

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
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Minutes of the Barrowby Parish Council Meeting held on Monday 12th October via Zoom Video Conferencing.

PUBLIC FORUM (6.45pm):

The Chairman of Barrowby Football Club was in attendance to talk to members about the provision of an all-weather pitch on the Lowfields. He was advised to approach the Pavilion Committee with a view to generating a detailed plan and impact statement for the project.

MEETING OPENED: 7.00pm

1. WELCOME REMARKS (20/058)

- 1.1 In the absence of both Councillors Cupit and Inglis, Councillor Townsend was appointed Chairperson. Councillor Townsend welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Bosworth, Bowyer, Eaton, Whittington, Brown, Lees and the Clerk, Mrs Heyward.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (20/059)

- 2.1 Apologies were received from Councillors Cupit, Inglis, Roberts and Blackwell.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (20/060)

- 3.1 Declarations of Interest
None.
- 3.2 Requests for Dispensation
None.

4. APPROVAL OF MINUTES (20/061)

- 4.1 The notes of the Parish Council meeting on 14th September, having been proposed by Councillor Lees and seconded by Councillor Bowyer, were agreed to be a true and accurate record and were passed by resolution of the Council. The minutes were later signed and dated by the Chairman.

5. CLERK'S REPORT (20/062)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes was noted. It was agreed the matter of access to the pony paddock would be readdressed at the November meeting.
- 5.2 Members considered a request from the Memorial Hall for a member of the Parish Council to join the Memorial Hall Committee.
Action: The Clerk to ask all Parish Council members for nominations in writing.
- 5.3 Members noted the minutes of the Staffing Committee meeting that took place on 6th October 2020.
- 5.4 Following a proposal by Councillor Lees, seconded by Councillor Bosworth, members resolved to approve the expenditure of £22.50 for Councillor Eaton to undertake online Councillor training with LALC.
- 5.5 Members further discussed proposals from the working party assigned to investigate possible Christmas events.
Action: Councillor Eaton to investigate the logistics of a 'sing along' and arrange a statement for the Barrowby News.

6. HIGHWAYS (20/063)

6.1 Members received a report from members regarding a meeting with LCC in relation to wheelchair access through a gate off Mill Row. It was noted the gate will be removed and that the Parish Council should monitor the impact of this.

Action: The Clerk to request a formal response from LCC and to write to the parishioner who raised the original query.

7. PLANNING (20/064)

7.1 S20/1537 – no comments.

7.2 Members noted that the permission had been refused in respect of applications S20/1204, S20/1205 and granted in respect of applications S20/0980, S20/1218, S19/1729.

8. ROYAL BRISITH LEGION SITE (19/065)

8.1 Members noted correspondence received from Phil Bradbury, The Royal British Legion, on 10th September.

8.2. Members noted that the Council's outline planning application S19/1729 was granted.

9. REPORTS (20/066)

9.1 Reading Room

9.1.1 No report.

9.2 Pavilion Committee

9.2.1 No report.

9.3 Play Areas

9.3.1 Members discussed pursuing the installation of CCVT on the Village Green.

Action: The Clerk to consolidate the guidance and enquire as to grants available.

Action: The Clerk to request the input of Lincs police as to any sites where CCTV has solved anti social behaviour issues.

9.3.2 Members considered a quote for £1,550.00 + VAT for the repairs to the damaged play equipment on the Village Green.

Action: The Clerk to arrange for two comparable quotes.

Action: The Clerk to lodge a claim with the insurance company.

Action: The Clerk to ask Proludic if the equipment is still under warranty.

9.3.3 Members agreed a response to comments regarding an insurance claim.

Action: The Clerk to formulate a formal response.

9.4 Burial Ground

9.4.1 No report.

9.5 Allotments

9.5.1 Following a proposal by Councillor Lees, seconded by Councillor Brown, members resolved to approve a quote for £75.00 + VAT from PE Hempstead to strim and spray the pony paddock fence line.

Action: The Clerk to inform PE Hempstead.

9.5.2 Members considered correspondence from BGA regarding an agreement between BGA and the Parish Council. It was agreed that the working party will reconvene to progress the matter.

Action: The Clerk to write to members of the working party.

9.6 Health & Safety

9.6.1 The Clerk confirmed that fortnightly inspections of the play areas had been carried out by the

Caretaker.

9.7 **Community Areas**

9.7.1 No report.

10. CORRESPONDENCE (20/067)

10.1 Members noted all general correspondence circulated for information since the September meeting. It was agreed to nominate Councillor Eaton to join the LALC Committee.

11. FINANCE (20/068)

11.1 Members noted the 20/21 budget to date.

11.2 Members noted the income for October 2020.

11.3 Members noted that there are no outstanding debtors.

11.4 Following a proposal from Councillor Lees, seconded by Councillor Bowyer, members resolved to approve the October 2020 expenditure.

11.5 Following a proposal by Councillor Lees, seconded by Councillor Brown, members resolved to approve the bank reconciliation, which was later signed by the Chairman.

12. DATE OF NEXT MEETING (19/069)

12.1 Monday 9th November 2020.

The Chairman closed the meeting at 19.57pm.

BARROWBY PARISH COUNCIL FINANCE REPORT OCTOBER 2020

Members to note the following income:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Ecclesiastical	Insurance Payment - Roadside Sign	725.74
Barrowby Pre School	Pavilion Hire Sept 2020	1,346.40
Barrowby FC	Season Fees & Pitchworks	1,500.00
EMA Dance	Hire Fees - Sept 20	102.00
Daisy Foundation	Hire Fees - Sept 20	51.00

Members to approve the following expenditure:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
D Orner	BCRG Hot Meals	175.00	0.00	175.00
British Gas Business	Gas Supply	82.65	4.13	86.78
British Gas Business	Electricity Supply	173.51	8.67	182.18
British Gas Business	Electricity Supply	32.25	1.61	33.86
Biffa Waste Services Ltd	Waste Collection	63.91	12.78	76.69
Biffa Waste Services Ltd	Waste Collection	111.99	22.40	134.39
Simmons	Sight Test	34.00	0.00	34.00
NEST	Pension Contributions	94.83	0.00	94.83
Scottish Power	Gas Supply	73.33	14.67	88.00
Telefonica UK Ltd	Clerk Mobile Phone	10.39	2.08	12.47
Telefonica UK Ltd	Asst Clerk Mobile Phone	8.72	1.74	10.46
Telefonica UK Ltd	Caretaker Mobile Phone	10.52	2.10	12.62
British Telecommunications PLC	Broadband	35.14	7.03	42.17
HP Inc UK Ltd	Printing	14.99	3.00	17.99
Unlimited Web Hosting	Web Hosting	3.49	0.70	4.19
Dustpan & Brush Store	Covid Secure - Caddys	13.00	0.00	13.00

Green Magic	Covid Secure - Sanitiser Station	64.40	12.88	77.28
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Viking	Cleaning Supplies	63.67	9.94	73.61
Viking	Covid Secure - Signage	3.96	0.79	4.75
Viking	Covid Secure - Sanitisers	13.98	2.80	16.78
Viking	Covid Secure - Signage	29.94	5.99	35.93
Viking	Toilet Brushes	3.57	0.71	4.28
Belton Garden Centre	Plants for Flower Beds	56.08	11.21	67.29
Belton Garden Centre	Plants for Flower Beds	83.08	16.61	99.69
Neosigns	Signs for Pavilion	5.98	0.00	5.98
Screwfix Direct Ltd		4.16	0.83	4.99
Woodlines	Wood for Roadside Signs	28.56	5.71	34.27
Safe IS	Fire Risk Assessment	195.00	39.00	234.00
Lincolnshire Association of Local Councils	Councillor Eaton Online Training	22.50	4.50	27.00
Ian Smith Electrical	Electrical Inspection Condition Report	190.00	38.00	228.00
Ian Smith Electrical	Fire Alarm Test	80.00	16.00	96.00
Ian Smith Electrical	PAT Test	25.00	5.00	30.00
Ian Smith Electrical	Emergency Lighting Test	60.00	12.00	72.00
Ian Smith Electrical	Light Fittings	55.00	11.00	66.00
Autela Group Ltd	Payroll Services	66.83	13.37	80.20
Asda Stores Ltd	Laptop Headphones	6.00	1.50	7.50
JMG Amenity	Pitch Renovation	6,840.00	1,368.00	8,208.00
Emmerson Doors	Shutter Repairs	3,469.00	693.80	4,162.80
Manor Carpets	Carpet Cleaning	100.00	0.00	100.00
October Salaries	October Salaries	2,165.36	0.00	2,165.36
HP Inc UK Ltd	Printing	7.99	0.00	7.99
Pearce Roofing	Pavilion Roof Repairs	982.29	196.46	1178.75