

BARROWBY PARISH COUNCIL

Dear Councillor

I hereby give notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 14 April at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports.

Members of the public and press are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:



Julie Moss, Responsible Financial Officer Date: 9th April 2025

1. WELCOME

Opening remarks by the Chairman

2. APOLOGIES

To receive apologies for absence

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- a) To receive declarations of members' interests in relation to agenda items
- b) To consider requests for dispensations from members

4. MINUTES

To resolve to accept the minutes of the Parish Council Meeting held on 10 March 2025 (Appendix A)

5. COMMITTEE MINUTES

To note the Allotment Committee minutes from 24 March 2025 meeting (Appendix B)

6. CLERK'S REPORT

To note and receive updates on the clerk's report (Appendix E)

7. NEW WEBSITE

- a) To receive a demo/update on the new .gov.uk website
- b) To agree a transition period and messaging between the current and new website

8. REPORTS

- a) District & County Councillors – To receive a written update from local government representatives
- b) Health & Safety - To receive a verbal report on the recent play area checks
- c) Community Areas - To receive a report from the Recreation and Green Space group

9. FINANCE

- a) To resolve March 2025 bank reconciliations (Appendix F)
- b) To note the summary of receipts, precept, expenditure and surplus/deficit figure (Appendix G)
- c) To note the income for March 2025 (Appendix H)
- d) To resolve the payments lists (Appendix I)
- e) To resolve to purchase a water trolley at a net cost of £335 (including delivery) (Appendix J)

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10. PLANNING

To consider planning application: [S25/0463 | Proposed 2 storey front extension and single storey side extension. | 6 Berryfield End Barrowby Lincolnshire NG32 1EL](#) (Appendix K)

11. VILLAGE SURVEY

To receive a summary of the village survey (Appendix L)

12. LOW ROAD HOUSING DEVELOPMENT

- a) To discuss the street names following SKDC's input and its suggested theme and support or propose alternate or a blended list of street names (Appendix M)
- b) To discuss the community centre drawing submitted by Taylor Wimpey as a starting position of what could be created on the community land (Appendix N)
- c) To note the design of the trim trail's inclusive/accessible self-weighted exercise equipment (Appendix O)

13. EVENTS TEAM

- a) To confirm whether the relationship and corresponding terms set out in the letter of understanding is acceptable to the Events Team (Appendix P)
- b) To receive an update on the Spring Fayre

14. RISK ASSESSMENT

To resolve to accept the updated Risk Assessment (Appendix Q)

15. HANGING BASKETS

- a) To note the volunteers who prepared and tended the hanging baskets in previous years on behalf of the Parish Council have said they are unable to assist this year
- b) To resolve whether to proceed with the hanging baskets this season and to confirm the budget available to community volunteers

16. STAFFING

- a) To note the locum clerk left on 31 March 2025
- b) To note the resignation of the Responsible Financial Officer (last day in post 30th April 2025)
- c) To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of the matters to be discussed
- d) To resolve the Staffing Committee's Interview Panel recommendation for the appointment of clerk and RFO, the corresponding terms and training requirements.

17. MEMORIAL HALL

- a) To receive an update
- b) To move back into public session

18. DATE OF NEXT MEETING

Monday 12 May 2025 at 6.45pm in the Reading Room for the Annual Parish Council meeting