

# BARROWBY PARISH COUNCIL

Mrs R Heyward, Clerk and RFO  
Cherwell Cottage, Main St, Gunby, Grantham, Lincolnshire, NG33 5LF  
Tel: 07710 087124 Email: clerk@barrowbyparishcouncil.org.uk

Dear Councillor

I hereby give you notice that the next meeting of Barrowby Parish Council will be held in the Reading Room, Barrowby on Monday 11<sup>th</sup> November at 7.00pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:  Clerk to the Council.

Date: Wednesday 6<sup>th</sup> November 2019.

- 1. WELCOME REMARKS BY THE CHAIRMAN.**
- 2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN.**
- 3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011.**
  - 3.1 To receive declarations of Members' interests in relation to agenda items.
  - 3.2 To consider requests for dispensations from Members.
- 4. APPROVAL OF MINUTES.**
  - 4.1 To resolve to accept the Clerk's notes of the Parish Council Meeting held on 14<sup>th</sup> October 2019.
- 5. CLERK'S REPORT.**
  - 5.1 To note the contents of the Clerk's Report with regards to actions from previous minutes.
  - 5.2 To receive an update from the Clerk regarding the damage to the bus stop.
  - 5.3 To receive an update from the Clerk on the development of the new Parish Council website.
  - 5.4 To approve the expenditure of £25.00 to mount the BKV Winners brass plaque and to agree a location for it to be mounted.
  - 5.5 To approve the expenditure of £37.00 to frame the BKV Winners certificate and to agree a location for it to be mounted.
  - 5.6 To consider the expenditure of £305.59 for 5 x Best Kept Village signs.
  - 5.7 To consider installing a light in the bus shelter in order that the defibrillator can be seen more easily in the dark.
  - 5.8 To receive the internal mid-year audit report and to discuss the recommendations of the auditor.
- 6. HIGHWAYS.**
  - 6.1 To note the Highways report from LCC, circulated on 4<sup>th</sup> November.
  - 6.2 To receive an update from the Clerk regarding responses to the Community Speedwatch article in the Barrowby News.
- 7. PLANNING.**
  - 7.1 To adopt the report of the Neighbourhood Survey as evidence of the current views of the residents of Barrowby.
  - 7.2 To note the consultation meeting requested by Lindum arranged for 7.15pm on 15th November.
  - 7.3 To note correspondence from SKDC re Public Speaking at the Planning Committee regarding S14/3571.
  - 7.4 To consider the Parish Council responses to S19/1729 – Former RBL Site.
  - 7.5 Applicant: Mr Argle  
Proposal: Erection of garage/shed  
Location: The Willows, Casthorpe Rd, Barrowby

- 7.6      Applicant: Mrs Whittle Baxter  
            Proposal: Single storey garage extension to side of existing dwelling  
            Location: 2 Debdale Road, Barrowby

**8. FINANCE.**

- 8.1      To receive the draft notes of the Finance Committee meeting held on 4<sup>th</sup> November.  
8.2      To receive an update from the Finance Committee on the draft 2020/21 budget.  
8.3      To note the 2019/20 budget to date.  
8.4      To note income for November 2019 as outlined in the Finance Report.  
8.5      To receive a report on outstanding debtors.  
8.6      To resolve to approve the November 2019 expenditure as outlined in the Finance Report.  
8.7      To resolve to approve the November 2019 bank reconciliation.

**9. REPORTS.**

**9.1      Reading Room**

- 9.1.1    To receive an update on the insurance claim relating to the windows.

**9.2      Pavilion Committee**

- 9.2.1    To receive the draft notes of the Pavilion Committee meeting held on 30<sup>th</sup> October 2019.

**9.3      Play Areas**

- 9.3.1    To consider alternative options for necessary repairs to the play equipment at the Village Green.  
9.3.2    To consider the correct action regarding re-occurring fungus on play equipment at Adamstiles play area.  
9.3.3    To consider correspondence from a parishioner regarding the potential benefits of installing benches at Adamstiles play area.

**9.4      Burial Ground**

- 9.4.1    To receive an update on Burial Ground activities.

**9.5      Allotments**

- 9.5.1    To receive a report from the Clerk regarding the development of a tenancy agreement between Barrowby Parish Council and Barrowby Gardeners Association.

**9.6      Health & Safety**

- 9.6.1    To receive reports in relation to their respective Health & Safety/Risk Assessments:
- Reading Room
  - Adamstiles Play Area
  - Village Green Play Area.

**9.7      Community Areas**

- 9.7.1    To receive an update on the work of the Community Payback team.  
9.7.2    To receive an update from the Clerk regarding responses to the Plastic Free Community article in the Barrowby News  
9.7.3    To consider correspondence from EnvironmentSK regarding tendering for the Council's ground maintenance work.

**10. EVENTS.**

- 10.1     To finalise arrangements for Christmas Trees.  
10.2     To finalise arrangements for the Christmas Party.

**11. CORRESPONDENCE.**

- 11.1     To note all general correspondence circulated for information since the November meeting.

**12. STAFFING COMMITTEE**

- 12.1     To receive the draft notes of the Staffing Committee meeting held on 4th November.  
12.2     To note Clerk's annual leave dates (2 - 6 Dec & 23 Dec - 3 Jan).

**13. ROYAL BRITISH LEGION SITE.**

- 13.1 To resolve to move into closed session, in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed regarding the Royal British Legion Site.
- 13.2 To receive an update on the outline planning application for the former site of the Royal British Legion.
- 13.3 To discuss the upcoming meeting with Phil Bradbury scheduled for 6.00pm on 15th November.
- 13.4 To consider the advisability of creating a budget to facilitate the preliminary work associated with a feasibility study for the building of a Village Hall/Community Centre on the RBL site.

**14. DATE OF NEXT MEETING.**

- 14.1 Budget Setting Meeting on Monday 9<sup>th</sup> December 2019 – 6.45pm.