

BARROWBY PARISH COUNCIL

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Minutes of the Barrowby Burial Ground Committee Meeting held on Tuesday 9th April 2024 at the Reading Room, Barrowby at 1.30pm

There were no members of the public present.

1. WELCOME REMARKS (23/023)

- 2.1 The Chairman welcomed members to the meeting and thanked them for their attendance. Those in attendance were Councillors Lees, Brown, McConnell-Good, Staunton and the Clerk Mrs J Moss.

2. APOLOGIES FOR ABSENCE (23/024)

- 2.1 Apologies were received and accepted for Councillor Footitt.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/025)

- 3.1 None received.

4. APPROVAL OF MINUTES (23/026)

- 4.1 It was **RESOLVED** to approve the Clerk's minutes of the Burial Ground Committee meeting held on 6th February 2024.

5. BURIAL GROUND MATTERS ARISING (23/027)

- 5.1 Members noted that there have been 3 burials, 2 interments and 1 booked, 4 Grants sold and 2 memorials purchased since the previous meeting.

- 5.2 Members received an update on unauthorised ornaments and objects on plots. It was agreed that in May a general maintenance and tidy up of the Burial Ground will be conducted by the members of the Committee. A notice will be put in the Village Newsletter and the Clerk will put a poster on the Burial Ground noticeboard.

Action: Clerk to send notice to Newsletter and put up a poster as agreed.

- 5.3 The Clerk explained that there had been a misunderstanding with the grave digger about when grave levelling of plots and returfing was going to take place. Councillor Lees said that he will be hiring a digger in the near future and he is prepared to level the 4 plots and he and Councillor Brown will put topsoil and grass seed down.

Action: The Clerk to let the contractor know that we will not require him to turf the plots.

- 5.4 Following a discussion it was agreed that witnessing a burial is not now required but a Councillor should inspect every new double depth grave before the burial service to ensure that it is the correct depth.

- 5.5 It was **RESOLVED** to approve the removal of the small sign at the entrance to the Burial Ground but leave the post in situ.

Action: The Clerk to organise the removal of the sign.

- 5.6 Members noted the contents of the letter dated 26th February received from Chattertons Solicitors and the Clerk will respond accordingly acknowledging the generous bequeath to the Parish Council for the upkeep of a residents grave and the Burial Ground.

Action: The Clerk to send an email to Chattertons as agreed.

- 5.7 Members noted the damage to a headstone plinth and **RESOLVED** to approve the offer of an ex gratia payment in full and final settlement.

Action: The Clerk to send an email to the owner of the grave as agreed.

6. FINANCES (23/028)

6.1 Members noted the final figures for 2023/24.

6.2 It was **RESOLVED** to approve that all current fees will be increased by £25.00.

Action: The Clerk to publish the new fees document and advise the Funeral Directors and Memorial Masons that use the Burial Ground.

6.3 There is now no requirement to approve the turfing of the 4 plots.

7. BURIAL GROUND TRAINING (S23/029)

7.1 It was agreed that the training is not required at this time.

8. BURIAL GROUND POLICIES (S23/030)

8.1 Members agreed the Clerk should ask the grave digger for advice about the potential risk of more first burials in double depth graves dug before 2016 not being the correct depth and how to check them before the second burial takes place. It was also **RESOLVED** to approve the requirement for Memorial Masons to request a permit to enter the Burial Ground to remove a headstone etc. The Clerk will amend the wording to a notification.

Action: The Clerk to contact the grave digger regarding checks on double depth graves.

Action: The Clerk to reword the permit to enter the Burial Ground used by Memorial Masons.

8.2 It was agreed that the Memorial Bench Policy does not require any changes.

9. DATE OF NEXT MEETING (23/031)

9.1 The next meeting will be held on Tuesday 16th July 2024 at 1.30pm at the Reading Room.

The meeting closed at 3.00pm.