

# BARROWBY PARISH COUNCIL

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## Minutes of the Barrowby Burial Ground Committee Meeting held on Tuesday 6<sup>th</sup> February 2024 at the Reading Room, Barrowby at 1.30pm

There were no members of the public present.

### 1. WELCOME REMARKS (23/016)

- 2.1 The Chairman welcomed members to the meeting and thanked them for their attendance. Those in attendance were Councillors Lees, Brown, McConnell-Good, Staunton and the Clerk Mrs J Moss.

### 2. APOLOGIES FOR ABSENCE (23/017)

- 2.1 Apologies were received and accepted for Councillor Footitt.

### 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/018)

- 3.1 None received.

### 4. APPROVAL OF MINUTES (23/019)

- 4.1 It was **RESOLVED** to approve the Clerk's minutes of the Burial Ground Committee meeting held on 17<sup>th</sup> October 2023.

- 4.2 Actions:

5.4 It was agreed that the memorial headstone testing training will not be booked due to the cost and to conduct testing in the Summer but that it would help if Councillors attended the Burial Ground training instead.

**Action: Clerk will report at the next meeting if there is any online Burial Ground training available and cost.**

5.5 Councillors Lees and Brown had not carried out any maintenance but following a site visit it was agreed that there does not appear to be any maintenance required at this time.

### 5. BURIAL GROUND MATTERS ARISING (23/020)

- 5.1 Members noted that there have been 2 burials with 2 booked and 1 interment and 1 booked, 3 Grants sold, 2 Transfers and 1 memorial purchased since the previous meeting.

- 5.2 Members received an update following the meeting held between a plot holder and Councillor Lees. It was resolved to approve the purchase of a new sign to be erected at the entrance detailing the rules of the Burial Ground.

**Action: Clerk to get a quote to purchase and erect a new sign.**

- 5.3 Following a site visit, it was agreed which plots require levelling and turfing.

**Action: The Clerk will arrange for a quote to do the levelling and turfing of 4 plots.**

- 5.4 The Clerk ran through the process of witnessing a burial.

### 6. FINANCES (23/021)

- 6.1 Members reviewed the finances for 2023/24.

### 7. DATE OF NEXT MEETING (23/022)

- 7.1 The next meeting will be held on Thursday 4<sup>th</sup> April 2024 at 1.30pm at the Reading Room.  
The meeting closed at 2.30pm.