

# BARROWBY PARISH COUNCIL

Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.gov.uk

Dear Councillor

I hereby give you notice that the Annual Parish Council meeting of Barrowby Parish Council will be held at the Reading Room, Church Street, Barrowby on **Monday 12<sup>th</sup> May at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:

JMOSS

Clerk to the Council.

Date: Wednesday 7<sup>th</sup> May 2024

**1. ELECTION OF CHAIRMAN & DECLARATION OF ACCEPTANCE OF OFFICE**

**2. ELECTION OF VICE-CHAIRMAN & DECLARATION OF ACCEPTANCE OF OFFICE**

**3. WELCOME REMARKS BY THE CHAIRMAN.**

**4. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**

**5. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**

- a) To receive declarations of Members' interests in relation to agenda items.
- b) To consider requests for dispensations from Members.

**6. MINUTES.**

To resolve to approve the minutes of the Parish Council Meeting held on 14 April 2025.

**7. COMMITTEE MINUTES**

To note the Pavilion Committee minutes from 9 April 2025 meeting (Appendix B)

**8. CLERK'S REPORT**

To note and receive updates on the clerk's report.

**9. ANNUAL PROCEDURES.**

- a) To review and amend Terms of Reference for Allotment, Burial Ground, Finance, Pavilion and Staffing Committees.
- b) To elect Members to the Allotment, Burial Ground, Finance, Pavilion and Staffing Committees.
- c) To elect Members to the Parochial Church Council.
- d) To review and adopt Standing Orders.
- e) To review the Asset Register as 31 March 2025.
- f) To review the Reserves Policy.
- g) To note that Parish Council meetings will be held on the second Monday of every month at 7pm. There is no Parish Council meeting in August.

**10. REPORTS**

- a) District & County Councillors – To receive a written update from local government representatives
- b) Health & Safety - To receive a verbal report on the recent play area checks.
- c) Community Areas - To receive a report from the Recreation and Green Space group

**11. FINANCE**

- a) To resolve to approve the April 2025 bank reconciliation.
- b) To note income for April 2025 as outlined in the Receipts List.
- c) To resolve to approve expenditure as outlined in the Payments List.
- d) To note the summary of receipts, precept, expenditure and surplus/deficit figure.

**12. VILLAGE EVENTS**

To receive an update on the Spring Fayre.

**13. PLANNING**

- a) S25/0542 Land at Rectory Farm (Phase 1 West) , Barrowby Road
- b) S25/0576 Land at Rectory Farm (Phase 1 West) , Barrowby Road
- c) S25/0613 Low Road, Barrowby
- d) S25/0616 Land at Rectory Farm , Barrowby Road

**14. NEIGHBOURHOOD PLAN**

To receive a report from the Neighbourhood Planning Team.

**15. RBL UPDATE**

- a) To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- b) To receive an update.
- c) To move back into open session.

**16. ANNUAL PARISH MEETING**

To confirm arrangements for the Annual Parish Meeting on Wednesday 28<sup>th</sup> May 6.30pm-9pm at the Reading Room.

**17. DATE OF NEXT MEETING**

Monday 9 June 2024 at 6.45pm at the Reading Room.