

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Dear Councillor

I hereby give you notice that the next meeting of Barrowby Parish Council will be held via Zoom video conference on **Monday 8th February at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public can join the meeting by entering Meeting ID: 835 4288 4077 and Passcode: 997170 into Zoom, which is free to download. Alternatively, an internet link can be emailed by the Clerk if requested.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:



Clerk to the Council.

Date: Wednesday 3rd February 2021

1. **WELCOME REMARKS BY THE CHAIRMAN.**
2. **APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
3. **TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 3.1 To receive declarations of Members' interests in relation to agenda items.
 - 3.2 To consider requests for dispensations from Members.
4. **APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 11th January 2021.
5. **CLERK'S REPORT.**
 - 5.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
 - 5.2 To note the attendance of Clerk and Councillor Eaton at a free Parish Online Training for Digital mapping session.
 - 5.3 To approve the renewal of annual membership of YMCA Community Lincs at a cost of £55 for one year (or £120 for 3 years).
 - 5.4 To approve the expenditure of £42.00 for the Clerk to attend SLCC Webinar on Creating Accessible Word and PDF documents (for website).
 - 5.5 To approve the expenditure of £12.00 for the Clerk to attend the SLCC New Clerk Webinar.
 - 5.6 To note that approval was obtained by email for the press release regarding the 2021/22 Precept.
 - 5.7 To approve the renewal of annual data protection fee of £40.00 payable to the Information Commissioner's Office.
 - 5.8 To approve the expenditure of £49.50 for annual membership of the National Allotment Society.
6. **PLANNING.**
 - 6.1 To note all the following approved applications:
 - S19/2149 – Land East of Low Road, Barrowby
Details reserved by condition
 - S20/1967 – Rocklands, Casthorpe Road, Barrowby
Removal of dead branches from 9 Lime trees
 - S20/2004 – Land off 372-400 Dysart Road, Grantham
Details reserved by condition

S20/2224 – 3 High Road, Barrowby

Fell Willow tree

S20/2028 – 26 Leys Close, Barrowby

Demolition of adjoining garage and carport and construction of new single storey side extension with pitched roof

S20/2045 – 25 Reedings Road, Barrowby

Two storey extension, single storey front extension and single storey rear extension

6.2 Application No: S21/0097

Applicant: Andrew McIntyre

Proposal: Hedgerow removal to facilitate the laying of pipeline (10m)

Location: Adjacent to Barrowby Road, A52

6.3 To discuss and agree response to the Public Consultation on Draft Design Guidance for Rutland and South Kesteven published by SKDC.

6.4 To consider the submission to SKDC regarding Section 106 monies on phases two and three of the development on land to the east of low Road.

6.5 To agree the response to the Rectory Farm Draft Supplementary Planning Brief Consultation.

7. REPORTS.

7.1 Reading Room

7.1.1 To receive an update on the decorating undertaken by the Caretakers.

7.2 Pavilion Committee

7.2.1 To receive the minutes of the meeting of the Pavilion Committee held on 25th January 2021.

7.2.2 To consider the proposal for the amount in paragraph G2 of the Terms of Reference being increased from £500 to £1000 and that any expenditure over £1000 or is outside of the agreed business plan must be accompanied by 3 quotes (see Agenda item 8.2.9 Minutes of Parish Council meeting on 13th July 2020).

7.2.3 To receive an update on suggestions on what to do with the donation made in memory of B Footitt deceased.

7.3 Play Areas

7.3.1 To approve expenditure of £75 for turf for the Village Green to cover the area where the mound is to be removed.

7.3.2 To approve expenditure of £1338.00 for repairs to the cableway on the Village Green Play Area.

7.3.3 To agree that the proposed letter of claim can be issued by the Insurance company.

7.4 Burial Ground

7.4.1 To receive the minutes of the meeting of the Burial Ground Committee held on 20th January 2021.

7.5 Allotments

7.5.1 To agree an update regarding the discussions on the forward management of the site to be presented at the next committee meeting of the Barrowby Gardeners Association on Monday 15th February.

7.6 Health & Safety

7.6.1 No report.

7.7 Community Areas

7.7.1 No report.

8. HIGHWAYS

- 8.1 To consider a request from a resident regarding restricted access through the half kissing gate at the bottom of Mill Row.

9. CORRESPONDENCE.

- 9.1 To note all general correspondence circulated for information since the January meeting.
- 9.2 To discuss the email received from the new Safer Together Co-Ordinator and agree the best method of communication with the Parish.

10. FINANCE.

- 10.1 To note the 2020/21 budget to date.
- 10.2 To note income for February 2021 as outlined in the Finance Report.
- 10.3 To resolve to approve the February 2021 expenditure as outlined in the Finance Report.
- 10.4 To resolve to approve the February 2021 bank reconciliation.
- 10.5 To resolve to approve the purchase of Scribe Accounts web-based software to replace the Excel spreadsheet currently in use to monitor finances at an initial cost of £582.00.
- 10.6 To note the change of practice regarding the requirement of obtaining 2 signatures on each invoice.

11. DATE OF NEXT MEETING.

- 11.1 8th March 2021 at 6.45pm.