

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
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Draft Notes of Barrowby Parish Council Meeting held on Monday 9th December 2019 in the Reading Room, Barrowby

PUBLIC FORUM (6.45pm):

There were no members of the public in attendance.

Following a proposal by Councillor Roberts, seconded by Councillor Brown, members resolved to suspend standing orders to allow the commencement of the meeting before 7.00pm.

MEETING OPENED: 6.51pm

1. WELCOME REMARKS (19/091)

- 1.1 The Chairman, Councillor Cupit welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Whittington, Lees, Townsend, Blackwell, Brown, Roberts and the Clerk, Mrs Heyward.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (19/092)

- 2.1 Apologies for absence were received from Councillors Cross, Bowyer & Inglis. The reasons for absence were noted and accepted. Councillor Bosworth was not in attendance.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (19/093)

- 3.1 Declarations of Interest
There were no declarations of interest.
- 3.2 Requests for Dispensation
There were no requests for dispensation.

4. APPROVAL OF MINUTES (19/094)

- 4.1 The notes of the Parish Council meeting on 11th November 2019, were agreed to be a true and accurate record and were passed by resolution of the Council. Those Councillors who were not in attendance at the meeting abstained from the vote. The minutes were duly signed and dated by the Chairman.

5. CLERK'S REPORT (19/095)

- 5.1 The contents of the Clerk's Report with regards to actions from previous minutes was noted.
- 5.2 Following a proposal by Councillor Lees, seconded by Councillor Cupit, members resolved to purchase three new handsets for the Clerk, Asst Clerk and Caretaker at £100.00 per handset and to take up three sim card only contracts with O2 at a cost of £10.00 per month per sim card.
Action: The Clerk to arrange the purchase with Councillor Lees.
- 5.3 The Clerk reported having received an initial draft of the new website from the designer which required some amendments. The Clerk has a further meeting with the designer scheduled for 12.30pm on 18th December.
- 5.4 The Clerk reported writing to Centrebus regarding the damage to the bus shelter on 22nd November requesting a response within 7 days. No response has been received. Following a proposal by Councillor Cupit, members resolved to send a subsequent letter if no response has been received by 16th December. The letter should be sent recorded delivery.
Action: The Clerk to send the letter if no response received by 16th December.

- 5.5 Members heard a report from Councillor Townsend on the LCC Stop Loan Sharks event on 28th November.
Action: The Clerk & Councillor Townsend to collaborate on an article for the February edition of the Barrowby News.

6. HIGHWAYS (19/096)

- 6.1 It was noted that no highways report has been received.
Action: Councillor Whittington to forward the report to the Clerk for circulation.

7. PLANNING (19/097)

- 7.1 Members heard a report from Councillor Cupit on the local consultation meeting held on 2nd December. The event was very well attended and Open Plan will produce a report summarising the feedback.
- 7.2 Following a proposal by Councillor Townsend, seconded by Councillor Lees, members resolved to make a contribution of £25 towards the church heating for the meeting on 2nd December.
Action: The Clerk to pay the church.
- 7.3 Members discussed a report, which had been previously circulated, on the meeting with Lindum Homes on 15th November. Councillor Cupit drew particular attention to the fact there is unlikely to be any formal public consultation on the revised planning application, expected to be submitted in early December. Following a proposal by Councillor Lees, seconded by Councillor Cupit, members resolved to make representation to the planning authority based on the Parish Council's views. The motion was passed with two abstentions.
Action: Councillor Cupit to prepare a draft letter to be circulation for comments.

Councillor Whittington proposed to arrange, with the support of three other District Councillors, for this planning application to be called in. The Parish Council expressed their thanks to Councillor Whittington on this matter.

Councillor Cupit reported receiving no response from Councillors Westropp or Bosworth in response to a letter he had circulated on 18th November urging them to request a meeting with Councillor Adams, Chair of SKDC Planning Committee on behalf of the Parish Council. Members resolved to write to Councillors Westropp and Bosworth to express the disappointment of the Parish Council at their lack of response. As a matter of protocol, Councillor Whittington abstained from this vote but offered to contact either Councillor Adams or another appropriate Councillor at SKDC on Parish Council's behalf.

Action: The Clerk to write to Councillors Westropp and Bosworth.

- 7.4 S19/1982 - no comments.
- 7.5 S19/1950 – no comments.
- 7.6 S19/1970 – no comments.
- 7.7 The Clerk informed members that permission had been granted in respect of applications S19/1796, S19/1778 and S19/1056.

8. REPORTS (19/098)

- 8.1 **Reading Room**
8.1.1 The Clerk informed members she has sent the dates of the window installation to DAS as requested.
Action: The Clerk to pursue the matter with the insurance company.
- 8.2 **Pavilion Committee**
8.2.1 No report.

Action: The Clerk to inform Councillor Cross that the Community Payback team are available for work at Lowfields from this weekend.

8.3 Play Areas

8.3.1 Members received an update on the works already carried out by Proludic and those scheduled for 10th December. Members considered correspondence, also from Proludic, suggesting they would be willing to meet with members to discuss the after sales service received.

Action: The Clerk to arrange a meeting with Proludic as suggested.

8.4 Burial Ground

8.4.1 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to co-opt Councillor Townsend to the Burial Ground Committee.

8.5 Allotments

8.5.1 The Clerk reported making contact with LALC's allotments trainer who has offered draft agreements but not an agreement between Council and Association. The Clerk also reported scheduling a meeting with Julia Miller, BGA for 13th December.

8.6 Health & Safety

8.6.1 The Clerk reported that the Caretakers were now including the pre-school play area at the Pavilion as part of the fortnightly checks.

Action: Councillor Cupit to chase Nic Barker regarding the replacement posts at the Pavilion.

8.7 Community Areas

8.7.1 Councillor Cupit gave a report on his and Councillor Inglis' meeting with Environment SK, for which a quote should be forthcoming.

Action: The Clerk to invite PE Hempstead and R Webster to quote based on the same specification.

8.7.2 The decision to ratify Councillor Inglis' proposal to install a new flower bed on Low Rd was deferred. Members would like further details of the cost of plants and maintenance.

Action: The Clerk to add to the next agenda.

9. CORRESPONDENCE (19/099)

9.1 Members noted correspondence received since the November meeting, notably that regarding hedges on Leys Close.

Action: The Clerk to write to residents as requested.

10. FINANCE (19/100)

10.1 Members received the draft notes of the Finance Committee meeting held on 27th November.

10.2 Due to the Clerk's annual leave there was no finance report.

10.3 Due to the Clerk's annual leave there was no finance report.

10.4 The Clerk presented an up to date list of outstanding debtors.

10.5 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to write off a debt of £50.00 relating to the Burial Ground.

10.6 Due to the Clerk's annual leave there was no finance report.

10.7 Due to the Clerk's annual leave there was no finance report.

11. BUDGET & PRECEPT SETTING (19/101)

- 11.1 Members received the draft 20/21 budget as prepared by the Finance Committee. Members discussed the inclusion of a potential PWLB loan and subsequent repayments of such a loan, taking into account the fluctuating PWLB interest rate. Following a proposal by Councillor Lees, seconded by Councillor Blackwell, members resolved to set the 20/21 precept at £56,300 denoting a 45.3% increase on the previous year (from £53.19 to £77.30 for a Band D.) It was noted that this amount includes repayments of approximately £16,000 towards a loan in the 20/21 financial year and that in the eventuality that this amount of repayments was not required in that financial year, the Council would consult again before setting the 21/22 precept.

Action: The Clerk to arrange a draft explanatory article for Barrowby News February edition, to include the budget summary and details of the amounts earmarked towards a potential loan.

Action: The Clerk to request the agreed precept from SKDC before 17th January.

Action: The Clerk to contact Phil Bradbury, RBL to rearrange the cancelled meeting.

12. STAFFING (19/102)

- 12.1 At the proposal of Councillor Cupit seconded by Councillor Blackwell and passed by unanimous resolution of the Council in accordance with the Public Bodies Act 1960 the meeting moved into closed session at 20.32pm.
- 12.2 Members discussed staff contracts in closed session.
Action: The Staffing Committee to pursue agreed actions.
- 12.3 Members noted the Clerk's annual leave dates as 23 Dec - 3 Jan.
- 12.4 Following a proposal by Councillor Cupit, seconded by Councillor Blackwell, members resolved to co-opt Councillor Townsend on to the Staffing Committee.

The meeting returned to open session at 20.30pm.

13. ROYAL BRISITH LEGION SITE (19/103)

- 13.1 Members heard that no decision has yet been taken by SKDC on the Council's outline planning application on the former RBL site. The case officer has requested an extension to Friday 13th December. Members were in agreement to the extension request.
Action: The Clerk to write to SKDC accepting their extension request.
- 13.2 Following a proposal by Councillor Cupit, seconded by Councillor Lees, members resolved to approve the expenditure of up to £500 to appoint a valuer to give a new valuation of the former RBL site.
Action: Councillor Cupit to appoint a valuer.
- 13.3 Members received a report on a meeting with Community Lincs regarding funding opportunities for the building of community facilities.

14. DATE OF NEXT MEETING (19/104)

- 14.1 Monday 13th January 2020.

The Chairman closed the meeting at 20:48pm