

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
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Dear Councillor

I hereby give you notice that the next meeting of Barrowby Parish Council will be at the **Reading Room on Monday 14th February at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Please feel free to use hand sanitiser as provided and you may wear a mask when entering, walking around and leaving the building if you so wish.

Signed:



Clerk to the Council.

Date: Wednesday 9th February 2022

1. **WELCOME REMARKS BY THE CLERK.**
2. **ELECTION OF CHAIRMAN (FOR THIS MEETING ONLY)**
3. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
4. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 4.1 To receive declarations of Members' interests in relation to agenda items.
 - 4.2 To consider requests for dispensations from Members.
5. **APPROVAL OF MINUTES.**
 - 5.1 To resolve to accept the Clerk's minutes of the Parish Council Meeting held on 10th January 2022.
6. **CLERK'S REPORT.**
 - 6.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
7. **PLANNING.**
 - 7.1 Application no: S22/0140
Applicant: Mr and Mrs MacGregor
Proposal: Re-application related to S21/0705. Extended garden room and master bedroom with balcony, revised fenestration and external finish.
Location: Lilac House, Casthorpe Road, Barrowby
 - 7.2 Application: S21/2076
Applicant: Mr Ben Margiotta
Proposal: Change of use from ancillary workshop to annexe and holiday let accommodation and alterations
Location: Derwent House, Low Road
 - 7.3 Applications: S22/0224 and S22/0225 (Listed Building Consent)
Applicant: Mrs Kinga Bennett
Proposal: Conversion of outhouse and stables to form new dwelling including construction of glazed link extension and demolition of existing wall at entrance.
 - 7.4 To note that approval has been granted for the following applications:
S21/0964, S21/2388, S21/2513 and S22/0035.

8. REPORTS.

8.1 Reading Room

- 8.1.1 To receive an update on the application for an SKDC grant for a new kitchen.
- 8.1.2 To resolve to approve the expenditure to fit a new kitchen, including white goods.

8.2 Pavilion Committee

- 8.2.1 Members to note the contents of the notes of the Pavilion Committee meeting held on 24th January 2022.
- 8.2.2 Members to note the contents of the new draft agreement between the Pavilion Committee and Barrowby Cricket Club.

8.3 Play Areas

- 8.3.1 To receive update on Village Green play area repairs.

8.4 Burial Ground

- 8.4.1 Members to note the contents of the notes of the Burial Ground Committee meeting held on 14th January 2022.

8.5 Allotments

- 8.5.1 To note the officers elected at the Barrowby Gardener's Association and to resolve to approve the recommended additional members of the Allotment Committee as per email previously distributed.
- 8.5.2 To discuss and agree way forward regarding the purchase of a new gate to the allotments.

8.6 Health & Safety

- 8.6.1 To receive the latest reports of the inspections of the play equipment.

8.7 Community Areas

- 8.7.1 No report.

8.8 Pony Paddock

- 8.8.1 No report.

9. HIGHWAYS.

- 9.1 None.

10. CORRESPONDENCE.

- 10.1 To note all general correspondence circulated for information since the January meeting.

11. NEIGHBOURHOOD PLAN.

- 11.1 Members to receive an update on the Neighbourhood Plan initiative.
- 11.2 To resolve to approve the payment of mileage expenses to Councillors who attend Neighbourhood Plan meetings held outside of Barrowby.

12. HM QUEEN ELIZABETH'S PLATINUM JUBILEE.

- 12.1 Clerk to provide an update on plans for the events to be held.
- 12.2 To resolve to approve the payment of £58.00 for a stainless-steel time capsule for use by the local Scout Group as their contribution to the Platinum Jubilee weekend.
- 12.3 To discuss proposed security arrangements and quotes received and resolve to approve which company to contract.
- 12.4 To resolve to approve purchase of fabric and accessories required to make bunting.
- 12.5 To resolve to approve the % of takings to be paid to Parish Council for food and drinks providers to offset against costs of the weekend.

13. FINANCE.

- 13.1 To resolve to approve the January 2022 bank reconciliation.
- 13.2 To note the 2021/22 allocated budget and actual expenditure to date.
- 13.3 To note income for January 2022 as outlined in the Receipts List.
- 13.4 To resolve to approve expenditure as outlined in the Payments List for February 2022.
- 13.5 To resolve to retrospectively approve the purchase of a gift card for the work done by a resident regarding the Christmas trees at the Reading Room.
- 13.6 To resolve to approve the renewal of the membership of the National Allotment Society at a cost of £66.00.
- 13.7 To resolve to approve the renewal of the LALC Annual Training Scheme at a cost of £162.00.
- 13.8 To resolve to approve the Terms of Reference for the Finance Committee.
- 13.9 To resolve to approve the repairs to both the Clerk's and the Assistant Clerk's laptops as per quote previously circulated.

14. INTERNAL AUDITOR'S REPORT

- 14.1 Members to note the contents of the Internal Auditor's report.
- 14.2 To resolve to approve the adoption of a new Co-option Policy.
- 14.3 To resolve to approve the adoption of a new Scheme of Delegation Policy.
- 14.4 Members to note that the recommended actions relating to finances will be discussed at the Finance Committee meeting on 28th March.

15. STAFFING COMMITTEE MEETING

- 15.1 Members to note the contents of the notes of the Staffing Committee held on 17th January.

16. DATE OF NEXT MEETING.

- 16.1 Monday 14th March 2022 at 6.45pm at the **Reading Room**.