

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
Cherwell Cottage, Main St, Gunby, Grantham, Lincolnshire, NG33 5LF
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Dear Councillor,

I hereby give you notice that a meeting of Barrowby Parish Council will be held virtually via Zoom video conference on Monday 13th July 2020 at 7.00pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public can join the meeting by entering Meeting ID: 838 0696 4561 into Zoom, which is free to download. Alternatively, an internet link can be emailed by the Clerk if requested.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Clerk to the Council.

Date: Wednesday 8th July 2020

- 1. WELCOME REMARKS BY THE CHAIRMAN.**
- 2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
- 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 3.1 To receive declarations of Members' interests in relation to agenda items.
 - 3.2 To consider requests for dispensations from Members.
- 4. APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 8th June.
- 5. CLERK'S REPORT.**
 - 5.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
 - 5.2 To consider the continuation of virtual meetings via Zoom as per NALC guidance.
 - 5.3 To note the resignation of Councillor Cross and to determine the method by which to advertise and fill the Councillor vacancy.
 - 5.4 To seek nominations to replace Councillor Cross on the following committees: Staffing, Finance and Pavilion.
- 6. HIGHWAYS.**
 - 6.1 To note results from Lincs Road Safety Partnership regarding the survey on Casthorpe Rd and The Drift.
 - 6.2 To re-consider prior correspondence with relation to wheelchair access through a gate off Mill Row.
 - 6.3 To note correspondence from a parishioner regarding traffic concerns on the corner of Low Rd and The Drift.
- 7. PLANNING.**
 - 7.1 To note correspondence from Persimmon regarding a Comprehensive Master Plan for Low Road.
 - 7.2 To receive feedback from Councillor Cupit regarding the SKDC Planning Meeting on 8th July concerning Land East of Low Road.

- 7.3 To receive an update from the Neighbourhood Planning Steering Group.
- 7.4 Application No: S20/0933
Applicant: Mr & Mrs Collins
Proposal: Two storey extension, new dormer and re-roofing of garden room
Location: Highwall Cottage, Casthorpe Rd
- 7.5 Application No: S20/1031
Applicant: Martin Nicholl
Proposal: Tree works detailed in report
Location: Glebe Cottage, Rectory Lane
- 7.6 Application No: S20/0997
Applicant: Ms Lisa Money
Proposal: S73 application to vary condition 2 (approved plans) and 3 (materials) of planning permission S19/1970 to alter external materials
Location: 4 Brownlows Cottages, Denton Lane, Casthorpe
- 7.7 Application No: S20/0980
Applicant: Paula Collins
Proposal: T2 Ash Tree Removal. T1 Ash Tree Crown Lift by 3-4 meters
Location: Dower House, Church St
- 7.8 Application No: S20/0968
Applicant: Mr Jean-Pierre Durand
Proposal: Demolition of current building and erection of double car port with office space in roof
Location: 8 Chapel Lane, Barrowby
- 7.9 Application No: S20/0939
Applicant: Nicholas Thomas and Clare Milner
Proposal: Erection of single storey front and side extension
Location: Fairview, 4 Lawson Leas, Barrowby
- 7.10 Application No: S20/0884
Applicant: J and Ch
Proposal: To prune T3 & T4
Location: 7 Chapel Lane, Barrowby
- 7.11 Application No: S20/0734
Applicant: Other Charles Charkton
Proposal: T4 Ash (cut off small limbs and reduce height, T5, T6, T7 Holly (cut to 10"), T8 Sycamore (remove small limbs)
Location: Corner House, Rectory Lane, Barrowby
- 7.12 To receive an update on applications S20/0884 and S20/0683.

8. REPORTS.

8.1 Reading Room

- 8.1.1 To receive an update on the decorating undertaken by the Caretakers and to agree on works going forwards.
- 8.1.2 To consider the re-opening of the Reading Room and measures to make the building Covid-secure.
- 8.1.3 To consider a proposal from Utility Aid offering a full review of energy rates.

8.2 Pavilion Committee

- 8.2.1 To receive the minutes of the meeting of the Pavilion Committee held on 25th June 2020.
- 8.2.2 To consider updating the terms of reference of the Pavilion Committee.
- 8.2.3 To consider the formation of a working party to oversee the re-opening the Pavilion for the use of sports/leisure clubs and measures to make the building Covid-secure.
- 8.2.4 To consider having the Lowfields and sports pitches sprayed for weeds at a cost of £720.00 inc VAT.
- 8.2.5 To consider having the Pavilion oven professionally cleaned at a cost of £60.00.

- 8.2.6 To consider entering a maintenance contract for the shutters at a cost of £1,800.00 per annum, subject to a site survey to take place at the end of July determining necessary repairs.
- 8.2.7 To consider the replacement of the main doors at a cost of no more than £2,400.00 + VAT.
- 8.2.8 To consider, in principle, the positioning of a storage container for use of the Football Club at an estimated cost of £4,800.00 + VAT.
- 8.2.9 To consider the decorating/maintenance requirements at the Pavilion (as circulated) and to agree to have the work undertaken during the summer months subject to a maximum spend.
- 8.2.10 To receive feedback regarding a diseased tree on the Lowfields and to consider referring the matter to the Pavilion Committee.
- 8.2.11 To note correspondence from a parishioner regarding the meaning of the word 'control' on a sign at the Lowfields relating to dogs and to note that the correspondence has been forwarded to the Pavilion Committee for action
- 8.2.12 To note correspondence received regarding the locking of the car park and to note that the correspondence has been forwarded to the Pavilion Committee for action.
- 8.3 Play Areas**
- 8.3.1 To consider re-opening the play areas and measures to make the equipment Covid-secure.
- 8.3.2 To consider a proposal to spray the Village Green for weeds at a cost of £156.00 inc VAT.
- 8.3.3 To consider removing the 'mound' at the Village Green at a cost of £140.00 and turfing the area.
- 8.4 Burial Ground**
- 8.4.1 To note the minutes of the meeting of the Burial Ground Committee that took place on 6th July 2020.
- 8.4.2 To agree the purchase of a further 4 tonnes of topsoil at a cost of £80.00 + VAT.
- 8.4.3 To consider a formal complaint received and whether the Council requires any further information from the complainant.
- 8.4.4 To consider the recommendation of the Burial Ground Committee to take council to seek a legal interpretation of Cardiff judgement.
- 8.5 Allotments**
- 8.5.1 To consider further correspondence regarding the mowing of the pony paddock.
- 8.5.2 To consider correspondence from BGA regarding trespassing and whether additional security measures need to be taken to the pony paddock.
- 8.5.3 To note an update from BGA on current allotment activity.
- 8.5.4 To consider the next steps of the working party tasked to look at an agreement between BGA and the Parish Council, following the advice from LALC.
- 8.6 Health & Safety**
- 8.6.1 To receive reports in relation to their respective Health & Safety/Risk Assessments:
- Reading Room
 - Adamstiles Play Area
 - Village Green Play Area.
 - Pavilion Play Area.
- 8.7 Community Areas**
- 8.7.1 To receive an update from Councillor Cupit on Barrowby Community Resilience Group.

- 8.7.2 To receive an update from Councillor Whittington regarding the grant application for £1,500.00 towards hot meals.
- 8.7.3 To note the fantastic effort by all volunteers and organisers of BCRG.
- 8.7.4 To receive the recommendation of the working party to join the LCC 21/22 Grass Cutting Parish Agreement.
- 8.7.5 To consider the purchase of plastic wood for the flower borders at a cost of £187.86 + VAT and delivery.

9. CORRESPONDENCE.

- 9.1 To note all general correspondence circulated for information since the June meeting.

10. FINANCE.

- 10.1 To note the 2020/21 budget to date.
- 10.2 To note income for July as outlined in the Finance Report.
- 10.3 To note there are no outstanding debtors.
- 10.4 To resolve to approve the July expenditure as outlined in the Finance Report.
- 10.5 To resolve to approve the July bank reconciliation.

11. ROYAL BRITISH LEGION SITE.

- 11.1 To note the lack of correspondence from SKDC regarding the Council's outline planning application and to consider the Council's action regarding this.
- 11.2 To note correspondence received from National RBL regarding the sale of the former site of the Royal British Legion.

12. DATE OF NEXT MEETING.

- 12.1 14th September 2020.