

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
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Minutes of Barrowby Parish Council Meeting held on Monday 14th October 2019 in the Reading Room, Barrowby

PUBLIC FORUM (6.45pm):

There were two members of the public in attendance who both left before the commencement of the main business. The first parishioner enquired as to Council's intention to spend the £379 donation from Helping Hands on a large Christmas Tree for outside the Reading Room in time for this Christmas. The second parishioner enquired as to the Council's intention regarding the former RBL site and was keen to understand if the Council was aware that the PWLB interest rate has increased since the public consultation and how this could affect the precept should the Council pursue a loan for the purchase of the site. The parishioner was assured by members that any alteration to the initial proposal regarding precept would denote the need for further consultation before any action was taken.

During the public forum Councillor Whittington gave an update from his position as District and County Councillor: He informed members that the land on Low Road has been purchased by Lindum for £1.75 million and that the proposed plans differ from the outline planning submission for 49 houses. Members should expect Lindum to hold a public consultation event in the near future.

Councillor Whittington also provided members with feedback from the A1 Road Safety Event on 8th October – being a joint venture with Rutland County Council. He advised members that the stretch of the A1 from Stamford to south of Newark is the most dangerous stretch of A1 in the country and members discussed some of the safety measures that are being proposed.

Councillor Whittington also reported having had a positive meeting with P Jordan at SKDC regarding the use of S106 monies from developments and also a meeting with A Herrick at Invest SK regarding available loans and grants for a community centre. A Herrick offered to attend a future Parish Council meeting if beneficial.

MEETING OPENED: 7.00pm

1. WELCOME REMARKS (19/064)

- 1.1 In the absence of Councillors Cupit (Chairman) or Inglis (Vice-Chairman), members appointed Councillor Cross to chair the meeting. Those in attendance: Councillors Townsend, Lees, Bosworth, Whittington, Roberts, Blackwell, Brown and the Clerk, Mrs Heyward.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (19/065)

- 2.1 Apologies for absence were received from Councillors Bowyer, Cupit & Inglis. The reasons for absence were noted and accepted.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (19/066)

- 3.1 Declarations of Interest
There were no declarations of interest.
- 3.2 Requests for Dispensation
There were no requests for dispensation.

4. APPROVAL OF MINUTES (19/067)

- 5.1 The notes of the Parish Council meeting on 9th September 2019, having been proposed by Councillor Roberts and seconded by Councillor Lees, were agreed to be a true and accurate record and were passed by resolution of the Council. Those Councillors who were not in attendance at the meeting abstained from the vote. The minutes were duly signed and dated by Councillor Lees as Councillor Cross had not attended the September meeting.

5. CLERK'S REPORT (19/068)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes was noted. The Clerk sought members' guidance regarding the Heras fencing as the quote received was greater than the amount approved. Following a proposal by Councillor Blackwell, seconded by Councillor Bosworth, members resolved to increase the budget to £244 for the purchase of the fencing, clips and feet including delivery.
Action: The Clerk to order the fencing, clips and feet.
- 5.2 Members considered correspondence from Centrebus denying responsibly for the damage to the bus shelter.
Action: Initially the Clerk to write to Centrebus stating that the Council has a witness and photographic evidence to support the claim. Dependant on the response, the Clerk to contact the witness to see if they would be willing to provide a written statement.
- 5.3 The Clerk updated members on having met with the web designer on 4th October for an initial consultation. The designer is photographing key village sites and building a theme whilst the Clerk is outlining a site map and drafting content.
- 5.4 The Finance and Staffing Committee meetings were rearranged to the evening of 4th November.
- 5.5 Following a proposal by Councillor Roberts, seconded by Councillor Townsend, members resolved to members approved the expenditure of £8.00 per person plus travel for the Clerk & Asst Clerk to attended LALC Clerk Networking Day at Cranwell in November.
- 5.6 Councillor Cupit and Councillor Townsend to be booked on Councillor Training on 26th November at Dunholme.
Action: The Clerk to book.
- 5.7 Members considered a grant application from Barrowby Open Door for £250.00 towards a community Christmas meal. It was noted that the S137 budget for this financial year has already been allocated. Following a proposal by Councillor Roberts, seconded by Councillor Lees, members resolved to allocate £250.00 from the £379.00 reimbursement from Helping Hands towards funding this application.
Action: The Clerk to write to Open Door with the Council's decision.
Action: The Clerk to readjust the financial records to move the £250 into S137 funds.
- 5.8 Members agreed that the April 2020 meeting will take place on 20th April 2020.
- 6. HIGHWAYS (19/69)**
- 6.1 Members noted the Highways Report received from LCC circulated on 7th October 2019.
- 6.2 Councillor Whittington's report from Road Safety on the A1 Workshop held on 8th October was covered in the public forum.
- 7. PLANNING (19/070)**
- 7.1 Councillor Lees gave a report on behalf of NPSG. He reported that responses from the survey have been sent to Community Lincs who are processing the data. The return rate was approximately 50%.
- 7.2 Members noted correspondence from SKDC regarding Notice of Public Consultation on Local Plan.
- 7.3 Members noted that permission was granted in relation to applications S19/1343, S19/1073 & S19/0841.
- 8. FINANCE (19/071)**
- 8.1 Members noted the completion of the 18/19 Annual Return.
- 8.2 Members noted the 19/20 budget to date.

- 8.3 Members noted the income for October 2019.
- 8.4 The Clerk presented an up to date list of outstanding debtors which was considered by members.
- 8.5 Following a proposal from Councillor Roberts, seconded by Councillor Lees, members resolved to approve the October 2019 expenditure.
- 8.6 Following a proposal by Councillor Lees, seconded by Councillor Bosworth, members resolved to approve the bank reconciliation up to 30th September 2019, which was then duly signed by the Chairman.

9. REPORTS (19/072)

9.1 Reading Room

- 9.1.1 Councillor Whittington reported that heritage grants are available up to £4,000 should the Council consider any future work on the Reading Room.

9.2 Pavilion Committee

- 9.2.1 No report.

9.3 Play Areas

- 9.3.1 No report.

9.4 Burial Ground

- 9.4.1 Members received the notes of the Burial Ground Committee meeting on 30th September.

9.5 Allotments

- 9.5.1 No report.

9.6 Health & Safety

- 9.6.1 Fortnightly inspections of the play areas had been carried out by the Caretakers and circulated by the Clerk. It was noted that all highlighted items are on Proludic's list for repair but their engineer is on long term leave.

9.7 Community Areas

- 9.7.1 Councillor Lees gave an update on the work of the Community Payback team who continue to work primarily on churchyard but could commit to another day at Lowfields if there is a willing champion from the Pavilion Committee to oversee.

Action: Councillor Lees to send information on the scheme to the Clerk who will forward to the Pavilion Committee.

- 9.7.2 Members noted that Barrowby were awarded joint winners of "Past Winners" in the Best Kept Village Competition. Councillor Inglis has received a certificate and a brass plaque will follow.

Action: The Clerk to ask for the Council's thanks and the result to be published in the Barrowby News.

Action: The Clerk to liaise with Councillor Inglis to extend the Council's personal thanks to key contributors.

- 9.7.3 Councillor Blackwell briefed members on a proposal to become a Plastic Free Community.

Action: The Clerk to draft an article for Barrowby News to garner public interest and support.

10. EVENTS (19/073)

- 10.1 Members agreed a budget of £500.00 towards Christmas trees and a party. It was confirmed that the Memorial Hall is booked on Sunday 8th December from 2-5pm. Final details to be confirmed at the November meeting.

Action: The Clerk to contact and book, if possible, the magician from 2018.

Action: The Clerk to ask for the party to be advertised in the Barrowby News.

Action: Councillor Blackwell to ask his neighbour if he'd be willing to be Santa. (If not Councillor Lees to ask P West.)

11. CORRESPONDENCE (19/074)

11.1 Members noted correspondence received from parishioners at the public forum of the September meeting regarding an overgrown hedge.

Action: The Clerk to pass concerns to land owner.

Action: The Clerk to acknowledge receipt of this correspondence to be posted through all relevant residents doors.

11.2 Members noted all general correspondence circulated for information since the September meeting.

12. ROYAL BRISITH LEGION SITE (19/075)

12.1 At the proposal of Councillor Lees, seconded by Councillor Blackwell and passed by unanimous resolution of the Council in accordance with the Public Bodies Act 1960 the meeting moved into closed session at 19.56pm.

12.2 Members discussed matters concerning the Royal British Legion Site in closed session.

The Clerk informed members that an Outline Planning Application has been submitted and is awaiting the appointment of a case officer by SKDC.

12.3 Members discussed correspondence from Phil Bradbury received on 2nd October 2019.

Action: The Clerk to suggest 4th November at 6.00pm for a meeting.

13. DATE OF NEXT MEETINGS (19/076)

13.1 Parish Council Meeting – Monday 11th November 2019.

The Chairman closed the meeting at 20.10pm.

BARROWBY PARISH COUNCIL FINANCE REPORT OCTOBER 2019

Members to note the following income:

<u>Customer</u>	<u>Description</u>	<u>Amount (£)</u>
Robert Holland	Grave Digging & Interment	360.00
Barrowby Pre School	Pavilion Hire Sept 19	1,254.00
Startright Nursery	Pavilion Hire Sept 19	351.90
Barrowby Football Club	Season 1 Fee	1,000.00
Ladies Circle	Reading Room Hire Sept 19 to Feb 20	85.00
Grantham & Kesteven Bridge Club	Reading Room Hire Sept 19	153.00
Grantham & Kesteven Bridge Club	Pavilion Hire Sept 19	450.00
Daisy Foundation	Reading Room Hire Sept 19	89.25
Barrowby Baptists	Reading Room Hire Sept 19	12.75
Mr Bridge	Reading Room Hire Sept 19	102.00
K Howden Art	Reading Room Hire Sept 19	51.00
EMA Dance	Reading Room Hire Sept 19	51.00
Mellow Yellow Art School	Reading Room Hire Sept 19	12.75
Barrowby British Legion	Reading Room Hire Sept 19	12.75
GH Linnell	Credit due to overcharge	-35.00
Boyer Planning	Unclaimed deposit	50.00

TOTAL **£4,000.40**

Members to approve the following expenditure:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>	
Scottish Power	Gas Supply	50.35	2.65	53.00	
Grantham Computer Centre	Asst Clerk Laptop & Printer	245.82	49.16	294.98	
NEST	Pension Contributions	81.36	0.00	81.36	
PortalPlanQuest Limited	Outline Planning for RBL Site	482.83	4.17	487.00	
British Gas Business	Gas Supply	79.32	3.96	83.28	
Unlimited Web Hosting	Web Hosting	2.99	0.60	3.59	
British Telecommunications PLC	Broadband	60.00	12.00	72.00	
British Gas Business	Electricity Supply	101.58	5.07	106.65	
HP Inc UK Ltd	Printing	10.83	2.16	12.99	
SLCC	Clerk's SLCC Membership	156.00	0.00	156.00	
Biffa Waste Services Ltd	Waste Disposal	57.54	11.51	69.05	
Biffa Waste Services Ltd	Waste Disposal	99.42	19.88	119.30	
Biffa Waste Services Ltd	Waste Disposal	27.46	5.49	32.95	
Biffa Waste Services Ltd	Waste Disposal	68.36	13.67	82.03	
Biffa Waste Services Ltd	Waste Disposal	120.71	24.14	144.85	
Biffa Waste Services Ltd	Waste Disposal	27.46	5.49	32.95	
Telefonica UK Ltd	Caretaker Mobile Phone	10.25	2.05	12.30	
Telefonica UK Ltd	Clerk Mobile Phone	10.12	2.02	12.14	
Ian Smith Electrical	PAT Test & other repairs	152.00	30.40	182.40	
Mitsi Landscapes	Grave Digging	208.33	41.67	250.00	
LALC	Councillor Training	9.00	1.80	10.80	
Clean My Windows	Window Cleaning	12.00	0.00	12.00	
J C Surfacing Ltd	Car Park Resurfacing	6,860.00	1,372.00	8,232.00	
Allsecure Services Ltd	Fire Extinguisher Service	39.00	7.80	46.80	
Autela Group Ltd	Payroll Services	57.27	0.00	57.27	
Autela Group Ltd	Payroll Services	74.18	0.00	74.18	
PKF Littlejohn LLP	Annual Audit	400.00	80.00	480.00	
South Kesteven District Council	Trade Waste Bags	20.00	0.00	20.00	
P E Hempstead and Sons	Mowing	349.90	69.98	419.88	
P E Hempstead and Sons	Mowing	139.30	27.86	167.16	
P E Hempstead and Sons	Mowing and spraying	495.90	99.18	595.08	
Salaries	October Salaries	2443.26	0	0	
		TOTAL	£12,952.54	£1,894.71	£14,847.25