

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
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Dear Councillor

I hereby give you notice that the next meeting of Barrowby Parish Council will be **at the Sports Pavilion, Low Road** on **Monday 14th June at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

This will be a 'COVID safe' meeting. Please use hand sanitiser as provided and wear a mask when entering, walking around, and leaving the building. Social distancing guidelines apply to all areas.

Signed:



Clerk to the Council.

Date: Wednesday 9th June 2021

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 3.1 To receive declarations of Members' interests in relation to agenda items.
 - 3.2 To consider requests for dispensations from Members.
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's minutes of the Annual Parish Council Meeting held on 5th May 2021.
5. **CLERK'S REPORT.**
 - 5.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
6. **PLANNING.**
 - 6.1 Application no: S19/1131
Applicant: Mrs Anne Dew
Proposal: Outline application for development of up to 83 dwellings including details of access.
Location: Land south of Reedings Road, Barrowby
 - 6.2 Application no: S21/0934
Applicant: Mr and Mrs Jason Lupton
Proposal: 2 storey extension to front and single storey extension to rear of property and internal alterations.
Location: Highlands, 2 Lawson Leas
 - 6.3 To note the following application has been withdrawn:
Application S20/1996
Proposal: Outline planning application for 3 detached houses etc.
Location: The Cedars, Low Road, Barrowby
 - 6.4 To note approval has been granted for the following applications:
S21/0462, S21/0474, S21/0613, S21/0705, S21/0725 and S21/0742.

7. REPORTS.

7.1 Reading Room

7.1.1 To note that the Reading Room is now fully booked most days with new hirers as well as existing hirers from pre-lockdown.

7.2 Pavilion Committee

7.2.1 To receive draft notes of the meeting of the Pavilion Committee held on 24th May 2021.

7.2.2 To resolve to approve the updated Agreement between the Parish Council and Barrowby Football Club.

7.3 Play Areas

7.3.1 Following a request from residents via Barrowby News Facebook page, to resolve to approve the purchase and erection of a total of 6 signs, 3 each at the Village Green and Adam Stiles play areas asking dog owners to keep their dogs on a lead. Signs will cost £125.70 and poles, concrete, bolts and labour will cost £340.00.

7.4 Burial Ground

7.4.1 To receive draft notes of the meeting of the Burial Ground Committee held on 20th April 2021.

7.4.2 To resolve to approve the updated Burial Ground Policy.

7.5 Allotments

7.5.1 To receive a report following the latest meeting with BGA.

7.6 Health & Safety

7.6.1 To receive the latest reports of the inspections of the play equipment (6/5/21).

7.7 Community Areas

7.7.1 No report.

8. HIGHWAYS.

8.1 No report.

9. CORRESPONDENCE.

9.1 To note all general correspondence circulated for information since the May meeting.

9.2 To resolve to approve that the Clerk write a letter on behalf of the Parish Council to the owners of the house on the corner of 15 Manor Road and ask them to trim the hedge back to the boundary.

10. ANNUAL RETURN

10.1 To note the contents of the final Internal Audit Report for 2020/21.

10.2 To resolve to approve the Annual Governance Statement and to complete, sign and date Section 1 of the Annual Return.

10.3 To resolve to approve the Accounting Statement for 2020/21 and to sign and date section 2 of the Annual Return.

11. FINANCE.

11.1 To resolve to approve the Reserves Policy as discussed at the Finance Committee and to transfer 50% of the Precept (£21k) plus £10k to General Reserves and the balance to remain in Earmarked Reserves as a potential contribution to support the purchase of a site for a new Community facility.

11.2 To resolve to approve the May 2021 bank reconciliation.

11.3 To note the 2021/22 allocated budget and actual expenditure to date.

11.4 To note income for May 2021 as outlined in the Receipts List.

11.5 To resolve to approve expenditure as outlined in the Payments List.

11.6 To resolve to approve acceptance of the new Scribe Finance reports provided by the Clerk on a monthly basis.

- 11.7 To resolve to approve the purchase of a lifetime licence for PDF Extra at a cost of £75.99 that enables documents to be converted from PDF to Microsoft Excel (or Word), in particular the Scribe Finance reports for inclusion in the monthly minutes.
- 12. HM QUEEN ELIZABETH'S PLATINUM JUBILEE.**
- 12.1 To consider promoting a village celebration of HM Queen Elizabeth's Platinum Jubilee in June 2022.
- 13. VACANCY FOR PARISH COUNCILLOR.**
- 13.1 To receive update from Parish Clerk.
- 14. DATE OF NEXT MEETING.**
- 14.1 Monday 12th July 2021 at 6.45pm at the **Pavilion**.