

BARROWBY PARISH COUNCIL

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Minutes of the Barrowby Parish Council Meeting held on Monday 13TH January 2025 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There was one member of the public and the Chairman of Barrowby Football Club present.

MEETING OPENED: 7.00pm

1. WELCOME REMARKS (24/114)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Eaton, Footitt, Joseph, Lees, McConnell-Good, Staunton and the Acting Clerk, Mrs Moss.

2. APOLOGIES FOR ABSENCE (24/115)

- 2.1 Apologies were received and accepted from Councillors Bosworth, Brown and Whittington. District Councillor Leadenham also sent his apologies.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/116)

- 3.1 Declarations of Interest
None received.
- 3.2 Requests for Dispensation
No requests for dispensation were made.

4. APPROVAL OF MINUTES (24/117)

- 4.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 9th December as being a true and accurate record. There were two abstentions.

5. CLERK'S REPORT (24/118)

- 5.1 Members noted the contents of the Clerk's report and the actions completed.
- 7.7 Councillor Eaton has spoken to Mr Swatton and provided him with details of the official Crown Designs.
- 9.2 Councillor Beswick-Parsons has a new contact name at Taylor Wimpey who are now developing the Low Road site instead of Allison Homes.
- 10.1.2 Councillor Lees has spoken to the resident who is selling another car on the RBL site. He claims that he has permission from the local RBL to park the car on their land. The Clerk will contact the members of the local RBL site to confirm this.
- 8.3.2 This item was discussed out of order to allow the Chairman of the Football Club to leave the meeting.
- Members asked questions about the style and the funding of pitch railing replacement at the football pitch on Low Field. The preferred option of the Football Club is full mesh type. This will protect the pitch playing surface from dogs and dog mess, ball retention when playing a game and an opportunity to attach advertising boards to generate revenue. It will also future proof the pitch for league admission. The Football Foundation will provide up to 75% of the cost. It was acknowledged that we must be mindful of the VAT reclaim implications depending on how the balance of monies is paid. It is also desirable that the railings become a Parish Council asset and, to do that, the Parish Council must actually purchase the railings.
- Action: The Acting Clerk will seek further advice regarding obtaining a grant from the Football Club to enable the purchase of the railings and be able to reclaim the VAT.**

The Chairman of the Football Club and the member of public left the meeting at 7.30pm.

6. NEW CLERK (24/119)

- 6.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 6.2 Members received an update on the situation regarding the appointment of a new Clerk. Following a recommendation received from the Staffing Committee it was **RESOLVED** to approve the appointment of the Locum Clerk for a minimum period of 3 months whose duties would include the recruitment of a new permanent Clerk. The Burial Ground work will continue to be carried out by the RFO Mrs Moss for a minimum of 3 months.
Action: The RFO and the Locum Clerk will meet to complete the necessary documentation and to hand over the files, laptop and phone with a start date of Monday 20th January.
- 6.3 The meeting moved back into open session.

The member of the public returned to the meeting at 7.40pm.

7. FINANCE (24/120)

- 7.1 It was **RESOLVED** to approve the December 2024 bank reconciliations.
- 7.2 Members noted the summary of receipts, precept, expenditure and surplus/deficit figures.
- 7.3 Members noted income for December 2024 as outlined in the Receipts list.
- 7.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List. Councillor Eaton reminded members that it is important that they look at the entries on the payment list and query any that they are not sure of. This is so that he can sign the AGAR Governance return in May to confirm that due diligence has been conducted.
- 7.5 It was **RESOLVED** to approve the payment of £192 for the LALC Training Scheme.
Action: The Acting Clerk to renew the LALC Training Scheme.
- 7.6 It was **RESOLVED** to approve the 2025/26 Budget figures as follows:
INCOME £123,578 (including Precept of £68500)
EXPENDITURE £129,380
The difference between Income and Expenditure will be monitored carefully, and, wherever possible, grants will be applied for to cover any major proposed work.
Action: The Acting Clerk to completed and return the Precept form to SKDC.
- 7.7 It was **RESOLVED** to approve to pay an extra £4.90 per month for 3 Premium users for enhanced Cyber Pro 24/7.
Action: The Acting Clerk to inform Cloudy IT to include the enhanced Cyber 24/7 in our subscription.

8. REPORTS (24/121)

- 8.1 **Health and Safety**
8.1.1 Members received a verbal report of the results of recent play area checks.
- 8.2 **Community Areas**
8.2.1 The Recreation and Green Space group were successful with their bid from the Make Space for Nature Diversity Scheme and will receive £4653.11 for 30 bird/bat boxes and the creation of a natural hedge bordering the Burial Ground.
Action: Councillor Beswick-Parsons will send the quotes to the Acting Clerk to make the purchases.
Action: The Acting Clerk to send back the acceptance form to SKDC.
- 8.3 **Pavilion Committee**
8.3.1 Members discussed the redevelopment of the Sports Pavilion. The Football Club Chairman is talking to an architect this week. It was agreed that the current building is not fit for purpose as many areas are not currently used. The Parish Council want to use Section 106 monies to redevelop the site to make it a multi-use sports facility.
8.3.2 Discussed after item 5.1 above.
- 8.4 **Highways**
8.4.1 The placing of rocks on the grass verge on Rectory Lane will be done in the Spring.

9. PLANNING (24/122)

9.1 Application S24/1937 – No comments.

9.2 Application S24/2111 – No comments.

9.3 It was **RESOLVED** to approve to support a request to the change of name of the property which was formerly the Post Office to 'The Old Post Office'.

Action: The Acting Clerk to reply to the correspondence received regarding the renaming of the old Post Office building.

9.4 Members agreed not to respond to Vistry Group regarding the emerging proposals for land west of Grantham but to ask for advice from the Head of Planning at SKDC for advice on how to respond.

Action: The Acting Clerk to ask the head of Planning at SKDC for advice regarding a response.

9.5 Members considered the contents of an email from Allison Homes regarding an escorted viewing of the Iron Age settlement at the Low Road site.

Action: The Acting Clerk to put something in the Barrowby Newsletter asking for names of who would like to attend a viewing.

9.6 Members noted the contents of an email received from Allison Homes regarding the change of builders at the Low Road site to Taylor Wimpey. Councillor Eaton has written to the Head of Planning at SKDC and asked how does this affect the previously agreed plans.

10. NEIGHBOURHOOD PLAN (S24/123)

10.1 Members were advised an update draft neighbourhood Plan has been received and will be sent out to members and added to the next Agenda for discussion.

Action: The Acting Clerk to send out the latest draft to members and add to the next Agenda for discussion.

The member of the public left the meeting at 9pm.

11. RBL UPDATE (24/124)

11.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.

11.2 Members received an update on the latest position regarding the discussion with a Solicitor to act on behalf of the Parish Council.

11.3 The meeting moved back into open session.

12. VILLAGE SURVEY (S24/125)

12.1 Councillor Beswick-Parsons will present the results of the survey to members in March with a view to presenting it to the residents at the Annual Parish Meeting in May.

13. DATE OF NEXT MEETING (24/126)

13.1 Monday 10th February 2025 at 6.45pm at the Reading Room.

The meeting closed at 9.14pm.

BARROWBY PARISH COUNCIL FINANCE REPORT JANUARY 2025

Members noted the following income in December:

		£
Virgin Money	Interest	139.09
Barrowby FC	Football donation	1,977.00
Virgin Money	Virgin Money Cashback	1.57
Mr Bridge Club	Hire of Reading Room	324.00
Andrew Taylor	Hire of Reading Room	72.00
Nellie Supports Ltd	Hire of Reading Room	136.00
Private hirer	Return deposit	-50.00
Virgin Money	Interest	134.97
Barrowby Pre School	Hire of Pavilion	1,449.00

East Midlands Scrabble Club	Hire of Reading Room	60.00
Grantham and Kesteven Bridge	Hire of Reading Room	180.00
Snowden	Hire of Reading Room	18.00
Mr Bridge Club	Hire of Reading Room	150.00

Members approved the following expenditure in December/January:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Timpson Ltd	Key cutting	11.25	2.25	13.50
Amazon	Floor mops and refills	37.67	7.53	45.20
SSE Business Energy	Gas supply	390.77	19.54	410.31
Amazon	Christmas tree light bulbs	15.82	3.17	18.99
Telefonica UK Ltd	Asst Clerk mobile phone	10.00	2.00	12.00
Grenke	Lease of ipads	154.92	30.98	185.90
British Telecommunications	Broadband	34.95	6.99	41.94
Andy Sharpe	General maintenance	558.00		558.00
SSE Business Energy	Electricity Supply	192.41	9.62	202.03
SSE Business Energy	Gas supply	321.38	16.07	337.45
See Speak Hear	Village Logo	280.00	56.00	336.00
SLCC	Annual membership fee	110.00		110.00
Amazon	Dishwasher salt	4.60	0.92	5.52
Amazon	Blue paper rolls	13.32	2.67	15.99
Amazon	Dishwasher tablets	15.37	3.08	18.45
South Kesteven District Council	Waste collection	117.00		117.00
Epson Ready Print	Printing	8.32	1.67	9.99
Amazon	Toilet rolls	20.82	4.17	24.99
SSE Business Energy	Electricity Supply	253.80	12.69	266.49
Clean My Windows	Window cleaning	16.00		16.00
South Kesteven District Council	Waste collection	28.17		28.17
Proludic Ltd	Playground repairs	3,550.78	710.16	4,260.94
Ian Smith Electrical	General repairs	357.82	71.56	429.38
HP Inc UK Ltd	Asst Clerk printing	3.29	0.66	3.95
Virgin Money	Bank charges	22.80		22.80
Telefonica UK Ltd	Clerk mobile phone	11.96	2.39	14.35
Starboard Systems Limited	Annual fees	561.60	112.32	673.92
Lincolnshire Association of Councils	Annual fees	541.44		541.44
HMRC	PAYE/NIC	161.00		161.00
Cloudy Group Ltd	IT Support	212.20	42.44	254.64
Monthly Salaries	January Salaries	1,840.38		1,840.38
Mileage	Mileage	11.70		11.70