


BARROWBY PARISH COUNCIL

Dear Councillor

I hereby give notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 9th June at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports.

Members of the public and press are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Claire Vink, Parish Clerk

Date: 4th June 2025

1. WELCOME

Opening remarks by the Chairman

2. APOLOGIES

To receive apologies for absence

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- a) To receive declarations of members' interests in relation to agenda items.
- b) To consider requests for dispensations from members.

4. MINUTES

To resolve to accept the minutes of the Annual Parish Council Meeting held on 12th May 2025. (Appendix A)

5. COMMITTEE MINUTES

No committee meetings held since last Parish Council Meeting.

6. CLERK'S REPORT

To note and receive updates on the clerk's report (Appendix B, C)

7. NEW WEBSITE

- a) To receive a demo/update on the new .gov.uk website
- b) To agree a transition period and messaging between the current and new website

8. REPORTS

- a) District & County Councillors – To receive a verbal update from local government representatives
- b) Health & Safety - To receive a verbal report on the recent play area checks
- c) Community Areas - To receive a report from the Recreation and Green Space group and resolve to approve the creation of a new butterfly friendly flower bed on the Village Green sponsored and maintained by the Parochial Church Council along with approval for a sign. (Appendix D)

9. FINANCE

- a) To resolve May 2025 bank reconciliations (Appendix E)
- b) To note the summary of receipts, precept, expenditure and surplus/deficit figure (Appendix F)
- c) To note the income for May 2025 (Appendix G)
- d) To resolve the payments list (Appendix H)
- e) To resolve to purchase a sign for the herb garden opposite the Reading Room (Appendix I)
- f) Resolve to approve purchase of a survey for a hearing induction loop and GDPR compliant cabinet for Reading Room (Appendix J)

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- g) Resolve to approve attendance of available staff at the LALC summer conference
- h) Resolve to approve cleaning of play equipment as per quotes (Appendix K)
- i) Resolve to approve payment for Parish Online
- j) Resolve to approve payment for Insurance
- k) Resolve to approve the payment of £140+VAT for the damage to a Marquee at the Spring Fayre

10. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- a) To receive the Annual Internal Auditor's Report 2024/25. (Appendix L)
- b) To consider the recommendations or matters arising from the Internal Auditor's narrative report and note the actions taken to date. (Appendix M)
- c) To complete and sign the Annual Governance Statement 2024/25. (Appendix N)
- d) To receive and sign the Accounting Statements 2024/25 (Appendix O)
- e) To receive and consider statement of accounts and the bank reconciliation 2024/25. (Appendix P)
- f) To receive and consider the explanation of variances. (Appendix Q)
- g) To agree the dates for the period of public rights. (Appendix R)

11. PLANNING

To consider planning application:

- a) S25/0853 Mrs Margaret Davis 31 Pastures Road, Barrowby, Lincolnshire, NG32 1BA
Demolition of flat roofed porch and garage frontage and rebuild with pitched roof. (Appendix S)
- b) S25/0854 Mr Jake Powditch 29 The Drift, Barrowby, Lincolnshire, NG32 1DQ
Installation of drop kerb to create vehicular access to the property (Appendix T)

12. VILLAGE SURVEY

To agree the showing of village survey results at the Annual Parish Meeting 25th June (Appendix U)

13. LOW ROAD HOUSING DEVELOPMENT

(Appendix V)

- a) To resolve to approve the list of street names as per the list agreed between the Clerk and SKDC
- b) To receive a verbal report from a fact finding meeting with the Scouts

14. TREE SURVEY

- a) To receive update from Dave Parker regarding Ash Tree die back in the village and to resolve to approve a tree survey to identify affected trees and how best to manage them (Appendix W)
- b) To resolve to approve a full tree survey on Parish Council grounds to fully understand insurance liability.

15. UKSPF - PARISH AND COMMUNITY FUNDING

To consider options for grant application (Appendix X)

16. NEIGHBOURHOOD PLAN

To receive an update on the Neighbourhood Plan

17. MEMORIAL HALL COMMITTEE

Resolve to approve a secondary appointment to the Memorial Hall Committee

18. CO-OPTION OF PARISH COUNCILLORS

To resolve to approve the 2 vacancies for Parish Councillors by Co-Option.

19. POLICIES

Review and approve CCTV and Communications policies (Appendix Y, Z)

20. DATE OF NEXT MEETING

Monday 14th July 2025 at 6.45pm in the Reading Room for the Annual Parish Council meeting