

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
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Dear Councillor

I hereby give you notice that the next meeting of Barrowby Parish Council will be **at the Reading Room** on **Monday 13th September at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

This will be a 'COVID safe' meeting. Please use hand sanitiser as provided and wear a mask when entering, walking around, and leaving the building. Social distancing guidelines apply to all areas.

Signed:



Clerk to the Council.

Date: Wednesday 8th September 2021

1. **WELCOME REMARKS BY THE CLERK.**
2. **ELECTION OF CHAIRMAN (FOR THIS MEETING ONLY)**
3. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
4. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 4.1 To receive declarations of Members' interests in relation to agenda items.
 - 4.2 To consider requests for dispensations from Members.
5. **CO-OPTION.**
 - 5.1 To consider and approve the recommendation of the interview panel that Ms Good be co-opted to the Parish Council.
6. **APPROVAL OF MINUTES.**
 - 6.1 To resolve to accept the Clerk's minutes of the Parish Council Meeting held on 12th July 2021.
7. **CLERK'S REPORT.**
 - 7.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
8. **PLANNING.**
 - 8.1 Application no: S21/1558
Applicant: Mr and Mrs Spencer
Proposal: Proposed single storey extension to existing dwelling
Location: 3 Patman's Cottages, Low Road, Barrowby
 - 8.2 Application no: S21/1691
Applicant: Mr Peter Hodgson
Proposal: Ash – crown lift canopy approx. 4.5m and remove 3 branches within canopy
Location: 47 Hedgefield Road, Barrowby
 - 8.3 To note approval has been granted for the following applications:
S20/1124, S21/0631, S21/0954, S21/1020, S21/1062, S21/1097, S21/1115, S21/1144, S21/1369, S21/1394 and S21/1411.

9. REPORTS.

9.1 Reading Room

- 9.1.1 To receive an update on the application for an SKDC grant for a new kitchen.

9.2 Pavilion Committee

- 9.2.1 To receive draft notes of the meeting of the Pavilion Committee held on 31st August 2021.
- 9.2.2 To receive the minutes of the meeting of the Pavilion Committee held on 28th July 2021.
- 9.2.3 To resolve to approve a response to a request made by the Barrowby Cricket Club via the Pavilion Committee for a £1000 grant from the Parish Council for urgent ground treatment.

9.3 Play Areas

- 9.3.1 To discuss and resolve to approve an action to prevent adults from using the play equipment on the Village Green.

9.4 Burial Ground

- 9.4.1 No report.

9.5 Allotments

- 9.5.1 To receive an update following the latest meeting with BGA.

9.6 Health & Safety

- 9.6.1 To receive the latest reports of the inspections of the play equipment.

9.7 Community Areas

- 9.7.1 No report.

9.8 Pony Paddock

- 9.8.1 No report.

10. HIGHWAYS.

- 10.1 Update on complaint regarding overgrown hedge on Manor Road.

11. CORRESPONDENCE.

- 11.1 To note all general correspondence circulated for information since the July meeting.

12. SCAM AWARENESS TRAINING

- 12.1 To receive a report from Councillor Townsend and consider whether Councillor training is required.

13. NEIGHBOURHOOD PLAN

- 13.1 To receive an update from the Clerk.

14. FINANCE.

- 14.1 To resolve to approve the July and August 2021 bank reconciliations.
- 14.2 To note the 2021/22 allocated budget and actual expenditure to date.
- 14.3 To note income for July and August 2021 as outlined in the Receipts List.
- 14.4 To resolve to approve expenditure as outlined in the Payments List for August and September 2021.
- 14.5 To note that as from 15th September Virgin Money Business account will be charging a monthly fee of £6.50 plus other small charges for items such as auto debits and credits.
- 14.6 To resolve to approve the purchase of a storage cupboard to be held at the Reading Room to hold archived Parish Council documents at a cost of £140 including delivery.
- 14.7 To resolve to approve the quote from DM Tree Surgery to carry out dead wooding of oak trees on the Village Green.
- 14.8 To resolve to approve the quote from Community Heartbeat to provide a new steel cabinet and other equipment to allow the unused defibrillator at the Pavilion to be put into active service and add to those already under the control of the Parish Council.

- 14.9 To resolve to approve the Clerk and Assistant Clerk's attendance of the LALC Conference and AGM on 6th October at South Hykeham at a cost of £55.00 (plus VAT).

15. HM QUEEN ELIZABETH'S PLATINUM JUBILEE.

- 15.1 To receive a verbal update from the Clerk.

16. STAFFING MATTERS.

- 16.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding Council employees.
- 16.2 To receive the notes of the Staffing Committee meeting held on 19th July 2021.
- 16.3 To resolve to approve an increase to the Clerks' hours to 25 per week and to move on to LC2 'substantive' benchmark range for pay as from 1st October 2021 as recommended by the Staffing Committee.

17. DATE OF NEXT MEETING.

- 17.1 Monday 11th October 2021 at 6.45pm at the **Reading Room**.