.

11. HM QUEEN ELIZABETH'S PLATINUM JUBILEE (21/156)

- 11.1 The Clerk provided an update on plans for the events to be held across the Jubilee weekend.
Action: Clerk to draft letters to be sent to all households that may be affected by the events for distribution by Councillor Roberts.

12. FINANCE (21/157)

- 12.1 Following a proposal by Councillor Lees, seconded by Councillor Cupit, members resolved to approve the end of February 2022 bank reconciliation, which was signed by the Chairman.
- 12.2 Members noted the 2021/22 allocated budget and the actual expenditure to date.
- 12.3 Members noted the income for February 2022 as outlined in the Receipts List.
- 12.4 Following a proposal by Councillor Lees and seconded by Councillor Eaton, members resolved to approve the expenditure as outlined in the Payments List for March 2022.
- 12.5 Following a proposal by Councillor Bosworth and seconded by Councillor Eaton, members resolved to retrospectively approve the spend of £300 on plants, fertilizer and potting compost for flower beds.
- 12.6 Following a proposal by Councillor Inglis and seconded by Councillor Lees, members resolved to approve the spend of £230 on 4 x hanging baskets, food, compost and new watering system for the Reading Room.

13. ANNUAL PARISH MEETING (21/158)

- 13.1 Members agreed the Annual Parish Meeting will be held on Thursday 21st April 2022 at 7.00pm at the Reading Room. Following a proposal by Councillor Lees and seconded by Councillor Eaton, members resolved to approve the expenditure of a maximum of £150 for refreshments.
Action: Clerk to issue invitations to guest speakers and local groups.

14. STAFFING ISSUES (21/159)

- 14.1 Following a proposal by Councillor Lees and seconded by Councillor Eaton, members resolved to ratify the appointment of the new Assistant Clerk. There was one abstention.

15. DATE OF NEXT MEETING (21/160)

- 15.1 The next Parish Council meeting will be held at 6.45pm on Monday 11th April 2022 at the Reading Room.

The Chairman closed the meeting at 8.21pm.

BARROWBY PARISH COUNCIL FINANCE REPORT MARCH 2022

Members to note the following income in February:

Customer	Description	Amount (£)
Private hirer	Hire of Reading Room	40.50
Virgin Money	Virgin Money Cashback	0.26
Private hirer	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	50.00
Mr Bridge Club	Hire of Reading Room	180.00
Private purchase	Burial Ground fees	120.00
Private purchase	Burial Ground fees	270.00

K Warner	Hire of Reading Room	67.50
Rachel Metcalfe Daisy Chain Yoga	Hire of Reading Room	54.00
Barrowby Pre School	Hire of Pavilion	1,495.00
Private purchase	Burial Ground fees	120.00
Private purchase	Burial Ground fees	210.00
Daisy Foundation	Hire of Reading Room	184.50
Robert Holland Funeral Directors	Burial Ground fees	160.00
Snowden	Hire of Reading Room	40.50
Private hirer	Private hirer	-50.00

Members approved the following expenditure in March:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Mileage	Mileage	22.40		22.40
Telefonica UK Ltd	Asst Clerk mobile phone	8.84	1.77	10.61
Indeed	Advertising for Assistant Clerk	92.77		92.77
British Telecommunications Plc	Broadband	36.99	7.40	44.39
Lidl	Toilet rolls	9.82	1.96	11.78
SSE Business Energy	Gas supply	350.02	70.01	420.03
Peduncalate	Picture frame	11.17	2.24	13.41
Currys Retail Ltd	Mobile phone	140.83	28.17	169.00
National Allotment Society	Annual membership fee	55.00	11.00	66.00
Unlimited Web Hosting	Web hosting	3.75	0.75	4.50
Amazon	Time capsule	47.37	9.47	56.84
Link Magazines Ltd	Leaflets	23.55	4.71	28.26
HP Inc UK Ltd	Printing	13.74	2.75	16.49
South Kesteven District Council	Waste collection	108.33		108.33
SSE Business Energy	Gas supply	123.76	6.19	129.95
SSE Business Energy	Electricity Supply	593.94	29.70	623.64
Wave Anglian Water Business	Water rates	26.60		26.60
Wave Anglian Water Business	Water rates	76.84		76.84
Element Marquees	Deposit for marquee hire	50.00		50.00
Mary Aitken	Bunting material	124.70		124.70
Border Signs and Graphics	Nature Board	1,437.60		1,437.60
Epson Ready Print	Printing	2.91	0.58	3.49
Computer SOS	Maintenance of laptops	218.00		218.00
Computer SOS	Printing	75.00		75.00
Proforce Security & Events Ltd	Security	303.00	60.60	363.60
Virgin Money	Bank charges	17.20		17.20
Midland Skip Hire	Waste collection	220.00	44.00	264.00
Unlimited Web Hosting	Web hosting	5.99	1.20	7.19
Viking	Stationery	7.67	1.53	9.20
Viking	Paper towels	29.50	5.90	35.40
Emmerson Doors Ltd	Repairs	185.00	37.00	222.00
Nic Barker Ltd	Grave digging	208.33	41.67	250.00
Sophie Stubbs Coffee	Business lunch	8.70		8.70
Range	Plastic Box	2.91	0.58	3.49
David Musson Fencing Ltd	Gate	1,030.00	206.00	1,236.00
Monthly Salaries	March Salaries	1,923.40		1,923.40
Mileage	Mileage	60.30		60.30