

BARROWBY PARISH COUNCIL

Minutes of the Barrowby Parish Council Meeting held on Monday 14 April 2025

at the Reading Room, Church Street, Barrowby at 6:45pm

PUBLIC FORUM (6.45pm): There were two members of the public in attendance (one for Agenda items 13 and 17 only).

Councillors in attendance:

Rorie Beswick-Parsons, Pam Bosworth, Paul Brown, Nigel Eaton (Chairman), Hugh Staunton, Mark Whittington

Officers in attendance:

Julie Moss (Responsible Financial Officer)

District and County Councillors:

Pam Bosworth, Robert Leadenham, Mark Whittington

1. WELCOME (24/161)

Councillor Eaton welcomed members to the meeting and members of the public.

2. APOLOGIES (24/162)

Councillors Footitt, Joseph and McConnell-Good had sent their apologies

3. DECLARATIONS OF INTEREST (24/163)

- a) Councillor Eaton declared a personal interest in agenda items 16 and 17.
- b) No dispensations were request.

4. MINUTES (24/164)

It was **RESOLVED** to approve and sign the minutes from the Parish Council meeting on 10 March 2025.

5. COMMITTEE MINUTES (S24/165)

- a) Minutes of the Allotment Committee meeting held on 24 March 2025 were **NOTED**.
- b) Minutes of the Burial Ground Committee meeting held on 28 March 2025 were **NOTED**.

Action: The Clerk to add the discussion and cost of management of ash tree die back at the Burial Ground and at other village sites to be on the June Agenda.

- c) It was **RESOLVED** to adopt the revised Financial Regulations.

Action: The RFO to put the revised Financial Regulations on the website.

6. CLERK'S REPORT (24/166)

The report was **NOTED** with a review of the outstanding actions:

- 7.7 The updated beacon design has been shared with Mr Swatton, a quotation is expected in due course.
- 8.6 The RFO has sourced solar Speed Indicator Devices (SIDS) at a cost of £4,499 exc VAT. The RFO has hopefully sourced funding and the Community Speed watch group at Lincolnshire County Council can help with posts and putting them up too.
- 8.13 The RFO continues to review energy tariffs with Octopus, Ovo and via a consortium arrangement. However, the Parish Council is contractually tied in until October 2025 for electricity and October 2026 for gas. The RFO reported that it is difficult to use Octopus now as the existing contract does not end until October 2025. There are three contacts who can provide new contracts from October, but it needs somebody who is qualified to compare the suggested tariffs before making a recommendation to Parish Council.
Action: Clerk to add to June Agenda to discuss next stage.

- 13 The action to contact the design company to request changes to the original design was discussed once again with an amendment that the word village being replaced by parish.

Action: Councillors Eaton and McConnell-Good to contact the design company.

7. NEW WEBSITE (S24/167)

Mr Marriott was unable to attend the meeting so the new website will be demonstrated at the June meeting.

Action: The Clerk to add to the June Agenda and liaise with Mr Marriott to attend.

8. REPORTS (24/168)

- a) County Councillor Whittington said that after the local elections on 1st May a new County Councillor may be elected. There is a lot of day-to-day work at County Council but no new large projects or works being conducted now.

District Council Leadenham said that he is concentrating on arrangements to celebrate VE Day 80 across the Belvoir Ward. On 8th May Harlaxton will be hosting the celebrations starting at 9am when the VE Day 80 flag will be raised. Between 10am and 12pm there is a coffee morning at Harlaxton Sports and Social Club. At 5.45pm there will be a Remembrance Day service and at 6.30pm the church bells will ring. At 9.30pm there will be the lighting of lamps of peace and beacons will be lit across the ward.

- b) Health & Safety – A verbal report of the weekly play park checks was received.

Action: The Clerk to contact the local wheelie bin cleaner to obtain a quote to clean the pieces of play equipment that need cleaning.

- c) Community Areas – Councillor Beswick-Parsons confirmed the planting of whips at the burial ground, and those left over planted on Low Field. All but 4 of the 58 bird/bat boxes, and the 4 bug hotels left to install. A community event was held on 13th April 2025 with 5 families in attendance (12 people in total) to build their bird boxes. There will be a further opportunity to build bird boxes during Green Week 7th – 15th June (details to follow).

9. FINANCE (24/169)

- a) The March 2025 bank reconciliations were **RESOLVED**.
b) The summary of receipts, precept, expenditure and surplus/deficit figure was **NOTED**.
c) The income for March 2025 was **NOTED**.
d) The expenditure for March/April 2025 was **NOTED**.
e) It was **RESOLVED not** to purchase a water trolley.

10. PLANNING (S24/170)

- a) Application: [S25/0463 | Proposed 2 storey front extension and single storey side extension. | 6 Berryfield End Barrowby Lincolnshire NG32 1EL](#) There were no objections.

11. VILLAGE SURVEY (24/171)

It was noted that some comments on the Neighbourhood Plan survey were similar to those on the Village Survey.

Action: Members to read and consider and identify findings of the survey and what the Parish Council can do Councillors Eaton, Lees and Beswick-Parsons to meet and discuss.

12. LOW ROAD HOUSING DEVELOPMENT (S24/172)

- a) SKDC have said that the street names must have a theme, but it has been noted that other local new build estates have no theme. A discussion was held regarding using names for the WW2 memorial in the church.
Action: Councillor Beswick-Parsons will respond to SKDC arguing that the Parish Council do not agree with their suggested names.
- b) A drawing of a generic community centre was distributed, and it was agreed that a new Community Centre would need to be one and a half storeys high and should include enough space for the scouts, pre-school and storage. An initial discussion has been held with the Scout Leader. It was agreed that this needs to be the

number one priority and that message will be conveyed to the planning team at SKDC and ask that they direct Section 106 monies here first.

- c) The design of the new adult trim trail was approved.

Action: Councillor Beswick-Parsons will respond to Taylor Wimpey.

13. EVENTS TEAM (S24/173)

- a) It was agreed to move the discussion on the letter of understanding to the May meeting.

Action: The Clerk to add to the May Agenda to confirm whether the relationship and corresponding terms set out in the letter of understanding is acceptable to the Events Team.

- b) The RFO read out an update received from the Events Team. There is lots planned for both days of the weekend and plans are going well. Most market spaces are now full. If anyone would like to join in, please email the events team at barrowbyevents@gmail.com

Very little volunteering help has been offered for the weekend. There are some tasks to do Friday, lots Saturday, Sunday and the big clear up Monday. Any support is appreciated, please let the event team know if you are available.

Posters have gone up and social media promotions have been going on for a few weeks now.

The plan is for the marquees to go up on Wednesday in case of bad weather.

14. RISK ASSESSMENT (S24/174)

It was **RESOLVED** to accept and approve the updated Risk Assessment

Action: The RFO to put the Risk Assessment on the website.

15. HANGING BASKETS (S24/175)

- a) It was **NOTED** that the volunteers who prepared and tended the hanging baskets in previous years on behalf of the Parish Council have said they are unable to assist this year.

- b) It was **RESOLVED** to proceed with the hanging baskets this season. The budget set aside for the flower beds and the hanging baskets is £300.

Action: The Clerk to ask the Barrowby Gardener's Association if they would be prepared to do the hanging baskets this year. Councillor Lees said he will put them up and connect the automatic watering system.

16. STAFFING (S24/176)

- a) It was **NOTED** that the locum clerk left on 31 March 2025.

- b) The resignation of the Responsible Finance Officer whose last day in post will be 30 April 2025 was **NOTED**. Councillor Eaton thanked Mrs Moss for her work over the past four and a half years as Clerk and RFO.

- c) It was **RESOLVED** to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.

Members of the public left the meeting.

- d) It was **RESOLVED** to accept the Staffing Committee's Interview Panel recommendation for the appointment of clerk and RFO, the corresponding terms and training requirements.

One member of the public returnee to the meeting.

17. MEMORIAL HALL (S24/177)

- a) Councillor Eaton gave an update on the current status of the Memorial Hall Committee following the recent Annual General Meeting

- b) It was **RESOLVED** to move back into public session

18. DATE OF NEXT MEETING (S24/178)

Monday 12 May 2025 at 6:45pm at the Reading Room for the Annual Parish Council meeting

The meeting closed at 9:12pm

BARROWBY PARISH COUNCIL FINANCE REPORT APRIL 2025

Members noted the following income in March:

£

Grantham Hospital Nurses	Hire of Reading Room	30.00
Snowden	Hire of Reading Room	54.00
Virgin Money	Virgin Money Cashback	20.95
Andrew Taylor	Hire of Reading Room	48.00
Mr Bridge Club	Hire of Reading Room	294.00
Midlands Children's Physio	Hire of Pavilion	300.00
All Saints Church	Hire of Reading Room	12.00
Virgin Money	Interest	126.99
Barrowby Pre School	Pre-School hire	1035.00
Caroline Cook	Burial Ground fees	100.00
Mark Hill	Return deposit	-50.00
Barrowby Church	Return deposit	-50.00

Members approved the following expenditure in March/April:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
SSE Business Energy	Gas Supply Pavilion	639.77	127.95	767.72
Telefonica UK Ltd	Assistant Clerk's phone	10.00	2.00	12.00
British Telecommunications Plc	Broadband/OHP	34.95	6.99	41.94
Unlimited Web Hosting	Website	7.99	1.60	9.59
B&Q Plc	Cleaning sundries and supplies	18.33	3.67	22.00
B&Q Plc	Supplies	18.33	3.67	22.00
ICO	Subscriptions	47.00	0.00	47.00
SSE Business Energy	Electricity supply Reading Room	207.01	10.35	217.36
SSE Business Energy	Gas supply Reading Room	483.61	24.18	507.79
EE Ltd	Wireless connection	28.00	5.60	33.60
Clean My Windows	Window cleaning	16.00	0.00	16.00
HSG UK	Cleaning sundries and supplies	17.95	3.59	21.54
Morrisons	Kitchen equipment	13.33	2.67	16.00
Home Bargains	Supplies	6.66	1.33	7.99
Home Bargains	Supplies	4.62	0.92	5.54
Aldi	Supplies	2.08	0.42	2.50
Amazon	Supplies	2.05	0.41	2.46
Printhub	Neighbourhood Planning	38.90	7.78	46.68
Amazon	Administration	19.99	4.00	23.99
Element Marquees	Annual Village Fete	597.32	119.46	716.78
South Kesteven District Council	Miscellaneous	47.50	0.00	47.50
P E Hempstead and Sons	Grass cutting	175.60	35.12	210.72
ICCM	ICCM Subscription	105.00	0.00	105.00
P E Hempstead and Sons	Grass cutting	452.10	105.82	634.92
South Kesteven District Council	Business rates	1170.69	0.00	1170.69
Community Heartbeat Trust	Defibrillators	100.00	20.00	120.00
Groundworks	Neighbourhood Planning	956.25	0.00	956.25
Cloudy Group Ltd	IT	222.00	44.40	266.40

HMRC	HMRC	192.70	0.00	192.70
Element Marquees	Annual Village Fete	2389.28	477.86	2867.14
Monthly Salaries	Monthly Salaries	3377.80	0.00	3377.80
Mileage	Mileage	55.35	0.00	55.35