

BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO
Cherwell Cottage, Main St, Gunby, Grantham, Lincolnshire, NG33 5LF
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Dear Councillor

I hereby give you notice that the next meeting of Barrowby Parish Council will be held in the Reading Room, Barrowby on Monday 10th June 2019 at 7.00pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Clerk to the Council.

Date: Wednesday 5th June 2019.

- 1. WELCOME REMARKS BY THE CHAIRMAN.**
- 2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
- 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
 - 3.1 To receive declarations of Members' interests in relation to agenda items.
 - 3.2 To consider requests for dispensations from Members.
- 4. APPROVAL OF MINUTES.**
 - 4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 13th May 2019.
- 5. CLERK'S REPORT.**
 - 5.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
 - 5.2 To receive an update from the Chairman on interest received for the Councillor vacancy and to agree the next steps towards co-option.
 - 5.3 To agree the means by which to award the agreed grant of £1,000 to Barrowby Juniors Cricket Club.
 - 5.4 To agree the expenditure of £8.00 plus travelling expenses for Councillor Cupit's attendance on the LALC Playground Inspections course on 5th June at Coningsby.
 - 5.5 To note correspondence received on 13th May regarding broken tiles on a bus stop and to receive an update from the Clerk on action taken.
- 6. HIGHWAYS.**
 - 6.1 To note the Highways report from LCC, circulated on 5th June 2019.
- 7. PLANNING.**
 - 7.1 To receive a report from attendees at the Local Plan Examination hearings and to consider calling an urgent public meeting in the village to report back on the Council's participation in the hearings.
 - 7.2 To receive an update from the Neighbourhood Planning Steering Group.
 - 7.3 To consider further quotes received for the facilitation of the development of a Neighbourhood Plan.
 - 7.4 Application No: S19/0817
Applicant: Mr Chris Egan
Proposal: Erection of a dwelling – reserved matters pursuant to S16/2572
Location: 7 Chapel Lane, Barrowby
 - 7.5 Application: S19/1841
Applicant: Mr & Mrs P Smith
Proposal: Erection of a one and a half storey dwelling and attached garage
Location: Ashleigh Gardens, 44 High Rd, Barrowby
 - 7.6 To note that permission was granted in respect of the following applications: S19/0468.
 - 7.7 To note that application S19/0656 was withdrawn.

8. FINANCE.

- 8.1 To note the 2019/20 budget to date.
- 8.2 To note income for June 2019 as outlined in the Finance Report.
- 8.3 To receive a report on outstanding debtors.
- 8.4 To resolve to approve the June 2019 expenditure as outlined in the Finance Report.
- 8.5 To resolve to approve the June 2019 bank reconciliation.

9. ANNUAL RETURN.

- 9.1 To consider the final Internal Audit report for 2018/19.
- 9.2 To draft an Earmarked Reserves Statement.
- 9.3 To resolve to approve the Annual Governance Statement and to sign and date Section 1 of the Annual Return.
- 9.4 To resolve to approve the Accounting Statement for 2018/19 and to sign and date section 2 of the Annual Return.

10. REPORTS.

10.1 Reading Room

- 10.1.1 To receive an update on the dispute with Gelder Group.
- 10.1.2 To receive an update on repairs to the weathervane.
- 10.1.3 To receive an update on current hirers/usage.

10.2 Pavilion Committee

- 10.2.1 To consider a request from a parishioner to allow the planting of bluebell bulbs in an area on the sports field (top left corner behind the seat and the soil banking).

10.3 Play Areas

- 10.3.1 To consider a quote from Viking Signs for 6 x A4 signs for the Village Green regarding dogs being on leads.
- 10.3.2 To consider correspondence from a parishioner, received on 25th May, regarding the state of the hedge on the Village Green.
- 10.3.3 To consider correspondence from a parishioner regarding the use of weed killer on the Village Green.
- 10.3.4 To note the previously circulated update on the memorial bench for the Village Green.
- 10.3.5 To receive the maintenance inspection report from Proludic and to consider the suggested actions.

10.4 Burial Ground

- 10.4.1 To receive an update on recent Burial Ground activity.
- 10.4.2 To consider an application to purchase a plot where the applicant does not meet the residency criteria of the current Burial Ground Policy and to receive the recommendation of the Burial Ground Committee on this application.

10.5 Allotments

- 10.5.1 To further consider a request from Barrowby Gardeners Association to enter into a formal agreement with the Parish Council as per the correspondence received from BGA, circulated on 7th May.

10.6 Health & Safety

- 10.6.1 To receive reports in relation to their respective Health & Safety/Risk Assessments:
 - Reading Room
 - Adamstiles Play Area
 - Village Green Play Area.

10.7 Community Areas

- 10.7.1 To receive an update on the work of the Community Payback team and the current arrangements for agreeing and managing the projects.

11. STAFFING.

- 11.1 To receive an update on the recruitment of an Assistant Clerk.

12. CORRESPONDENCE.

- 12.1 To note all general correspondence circulated for information since the May meeting.

13. ROYAL BRITISH LEGION SITE.

- 13.1 To resolve to move into closed session, in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 13.2 To receive an update on matters concerning the Royal British Legion site.

14. DATE OF NEXT MEETING.

- 14.1 Burial Ground Committee & Staffing Committee Meetings on 17th June – 6.30pm & 7.30pm.
- 14.2 Parish Council Meeting on Monday 8th July 2019 – 6.45pm.