

# BARROWBY PARISH COUNCIL

Minutes of the Barrowby Annual Parish Council Meeting held on Monday 12 May 2025

at the Reading Room, Church Street, Barrowby at 6:45pm

PUBLIC FORUM (6.45pm): There were no members of the public in attendance. Meeting started at 7pm

## Councillors in attendance:

Jo Footitt, Anna McConnell-Good, Tim Lees, Rorie Beswick-Parsons, Paul Brown, Nigel Eaton (Chairman), Mark Whittington,

## Officers in attendance:

Claire Vink (Parish Clerk) and Julie Moss (Responsible Financial Officer)

## District and County Councillors:

None

### 1. ELECTION OF CHAIRPERSON AND DECLARATION OF ACCEPTANCE OF OFFICE (25/001)

It was **RESOLVED** that Councillor Eaton be appointed Chairman of the Parish Council. A Declaration of Acceptance of Office was signed.

### 2. ELECTION OF VICE-CHAIRPERSON AND DECLARATION OF ACCEPTANCE OF OFFICE (25/002)

It was **RESOLVED** that Councillor Lees be appointed Vice-Chairman of the Parish Council. A Declaration of Acceptance of Office was signed.

### 3. WELCOME (25/003)

Councillor Eaton welcomed members to the meeting.

### 4. APOLOGIES (25/004)

Councillors Bosworth, Joseph and Staunton had sent their apologies

### 5. DECLARATIONS OF INTEREST (25/005)

- a) No declarations of a personal interest were declared.
- b) No dispensations were request.

### 6. MINUTES (25/006)

It was **RESOLVED** to approve and sign the minutes from the Parish Council meeting on 14 April 2025. There were 2 abstentions.

### 7. COMMITTEE MINUTES (25/007)

Minutes of the Pavillion Committee meeting held on 9 April 2025 were **NOTED**.

### 8. CLERK'S REPORT (25/008)

Cllr Eaton thanked Julie for stepping in again to cover the handover of the Clerk and RFO roles, and for all her hard work in the roles over the years. The report was **NOTED** with a review of the outstanding actions:

7.7 The updated beacon design has been shared with Mr Swatton, a quotation is expected in due course.

8.6 Councillor Eaton met with Graeme Butler, Community Speed Watch, Lincolnshire Road Safety Partnership regarding funding and location of Speed Indicator Devices (SIDS). To be discussed further in the July PC meeting.

**Action: Clerk to add to July Agenda to discuss next stage.**

- 8.13 The new RFO to review energy tariffs and report back to Parish Council in July.  
**Action: Clerk to add to July Agenda for new RFO to present report of options.**
- 13 The action to contact the design company to request changes to the original design was discussed once again with an amendment that the word village being replaced by parish.  
**Action: Councillor McConnell-Good to contact the design company and request mock up with the word 'Village' changed to 'Parish'.**
- 5b **Action:** The Clerk to add the discussion and cost of management of ash tree die back at the Burial Ground and at other village sites to be on the June Agenda.
- 7 **Action:** Andy Marriot to be invited to the June Parish Council meeting to present the new website.
- 8b **Action:** the clerk to contact Powershift Cleaning Services and Proludic, and Councillor Whittington to contact SKDC inhouse cleaning for a quote to clean the play equipment and benches.
- 11 **Action:** Councillor Lees will speak with Assistant Clerk regarding summarising key findings of the recent village survey.
- 12c Taylor Wimpey are awaiting a quote from ESP for the adult gym equipment at the new Low Road development.
- 13a **Action:** The Clerk to add to the June Agenda to confirm whether the relationship and corresponding terms set out in the letter of understanding is acceptable to the Events Team.
- 15b **Action:** Clerk to submit a request for volunteers to plant the village hanging baskets in the Barrowby News. Councillor Footitt to ask S Holland if she would consider planting them in exchange for advertising.

## 9. ANNUAL PROCEDURES (25/009)

- a) Members reviewed Terms of Reference for Allotment, Burial Grund, Finance, and Pavilion Committees and there were changes to be made. There was a small change to the Staffing Committee.

**Action: Clerk to update Staffing committee terms of reference and to put on the website.**

- b) Election of Members to Committees

**Allotment Committee** It was **RESOLVED** that Councillors Eaton and McConnell-Good be elected as Parish Council representatives to the Allotment Committee.

### **Burial Ground Committee**

It was **RESOLVED** that Councillors Brown, Footitt, Lees and Staunton be elected to the Burial Ground Committee.

### **Pavilion Committee**

It was **RESOLVED** that Councillors Lees, McConnell-Good and Eaton be elected as Parish Council representatives to the Pavilion Committee.

### **Finance Committee**

It was **RESOLVED** that Councillors Brown, Eaton, Lees and Whittington be elected to the Finance Committee.

### **Staffing Committee**

It was **RESOLVED** that Councillors Brown, Footitt, Lees, McConnell-Good and Whittington be elected to the Staffing Committee.

- c) Election of Members to the PCC

There is currently no independent representation on the Parochial Church Council by the Parish Council.

**Action: Clerk to write to the PCC and ask if they would like a Parish Council representation.**

- d) Members had reviewed and adopted updated Standing Orders in March 2025, and it was resolved not to make any changes.
- e) Members reviewed the Asset Register as of 31 March and no changes were made.
- f) Members reviewed and agreed no changes to the Reserves Policy.  
**Action: Clerk to note that the Policy has been reviewed and update the website.**
- g) Members noted that Parish Council meetings will be held on the second Monday of every month at 7pm. There is no Parish Council meeting in August.

## 10. REPORTS (25/010)

- a) Councillor Whittington said that after the local elections on 1<sup>st</sup> May he is no longer the County Councillor. The new County Councillor is Richard Litchfield. Councillor Eaton thanked Councillor Whittington for all his support over the many years he has been in post.

**Action: Clerk to invite Councillor Litchfield to the APM and all future Parish Council Meetings.**

Although absent District Council Leadenham has asked Barrowby Speedwatch Team to assist at the Forbidden Forrest Festival at Belvoir Castle 29 May to 1<sup>st</sup> June.

- b) Health & Safety – A verbal report of the weekly play park checks was received.
- c) Community Areas – 3 out of 4 bug hotels have been sited. Remaining one to be sited on the Village Green. 58 Bird Boxes have been put up. Councillor Eaton thanked Councillor Beswick-Parsons for all his work the Recreation and Green Spaces Group.

#### **11. FINANCE (25/011)**

- a) The April 2025 bank reconciliations were **RESOLVED**.
- b) The income for April 2025 was **NOTED**.
- c) The expenditure for April/May 2025 was **NOTED**.
- d) The summary of receipts, precept, expenditure and surplus/deficit figure was **NOTED**.

#### **12. VILLAGE EVENTS (25/012)**

Councillor McConnell-Good provided an update of the Spring Fayre held on the 3 and 4 May. The event was a success despite the inclement weather on Sunday

#### **13. PLANNING (25/013)**

- a) S25/0542 Land at Rectory Farm (Phase 1 West) , Barrowby Road - no comment
- b) S25/0576 Land at Rectory Farm (Phase 1 West) , Barrowby Road - no comment
- c) S25/0613 Low Road, Barrowby - **Action: Clerk to seek clarification from Taylor Wimpy and the planning portal in unclear as to what this covers.**
- d) S25/0616 Land at Rectory Farm , Barrowby Road - no comment

#### **14. NEIGHBOURHOOD PLAN (25/014)**

Members received a report from the Neighbourhood Planning team: The section 14 consultation of the Draft Neighbourhood Plan has now closed after 7 weeks. The comments received are in the process of being collated and analysed prior to any amendments being considered to the draft.

Concern has been raised that the comments made by SKDC, one of the mandatory consultees, are critical of the proposed policies and seek amendments to our plan. This issue has been raised with the planning consultant and an update will be given at the June meeting.

#### **15. RBL UPDATE (25/015)**

No update available.

#### **16. ANNUAL PARISH MEETING (25/016)**

The Annual Parish Meeting will be held on Wednesday 28<sup>th</sup> May 6.30pm-9pm at the Pavillion. All residents will be welcome. **Action: Clerk to invited interested parties to showcase at the event.**

#### **17. DATE OF NEXT MEETING (25/017)**

Monday 9 June 2025 at 6:45pm at the Reading Room for the Parish Council meeting

The meeting closed at 8.47pm

#### **BARROWBY PARISH COUNCIL FINANCE REPORT MAY 2025**

Members noted the following income in April:

£

Snowden	Hire of Reading Room	72.00
Grantham and Kesteven Bridge	Hire of Reading Room	240.00
Barrowby Gardeners Assoc	Annual Allotment fees	2355.00
South Kesteven District Council	Precept	34,250.00
Virgin Money	Virgin Money Cashback	0.31

Mr Bridge Club	Hire of Reading Room	294.00
Private Hire	Hire of Reading Room	60.00
Andrew Taylor	Hire of Reading Room	72.00
G H Linnell Ltd	Burial Ground fees	150.00
Private Hire	Hire of Reading Room	50.00
Barrowby Pre School	Pre-School hire	1,449.00
Virgin Money	Interest	140.94
InHale	Hire of Reading Room	330.00
South Kesteven District Council	Grant	2,000.00
Nellie Supports Ltd	Hire of Reading Room	120.00
HMRC	VAT refund	12,324.80
Burial Ground	Burial Ground fees	150.00
Green Space and Recreation	Bird Box Kit	30.00
South Kesteven District Council	Grant	463.32
Grantham Hospital Nurses	Hire of Reading Room	30.00
Barrowby Church	Hire of Reading Room	12.00
Private Hire	Return deposit	-50.00
Snowden	Hire of Reading Room	30.00
Grantham and Kesteven Bridge	Hire of Reading Room	225.00

Members approved the following expenditure in April/May:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Assistant Clerk's phone	10.00	2.00	12.00
Grenke	IT	154.92	30.98	185.90
Amazon	Miscellaneous	31.05	6.22	37.27
British Telecommunication	Broadband/OHP	34.95	6.99	41.94
EE Ltd	Broadband	29.84	5.97	35.81
Lebara	RFO mobile phone	1.00	0.20	1.20
South Kesteven District Council	Waste disposal	181.17		181.17
SSE Business Energy	Electricity Supply Pavilion	300.62	15.03	315.65
Swift Security Systems	Repairs/Maintenance	110.00	22.00	132.00
Clean My Windows	Window cleaning	16.00		16.00
Ian Smith Electrical	Electrical work	280.00	56.00	336.00
Affiliates Get Seen Here Ltd	Website	465.00		465.00
Ian Smith Electrical	Electrical Test/Servicing	260.00	52.00	312.00
Clean and Tidy	Cleaning	64.00		64.00
HP Inc UK Ltd	Printing and Consumables	3.32	0.67	3.99
Virgin Money	Bank charges	22.90		22.90
Lincolnshire County Council	Maintenance of paths, roads an	743.00		743.00
Telefonica UK Ltd	Clerk's phone	12.85	2.57	15.42
P E Hempstead and Sons	Grass cutting	1074.10	214.82	1288.92
All Secure Services	Fire Extinguisher inspection an	63.00	12.60	75.60
Cloudy Group Ltd	Website	222.00	44.40	266.40
HMRC	HMRC	863.14		863.14
Envirocare Servicing & Maint	Cess pit	325.00	65.00	390.00
All Secure Services	Fire extinguisher service	119.00	23.80	142.80
Event Insurance Services Ltd	Insurance	243.00		243.00
Greenstripe	Grass cutting specialised	242.50		242.50
Mileage	Mileage/Travelling and Subsist	18.90		18.90
Monthly Salaries	Monthly Salaries	2,252.97		2,252.97