

BARROWBY PARISH COUNCIL

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Dear Councillor

I hereby give you notice that the Annual Parish Council meeting of Barrowby Parish Council will be held at the Reading Room, Church Street, Barrowby on **Monday 9th May at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:



Clerk to the Council.

Date: Wednesday 4th May 2022

1. **ELECTION OF CHAIRMAN & DECLARATION OF ACCEPTANCE OF OFFICE**
2. **ELECTION OF VICE-CHAIRMAN & DECLARATION OF ACCEPTANCE OF OFFICE**
3. **WELCOME REMARKS BY THE CHAIRMAN.**
4. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
5. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 5.1 To receive declarations of Members' interests in relation to agenda items.
 - 5.2 To consider requests for dispensations from Members.
6. **APPROVAL OF MINUTES.**
 - 6.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 11th April 2022.
7. **ANNUAL PROCEDURES.**
 - 7.1 To consider the Annual review of Policies.
 - 7.2 To resolve to approve the renewal of the insurance policy.
 - 7.3 To elect Members to the Allotment, Burial Ground, Pavilion, Finance and Staffing Committees.
 - 7.4 To elect Members to the Parochial Church Council.
 - 7.5 To note the Parish Award re items lodged at Lincolnshire Archive.
8. **CLERK'S REPORT.**
 - 8.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
9. **PLANNING.**
 - 9.1 To note that approval has been granted for the following applications:
S22/0140, S22/0312 and S22/0532.
10. **REPORTS.**
 - 10.1 **Reading Room**
 - 10.1.1 To note that the new kitchen has been installed and is ready to use.
 - 10.1.2 To resolve to approve the purchase of equipment for the new kitchen (teaspoons, tea towels, kettle, saucepans, frying pan, baking trays, utensils, oven gloves).

10.2 Pavilion Committee

10.2.1 To review the Terms of Reference for the Pavilion Committee.

10.3 Play Areas

10.3.1 To note that the repairs to the play equipment are being dealt with.

10.4 Burial Ground

10.4.1 To review the Terms of Reference for the Burial Ground Committee.

10.5 Allotments

10.5.1 No report.

10.6 Health & Safety

10.6.2 To note the Health and Safety inspection reports of the Play Areas.

10.7 Community Areas

10.7.1 To note the recent incident where a vehicle was driven across the Village Green to access a cottage on Mill Row leaving deep ruts in the grass which have had to be repaired.

11. HIGHWAYS.

- 11.1 To resolve to approve the response to the consultation documents received regarding the proposed waiting restrictions along The Post, Church Street, High Road, Rectory Lane and Main Street.
- 11.2 To receive and discuss feedback from the working party on the proposed A52 roadworks.
- 11.3 To resolve to approve action to be taken following a complaint received regarding the state of the public right of way at the rear of the Church.
- 11.4 To note the contents of an email from a resident regarding the speeding traffic through the village and agree next steps and response.
- 11.5 To resolve to approve a resolution regarding the mowing of the parcel of land at the northern end of Manor Road as set out in Councillor Cupit's email of 27th April.

12. CORRESPONDENCE.

- 12.1 To note all general correspondence circulated for information since the April meeting.

13. FINANCE

- 13.1 To resolve to approve the April 2022 bank reconciliation.
- 13.2 To note the 2022/23 allocated budget and actuals to date.
- 13.3 To note income for April 2022 as outlined in the Receipts List.
- 13.4 To resolve to approve expenditure as outlined in the Payments List.

14. ANNUAL RETURN

- 14.1 To note the contents of the final Internal Audit Report for 2021/22.
- 14.2 To resolve to approve the Annual Governance Statement and to complete, sign and date Section 1 of the Annual Return.
- 14.3 To resolve to approve the Accounting Statement for 2022/22 and to sign and date section 2 of the Annual Return.

15. COMMUNITY AFFAIRS AND LEADERSHIP

- 15.1 To resolve to approve to publish and distribute a "Welcome" letter to all new occupants of houses on The Colleys and to other newly occupied dwellings within the parish.
- 15.2 To resolve to approve a request to SKDC to begin a Community Governance Review for Barrowby to establish Electoral Wards within the village to include:

- a) houses to the south of 59 and Fair View Low Road to be known as TBC (Westry or Barrowby South) with a suggested 2 councillors.
- b) the main part of the village to be known as TBC (Barrowby Central) with a suggested 6 councillors.
- c) the land and houses to the east of the A1 to be known as TBC (Barrowby East) with a suggested 3 councillors.

The review to include the questions such as:

- A. Do you wish Barrowby to be subsumed into Greater Grantham?
- B. Do you wish Barrowby to be administered by Barrowby Parish Council or Grantham Town Council?
- c. Do you wish Barrowby to retain its distinct identity as a village community?

- 15.3 To resolve to approve to re-establish the Saturday “surgeries” in the Reading Room on the last Saturdays of March, June, September and December beginning June 2022 with Parish, District and County Councillors invited to attend together with representatives of village organisations.
- 15.4 To resolve to approve the offer of training for two volunteers in the Food Hygiene Level 2 at the cost of £178.00 per candidate.
- 15.5 To resolve to approve the establishment of a monthly Community Breakfast on the last Sunday beginning July 2022.

16. STAFFING.

- 16.1 To note the contents of the minutes of the Staffing Committee meeting held on 12th April 2022.

17. HM QUEEN ELIZABETH’S PLATINUM JUBILEE.

- 17.1 Clerk to provide an update on what has been arranged to date and what support is still required.

18. DATE OF NEXT MEETING.

- 18.1 Monday 13th June 2022 at 6.45pm at the Reading Room.