

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
Cherwell Cottage, Main St, Gunby, Grantham, Lincolnshire, NG33 5LF
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Dear Councillor

I hereby give you notice that the next meeting of Barrowby Parish Council will be held in the Reading Room, Barrowby on Monday 8th July 2019 at 7.00pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Clerk to the Council.

Date: Wednesday 3rd July 2019.

1. WELCOME REMARKS BY THE CHAIRMAN.

2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.

3. CO-OPTION.

- 3.1 To receive the selection panel's recommendation regarding a candidate for the vacant Councillor seat.

4. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.

- 4.1 To receive declarations of Members' interests in relation to agenda items.
4.2 To consider requests for dispensations from Members.

5. APPROVAL OF MINUTES.

- 5.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 10th June 2019.

6. CLERK'S REPORT.

- 6.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
6.2 To receive an update from the Clerk on the tiles on a bus stop.
6.3 To receive a report regarding the cost and usage of dog poo bags.
6.4 To consider the engagement of Mike Burgess of Smartmarketers to redesign a new Parish Council website at a cost of £999.00, plus annual hosting costs of £150.00 per annum.

7. HIGHWAYS.

- 7.1 To note the Highways report from LCC, circulated 1st July 2019.
7.2 To note correspondence from LCC regarding the temporary closure of Rectory Lane from 16/07/19 to 03/08/19.
7.3 To receive feedback from the LCC Highways walk on 25th June 2019.
7.4 To note correspondence received on 11th June from LCC regarding Public Rights of Way Grass Cutting.
7.5 To consider the state of disrepair of the wall opposite the village school and the potential hazard this poses to motorists and pedestrians.

8. PLANNING.

- 8.1 To receive a report on the public meeting held at the Memorial Hall on 2nd July.
8.2 To receive an update from the Neighbourhood Planning Steering Group.
8.3 To note correspondence regarding the recent activity at the LCC development site on Low Rd.
8.4 Application No: S19/0934
Applicant: Mrs Kinnear
Proposal: Reduce branches overhanging highway

- Location: Rocklands, Casthorpe Rd
- 8.5 Application: S19/1019
Applicant: Mr Freestone
Proposal: Single storey front extension to existing dwelling and part render front facade
Location: 5 Leys Close, Barrowby
- 8.6 Application: S19/1056
Applicant: Olivia Hoare
Proposal: Reserved matters (layout, style, appearance and landscaping) pursuant to S14/3571
Location: Land South of Barrowby Rd, Grantham
- 8.7 To note that permission was granted in respect of the following applications: S19/1008

9. FINANCE.

- 9.1 To note the 2019/20 budget to date.
- 9.2 To note income for July 2019 as outlined in the Finance Report.
- 9.3 To receive a report on outstanding debtors.
- 9.4 To resolve to approve the July 2019 expenditure as outlined in the Finance Report.
- 9.5 To resolve to approve the July 2019 bank reconciliation.

10. REPORTS.

- 10.1 **Reading Room**
- 10.1.1 To receive an update on the dispute with Gelder Group.
- 10.1.2 To receive an update on repairs to the weathervane.
- 10.2 **Pavilion Committee**
- 10.2.1 To consider a request from a parishioner to allow the planting of bluebell bulbs in an area on the sports field (top left corner behind the seat and the soil banking).
- 10.3 **Play Areas**
- 10.3.1 To consider possible locations for polite “dogs on leads” signage at the Village Green and consider a quote from Viking Signs for 6 x A4 signs.
- 10.3.2 To note correspondence from the owner of 5 Mill Row regarding the boundary line between their property and the Village Green.
- 10.3.3 To consider correspondence from a parishioner received on 18th June regarding the hedge on the Village Green.
- 10.3.4 To follow up on correspondence from a parishioner regarding the use of weed killer on the Village Green.
- 10.3.5 To consider a quote from Proludic to repair the play equipment as advised in the inspection report conducted in May.
- 10.3.6 To consider the purchase of six units of Heras fencing at £24.99 each.
- 10.4 **Burial Ground**
- 10.4.1 To receive the draft notes of the Burial Ground Committee meeting held on 17th June.
- 10.5 **Allotments**
- 10.5.1 To receive correspondence from Barrowby Gardeners Association regarding entering into a formal agreement with the Parish Council.
- 10.5.2 To consider a proposal to plant a wildflower meadow in the pony paddock.
- 10.5.3 To consider correspondence (text message) from a parishioner regarding the mowing of the pony paddock.
- 10.6 **Health & Safety**
- 10.6.1 To receive reports in relation to their respective Health & Safety/Risk Assessments:
- Reading Room
 - Adamstiles Play Area
 - Village Green Play Area.
- 10.7 **Community Areas**
- 10.7.1 To receive an update on the work of the Community Payback team.

11. STAFFING.

- 11.1 To receive the notes of the Staffing Committee Meeting held on 17th June 2019.
- 11.2 To resolve to engage with Chris Moses, Personnel Advice and Solutions, to provide HR Advice and Support to the Council.
- 11.3 To ratify the recommendation of the Staffing Committee with regards to the recruitment of an Assistant Clerk.

12. CORRESPONDENCE.

- 12.1 To note all general correspondence circulated for information since the June meeting.

13. ROYAL BRITISH LEGION SITE.

- 13.1 To resolve to move into closed session, in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 13.2 To receive an update on matters concerning the Royal British Legion site including feedback from a meeting with Barrowby Royal British Legion held on 4th July and recent consultation with PWLB.

14. DATE OF NEXT MEETING.

- 14.1 Parish Council Meeting on Monday 9th September 2019 – 6.45pm.