


BARROWBY PARISH COUNCIL

Dear Councillor

I hereby give notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 14th July at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports.

Members of the public and press are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Claire Vink, Parish Clerk

Date: 9th July 2025

1. WELCOME

Opening remarks by the Chairman

2. APOLOGIES

To receive apologies for absence

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- a) To receive declarations of members' interests in relation to agenda items.
- b) To consider requests for dispensations from members.

4. MINUTES

To resolve to accept the minutes of the Parish Council Meeting held on 9th June 2025. (Appendix A)

5. CO-OPTION OF PARISH COUNCILLORS

6. COMMITTEE MINUTES

- a) To note the Staffing Committee minutes from 16th June 2025 meeting (Appendix B)
- b) To note the Allotment Committee minutes from 16th June 2025 meeting (Appendix C)
- c) To note the Burial Committee notes from 27th June 2025 meeting (Appendix D)
- d) To note the Extraordinary Allotment Committee minutes from 30th June 2025 meeting (Appendix E)
- e) To note the Pavilion Committee minutes from 7th July 2025 meeting (Appendix F)
- f) To note the Finance Committee minutes from 9th July 2025 meeting (Appendix G)

7. CLERK'S REPORT

To note and receive updates on the clerk's report (Appendix H)

8. REPORTS

- a) District & County Councillors – To receive a verbal update from local government representatives
- b) Health & Safety - To receive a verbal report on the recent play area checks
- c) Community Areas - To receive a report from the Recreation and Green Space group and resolve to approve the creation of a new butterfly friendly flower bed on the Village Green sponsored and maintained by the Parochial Church Council along with approval for a sign. (Appendix I)
- d) Barrowby Events Team – To receive final report from the Spring Fayre and resolve to approve the Statement of Engagement. (Appendix J, K)

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9. FINANCE

- a) To resolve June 2025 bank reconciliations (Appendix L)
- b) To note the summary of receipts, precept, expenditure and surplus/deficit figure (Appendix M, N, O)
- c) To note the income for June 2025 (Appendix P)
- d) To resolve the payments list (Appendix Q)
- e) Resolve to approve cleaning of play equipment at Adamstiles as per quotes (Appendix R, S)
- f) Resolve to approve replacement of 11 outside lights with Led versions at the Pavilion (Appendix T)
- g) Resolve to approve attendance of RFO at Finance Seminar for parish and town councils
- h) Resolve to approve instillation of a vent in the Reading Room by the Gas Meter
- i) Resolve to approve a full tree safety report on Parish Council grounds to fully understand insurance liability. To note National Grid will be maintaining the trees on Rectory Lane and Main Street.
- j) Resolve to approve maintenance of the hedges on the Village Green
- k) Resolve to approve small sign in front of Christmas Tree thanking Barrowby Helping Hands (Appendix U)

10. PLANNING

- a) To note Regulation 18 Planning consultation
- b) To note recent survey activity in the village.

11. UKSPF - PARISH AND COMMUNITY FUNDING

To receive an update regarding grant application.

12. NEIGHBOURHOOD PLAN

To receive an update on the Neighbourhood Plan

13. MEMORIAL HALL COMMITTEE

Resolve to approve a secondary appointment to the Memorial Hall Committee

14. POLICIES

Review and approve Complaints and Co-Option policies (Appendix V, W, X)

15. DEVELOPMENT OF A PRIORITISATION MATRIX

To begin creating a roadmap for the maintenance and improvement of Parish Council assets, as informed by the Parish Council Survey. This will support appropriate tasking of staff and help with resource allocation.

16. DATE OF NEXT MEETING

Monday 8th September 2025 at 6.45pm in the Reading Room for the Annual Parish Council meeting