

BARROWBY PARISH COUNCIL

Minutes of the Barrowby Parish Council Meeting held on Monday 9 June 2025
at the Reading Room, Church Street, Barrowby at 6:45pm

PUBLIC FORUM (6.52pm): There were 4 members of the public in attendance. Discussion points raised:

- a) Plan for the junction A1/A52 and traffic around Barrowby with the new developments, specifically safer access to / from Barrowby. The County Council view was requested. **Action Clerk to contact Cllr Litchfield for comment.**
- b) The direction and increased volume of traffic through the village over the next 4 years as a result of the Low Road development with specific concerns regarding the school run. **Action: Clerk to contact Taylor Wimpey to confirm plans for material transport for the build.**

Councillors in attendance:

Pam Bosworth, Paul Brown, Jo Footitt, Tim Lees (Chair), Anna McConnell-Good

Officers in attendance:

Claire Vink (Parish Clerk) Colin Billing (Responsible Financial Officer)

District and County Councillors:

Pam Bosworth, Robert Leadenham

1. WELCOME (25/018)

Cllr Lees welcomed members and members of the public to the meeting.

2. APOLOGIES (25/019)

Cllrs Eaton and Whittington

3. DECLARATIONS OF INTEREST (25/020)

- a) No declarations of interests were made
- b) No dispensations were made.

4. MINUTES (25/021)

It was **RESOLVED** to approve and sign the minutes from the Annual Parish Council meeting on 12th May 2025.
There was 1 abstention.

5. COMMITTEE MINUTES (25/022)

Nothing to report

6. CLERK'S REPORT (25/023)

The report was **NOTED** with a review of the outstanding actions:

- 13.7 The updated beacon design has been shared with Mr Swatton, a quotation is expected in due course.
- 13 Cllr McConnell-Good contacted the design company and is waiting for the new Logo design to be shared.
- 8.13 RFO to explore options for funding Speed Indicator Devices and report to Parish Council in July meeting
- 7 RFO to review options for energy tariffs and report to Parish Council in July
- 12c Clerk to keep Parish Council updated on Trim Trail design with M Norris and Taylor Wimpey
- 15b M Brown thanked for taking on the responsibility for the Reading Room Hanging Baskets.
- 9c. PCC to discuss independent Parish Council representation at their next meeting (10/6) Clerk to add to July agenda

7. NEW WEBSITE (25/024)

- a) Mr Marriott demonstrated the new .gov.uk website. It was noted to be more user friendly and appealing. Mr Marriott was thanked for all his time and efforts transitioning the Parish Council to the new website.
- b) It was agreed that there would be a transition period between websites of 1 month to allow for training. **Action: Mr Marriott to provide training to Clerk and RFO on website use.** RFO noted that there are new guidelines to

which the website should be compliant **Action: RFO to research Web Content Accessibility Guidelines version 2.2 and ensure compliance.**

8. REPORTS (25/025)

- a) County Councillor Litchfield was unable to attend. He has given his commitment to attend the Annual Parish Meeting and all subsequent Parish Meetings.

District Council Leadenham provided a verbal update on the following:

- i. Expression of thanks to Barrowby supporters of the speed watch event at Denton. 57 cars were caught speeding with over 7000 checked. Awaiting results from mobile radar at Belvoir Rd.
- ii. Strongly encouraged attendance by all Councillors and Staff at the Local Government Reorganisation Briefings by SKDC on 17th and 23rd June at Council Chambers Grantham. **Action: Clerk to recirculate email to allow registration.**
- iii. Regulation 18 planning to take place July. Possible area for development would be 25.3 hectares between Low Road and A1 allowing for 450 homes. Completion of Neighbourhood Plan required to inform decision making process. **Action Cllr Leadenham to share Regulation 18 plan, Clerk to circulate**
- iv. Planning application S25/0979 has been received requesting permission for a change in occupancy for a dwelling in Barrowby from residential to a children's care home. RL strongly encouraged discussion and research to allow informed Parish Council comment if considered appropriate. Decision date 23rd July. **Action Clerk to add to July agenda.**

Cllr Leadenham and 2 members of the public left at 19.35. Mr Marriott left the meeting at 19.54.

- b) Health & Safety – A verbal report of the weekly play park checks was received.
- c) Community Areas – Clerk provided overview as no representative of the group was available. The 2nd Bird Box building event will be taking place at the Eco Fair at All Saints Church on 14th June. Cllr input into SKDC survey was encouraged. **Action: Clerk to share email from M Norris to inform survey responses.** Further information is required for decision on the creation of a new butterfly friendly flower bed on the Village Green sponsored and maintained by the Parochial Church Council. **Action: Clerk to set up meeting with D Parker and Cllr Lees to identify location, size and maintenance plan. To be added to July agenda.**

9. FINANCE (25/026)

- a) The May 2025 bank reconciliations were **RESOLVED**.
- b) The summary of receipts, precept, expenditure and surplus/deficit figure was **NOTED**.
- c) The income for May 2025 was **NOTED**.
- d) The expenditure for May/June 2025 was **NOTED**.
- e) It was **RESOLVED to approve** the purchase of a sign for the herb garden opposite the Reading Room. **Action: Clerk to confirm wording on sign with Cllrs before purchase by RFO**
- f) It was **RESOLVED to approve** a survey for the instalment for a hearing Induction Loop in the Reading Room. It was **RESOLVED not to approve** the purchase of a fireproof cabinet for the Reading Room at this stage. Clerk and RFO to rationalise what is currently stored to see if any space can be created.
- g) It was **RESOLVED to approve** the attendance of 2 staff at the LALC summer conference
- h) It was **RESOLVED not to approve** the quotes for cleaning the play equipment.
- i) It was **RESOLVED to approve** payment for Parish Online. **Action: Clerk to contact P Cupit to explore uses for Parish Online.**
- j) It was **RESOLVED to approve** payment for the Insurance on a 3-yr deal. It was **NOTED** that there has been a change in provider from Aviva to Ecclesiastical.
- k) It was **RESOLVED to approve** payment for the damage to the Marquee at the Spring Fayre. **Action Clerk to set up meeting between Barrowby Events Team and Cllrs Lees and Brown to finalise report for the Spring Fayer.**

10. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (25/027)

- a) The Annual Internal Auditor's Report 2024/25 was **NOTED**
- b) The recommendations and matters arising from the Internal Auditor's narrative report were **NOTED**
- c) The Annual Governance Statement 2024/25 was completed and signed by Cllr Lees
- d) The Accounting Statements 2024/25 were received and signed by Cllr Lees

- e) The statement of accounts and the bank reconciliation 2024/25 were received and **NOTED**
- f) The explanation of variances was received and **NOTED** as being: Money from the Neighbourhood Plan that can be reapplied for if required. Payment for iPads.
- g) The dates for the period of public rights were **NOTED** as being 1st July – 11th August 2025

11. PLANNING (25/028)

- a) Application: S25/0853 Mrs Margaret Davis 31 Pastures Road, Barrowby, Lincolnshire, NG32 1BA Demolition of flat roofed porch and garage frontage and rebuild with pitched roof. No comments were made.
- b) S25/0854 Mr Jake Powditch 29 The Drift, Barrowby, Lincolnshire, NG32 1DQ Installation of drop kerb to create vehicular access to the property. No comments were made.

12. VILLAGE SURVEY (25/029)

It was **RESOLVED to approve** the showing of the village survey results as a rolling presentation at the Annual Parish Meeting on 25th June. C Dring and R Beswick-Parsons were thanked for their work on this.

13. LOW ROAD HOUSING DEVELOPMENT (25/030)

- a) It was **RESOLVED to approve** the list of proposed street names with the exception of Threo. **Action Clerk to send the agreed names to Tayor Wimpey**
- b) A verbal update of the fact-finding meeting with the Scouts was received. **Action: Clerk to add to the September Agenda for an update**

14. TREE SURVEY (25/031)

- a) It was **RESOLVED to approve** employment of a tree surgeon to manage Ash Tree die back in the village
- b) It was **RESOLVED to approve** a survey of trees on the Village Green to inform a long-term maintenance plan.
Action: Clerk to contact Tree Specialists.

15. UKSPF - PARISH AND COMMUNITY FUNDING (25/032)

It was **RESOLVED to approve** to put in an expression of interest for maintenance at the Pavilion, namely the septic tank with the addition of the roof and solar panels if possible. **Action: RFO to explore options and submit expression of interest.**

16. NEIGHBOURHGOOD PLAN (S25/033)

This is now in the final stage with a meeting with the planning consultant upcoming, and then SKDC to finalise their concerns. **Action Clerk to add to July agenda**

17. MEMORIAL HALL COMMITTEE (25/034)

Further clarification on the reason for the need for a secondary appointment to the Memorial Committee required before approval. **Action: Clerk to add to the July agenda.**

18. CO-OPTION OF PARISH COUNCILLORS (25/035)

To be taken to the Staffing Committee for discussion.

19. POLICIES (25/036)

CCTV and Communications policies were reviewed and **RESOLVED to approve.** **Action: Clerk to update.**

20. DATE OF NEXT MEETING (25/037)

- a) Monday 14th July 2025 at 6:45pm at the Reading Room for the Parish Council meeting

The meeting closed at 9.12pm.

BARROWBY PARISH COUNCIL FINANCE REPORT MAY 2025

Members noted the following income in May

Supplier	Description	£
Virgin Money	Interest	£136.76
Robert Holland Funeral Directors	Burial Ground fees	£275.00
Burial Ground	Refund	-£200.00
G H Linnell Ltd	Burial Ground fees	£250.00
Burial Ground	Burial Ground fees	£385.00
Private Hire	Hire of Reading Room	£50.00
Private Hire	Hire of Reading Room	£55.00
Private Hire	Hire of Reading Room	£18.00
InHale	Hire of Reading Room	£200.00
Mr Bridge Club	Hire of Reading Room	£210.00
Andrew Taylor	Hire of Reading Room	£80.00
East Midlands Scrabble Club	Hire of Reading Room	£66.00
Virgin Money	Virgin Money Cashback	£2.70

Members approved the following expenditure in April/May:

Supplier	Description	Net £	VAT £	Total £
SSE Business Energy	Gas supply	£558.65	£111.73	£670.38
The Wee Donkey Company	Miniature donkey hire	£320.00	£0.00	£320.00
Telefonica UK Ltd	Asst Clerk mobile phone	£10.75	£2.15	£12.90
British Telecommunications Plc	Broadband	£37.19	£7.44	£44.63
Grenke	Lease of ipads	£154.92	£30.98	£185.90
Zoom	Zoom license	£129.90	£25.98	£155.88
Clean and Tidy (Grantham) Ltd	Cleaning	£64.00	£0.00	£64.00
A1 Security	Security	£688.00	£137.60	£825.60
	Annual Fire Extinguisher			
All Secure Services	Service	£119.00	£23.80	£142.80
Event Insurance Services Ltd	Insurance	£243.00	£0.00	£243.00
Amazon	Bin bags	£9.98	£2.00	£11.98
Cloudy Group Ltd	IT Support	£222.00	£44.40	£266.40
P E Hempstead and Sons	Grass cutting	£281.20	£56.24	£337.44
P E Hempstead and Sons	Grass cutting	£792.90	£158.58	£951.48
Greenstripe	Grass cutting specialised	£242.50	£0.00	£242.50
Envirocare Servicing & Maintenance Ltd	Testing septic tank	£325.00	£65.00	£390.00
HMRC	PAYE/NIC	£863.14	£0.00	£863.14
All Secure Services	Fire Extinguisher service	£63.00	£12.60	£75.60
EE Ltd	Broadband	£29.50	£5.90	£35.40
Wave Anglian Water Business	Water rates	£68.87	£13.77	£82.64
Wave Anglian Water Business	Water rates	£82.80	£16.56	£99.36
Lebara	RFO mobile phone	£1.00	£0.20	£1.20
South Kesteven District Council	Waste collection	£117.00	£0.00	£117.00
SSE Business Energy	Electricity Supply	£236.80	£11.84	£248.64
Monthly Salaries	May salaries	£2,252.97	£0.00	£2,252.97
Mileage	Mileage	£18.90	£0.00	£18.90
Virgin Money	Bank charges	£25.69	£0.00	£25.69
Telefonica UK Ltd	Clerk mobile phone	£12.85	£2.57	£15.42
HP Inc UK Ltd	Printing	£3.74	£0.75	£4.49
SSE Business Energy	Gas supply	£353.14	£17.66	£370.80

Pittam Property Improvement	General repairs	£145.00	£29.00	£174.00
South Kesteven District Council	Aqua Sac Flood Defences	£76.00	£15.20	£91.20
HSG UK	Toilet rolls	£17.95	£3.59	£21.54
Home Bargains	Printer paper	£3.25	£0.65	£3.90
Amazon	Laminating pouches	£9.98	£2.00	£11.98
Screwfix Direct Ltd	Hazard Tape	£3.41	£0.68	£4.09
Amazon	clock	£5.99	£1.20	£7.19
Clean My Windows	Window cleaning	£16.00	£0.00	£16.00
Thorpe Plumbing & Heating	Plumbing	£115.00	£23.00	£138.00
Monthly Salaries	May salaries	£977.48	£0.00	£977.48
Greenstripe	Grass cutting specialised	£200.00	£0.00	£200.00
South Kesteven District Council	Waste collection	£28.17	£0.00	£28.17
P E Hempstead and Sons	Grass cutting	£781.50	£156.30	£937.80
P E Hempstead and Sons	Grass cutting	£256.20	£51.24	£307.44
Cloudy Group Ltd	IT Support	£222.00	£44.40	£266.40
HMRC	PAYE/NIC	£708.77	£0.00	£708.77
Monthly Salaries	June Salaries	£3,278.19	£0.00	£3,278.19
Monthly Salaries	WFH Allowance	£78.00	£0.00	£78.00
Mileage	Mileage	£57.42	£0.00	£57.42