

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
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Minutes of the Barrowby Parish Council Meeting held on Monday 9TH September 2024 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There was one member of the public present.

MEETING OPENED: 6.55pm It was agreed to suspend Standing Orders and start the meeting before 7pm.

1. WELCOME REMARKS (24/052)

- 1.1 Councillor Lees welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Bosworth, Brown, McConnell-Good, Staunton, Whittington (from 8.30pm) and the Clerk, Mrs Moss. District Councillor Leadenham also attended.

2. CO-OPTION OF NEW COUNCILLOR (24/053)

- 2.1 Mr Joseph did not attend and did not send any apologies.

3. APOLOGIES FOR ABSENCE (24/054)

- 3.1 Apologies were received and accepted from Councillors Eaton, Footitt and Marriott. Councillor Whittington joined the meeting at 8.30pm.

4. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/055)

- 4.1 Declarations of Interest
Councillor McConnell-Good declared an interest in Agenda item 7.2 and Councillor Lees declared an interest in Agenda item 7.3.
- 4.2 Requests for Dispensation
No requests for dispensation were made.

5. APPROVAL OF MINUTES (24/056)

- 5.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 8th July as being a true and accurate record. The minutes were signed and dated by the Vice-Chairman.

6. CLERK'S REPORT (24/057)

- 6.1 Members noted the contents of the Clerk's report.
- 8.2.2 Action: Councillor Lees and Eaton will place rocks on verge on Rectory Lane to stop vans from parking there and destroying the grass. Carry forward as no action taken.
- 7.7 Action: Councillor Lees will talk to Dave Swatton about fabricating the metal basket and will present a design and costs at the September meeting. Carry forward as no action taken.
- 8.2.2 Action: The Recreation Working Party will look at what play and adult gym equipment would be needed and then send to the Clerk to reply to SKDC email. Carry forward as action not completed.
- 9.3 Action: Councillor Footitt to contact somebody at Grantham College regarding painting a mural on the fence on the Village Green. Carry forward as no action taken.

7. PLANNING (24/058)

- 7.1 Members received a presentation by Vistry and Jelson Homes on their development proposals for Rectory Farm Estate and the planned A1/A52 junction improvements.
- 7.2 Application S24/0760 – Support
- 7.3 Application S24/1165 – Support
- 7.4 Application S24/1202 – Support

- 7.5 Application S 24/1378 – Parish Council commented that it is not clear from the documents if this is a temporary measure for a set number of weeks or whether it is permanent. Object if this is permanent.

8. FINANCE (24/059)

- 8.1 It was **RESOLVED** to approve the July and August 2024 bank reconciliations.
- 8.2 Members noted the summary of receipts, precept, expenditure and surplus/deficit figures.
- 8.3 Members noted income for July and August 2024 as outlined in the Receipts list.
- 8.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.
- 8.5 It was **RESOLVED** to approve the payment of £201.72 to Cloudy IT for the setting up and transfer of data to the new laptop for the Responsible Finance Officer.
- Action: The Clerk to arrange the setting up and transfer of data onto the new laptop with Cloudy IT.**

9. VILLAGE SURVEY (24/060)

- 9.1 Members were informed that the 100+ paper copies received have been added to the online survey and 336 household responses with 29 additional individuals as second person in homes were received. This means the survey achieved a 31.6% (32%) household response rate. Analysis is ongoing.

10. REPORTS (24/061)

10.1 Health and Safety

10.1.1 Members received a verbal report of the results of recent play area checks. A quarterly inspection was recently conducted and will be available at the next meeting.

10.2 Play areas

10.2.1. Members discussed the response from Proludic regarding the sunken mats on the Village Green play area and it was agreed that the Parish Council will work with Proludic to remove and dispose of the sunken mats to keep the costs down. Some remedial work will need to be done on the ground when the mats have been removed. It was resolved to approve the cost of £2k to replace the rubber matting.

Action: The Clerk to liaise with Proludic regarding removing and disposing of the sunken mats.

10.3 Community Areas

10.3.1 The Recreation Working Party met on 17th July and items discussed were the Term of Reference and how to improve Biodiversity on green spaces owned by Parish Council. The next meeting is on 18th September.

10.3.2 Members noted that the Clerk is still waiting for the claim and receipts and an update on the Flower Group to be sent in my Mr Cupit.

10.3.3 Members discussed SKDC's Biodiversity Project and as there is a short deadline the Clerk will read through the grant application to see if we can submit an application based on acquiring some trees for Low Fields.

Action: The Clerk to submit an application to request some trees for Low Fields.

10.4 Village Events

10.4.1 Members received feedback following the Village Summer Fete. Despite the weather, there has been some positive feedback. There will be a full review held in the next week and this will be presented to Parish Council at the next meeting with a full Finance report.

10.5 Pavilion Committee

10.5.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 23rd July 2024.

11. CORRESPONDENCE (S24/062)

- 11.1 Members noted all general correspondence circulated for information since the July meeting.
- 11.2 Members agreed that there was nothing of significance to report on the LCC anti-social behaviour survey.

- 11.3 Members discussed the contents of an email received regarding ash dieback on trees at the Burial Ground and surrounding areas and it was agreed the Councillor Lees and Brown will meet with Mr Parker at the Burial Ground to identify affected trees.

Action: The Clerk to set up a meeting at the Burial Ground with Mr Parker to identify trees that are at risk of ash die back.

- 11.4 Members discussed the contents of an email received regarding the fencing of the play equipment at the Village Green. The Clerk reported that the Village Green is a registered Village Green and there are laws restricting the erection of a fence on any part of the green. Other options will be considered when looking at new play areas in the future.

Action: The Clerk to respond to the resident regarding the legal restrictions that are in place on the Village Green and the plans for the future.

12. SPEEDWATCH (24/063)

- 12.1 Members noted that had been 2 sessions held so far with over 500 cars scanned in total. There was no doubt that the signs warning that Community Speedwatch was in place slowed cars down because as soon as the signs were removed one car was reported as going at 48mph along Low Road.

13. NEIGHBOURHOOD PLAN (24/064)

- 13.1 Councillor Lees reported that a grant has now been received and work is progressing to ensure that work on the Plan is completed before March 2025.

14. RBL UPDATE (24/065)

- 14.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.

- 14.2 Members received an update on the latest position. It was noted that the site is very messy and needs tidying up. Councillor Lees will take some photos and an email will be sent to RBL.
Action: Councillor Lees to take some photos and the Clerk to send an email to RBL regarding the untidy state of the RBL site.

- 14.3 It was agreed that a new War Memorial is not required on the site as there is one at the Church already.

- 14.4 The meeting moved back into open session.

15. REVIEW OF POLICIES (24/066)

- 15.1 Members reviewed and **RESOLVED** to approve the Data Protection Policy.
Action: Clerk to put an updated copy of the policy on the website.

16. DATE OF NEXT MEETING (24/067)

- 16.1 Monday 14th October 2024 at 6.45pm at the Reading Room.

The meeting closed at 9.40pm.

BARROWBY PARISH COUNCIL FINANCE REPORT SEPTEMBER 2024

Members noted the following income in July and August:

Private hirer	Hire of Reading Room	24.00
Yoga	Hire of Reading Room	30.00
Fine Art Group	Hire of Reading Room	50.00
Mr Bridge Club	Hire of Reading Room	240.00
Virgin Money	Virgin Money Cashback	0.45
Condition Management Company	Hire of Reading Room	30.00
Barrowby Cricket Club	Hire of Pavilion	350.00
Miscellaneous	Wheelie bin stickers	4.00
G H Linnell Ltd	Burial Ground fees	125.00

Virgin Money	Interest	133.17
Barrowby Pre School	Pre-School hire	1,380.00
Grantham Lifesaving Group	Return deposit	-50.00
InHale	Hire of Reading Room	80.00
Private hirer	Hire of Reading Room	80.00
Private resident	Burial Ground fees	325.00
Private hirer	Hire of Reading Room	45.00
Robert Holland Funeral Directors	Burial Ground fees	750.00
Yoga	Hire of Reading Room	30.00
Senior Arts Group	Hire of Reading Room	105.00
Robert Holland Funeral Directors	Burial Ground fees	750.00
Who Lets Your Dog Out	Hire of Reading Room	50.00
Grantham and Kesteven Bridge	Hire of Reading Room	135.00
Virgin Money	Interest	133.17
Robert Holland Funeral Directors	Refund	-750.00
Private hirer	Hire of Reading Room	72.00
Mr Bridge Club	Hire of Reading Room	210.00
Virgin Money	Virgin Money Cashback	5.12
East Midlands Scrabble Club	Hire of Reading Room	40.00
Private hirer	Return deposit	-50.00
G H Linnell Ltd	Burial Ground fees	150.00
Virgin Money	Interest	137.97
Barrowby Pre School	Hire of Reading Room	1,035.00
InHale	Hire of Reading Room	80.00
Private hirer	Return deposit	-50.00
Groundworks	Grant	5,850.00
Private resident	Burial Ground fees	325.00
East Midlands Scrabble Club	Hire of Reading Room	40.00
Grantham and Kesteven Bridge	Hire of Reading Room	100.00

Members approved the following expenditure in August/September:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	11.31	2.26	13.57
SSE Business Energy	Gas supply	403.65	20.18	423.83
British Telecommunications	Broadband	34.95	6.99	41.94
Amazon	Kitchen equipment	-66.66	-13.32	-79.98
Amazon	Stationery	4.15	0.83	4.98
Amazon	Laminating pouches	18.99	3.80	22.79
Mobisystems	PDF Extra subscription	37.99		37.99
SSE Business Energy	Electricity Supply	176.39	8.82	185.21
SSE Business Energy	Gas supply	399.80	19.99	419.79
Clean My Windows	Window cleaning	16.00		16.00
Crimson Kings (Midlands) Ltd	Tree works	55.00	11.00	66.00
Ominar	Cleaning	90.00		90.00
Amazon	Ipad case with keyboard	32.49	6.50	38.99
Hello Print	Printing	26.47	5.29	31.76
Clear Councils	Insurance	3,161.77		3,161.77
Amazon	Dog bowls	15.31	3.06	18.37
Grenke	Rental of ipads	154.92	30.98	185.90

Star Discounts	Blue paper rolls	13.34	2.66	16.00
South Kesteven District Council	Waste collection	108.33		108.33
HP Inc UK Ltd	Printing	3.32	0.67	3.99
Epson Ready Print	Printing	11.07	2.22	13.29
SSE Business Energy	Electricity Supply	279.19	13.96	293.15
Pittam Property Improvements	Erecting signs	70.00	14.00	84.00
Garage Door Company Grantham	Repair to shutters	1,220.00	244.00	1,464.00
Amazon	Bin bags for Litter picker	15.82	3.17	18.99
Virgin Money	Bank charges	24.60		24.60
Telefonica UK Ltd	Clerk mobile phone	14.04	2.81	16.85
Greenstripe	Grass cutting	147.00		147.00
P E Hempstead and Sons	Grass cutting	1137.10	227.42	1364.52
Pittam Property Improvements	General maintenance	341.60	68.32	409.92
Ominar	Cleaning	45.00		45.00
Newark and Sherwood Locksmith	Padlock	97.08	19.42	116.50
B&Q Plc	Padlock	11.12	2.22	13.34
Co-Operative Stores	Refreshments	3.62	0.73	4.35
Asda Stores Ltd	Refreshments	21.77	4.35	26.12
Aldi	Refreshments	106.69	21.34	128.03
HMRC	PAYE/NIC	422.44		422.44
Autela Group Ltd	Payroll services	82.62	16.52	99.14
Salaries	July Salaries	2,346.76		2,346.76
Mileage	Mileage	39.60		39.60
SSE Business Energy	Gas supply	330.95	16.55	347.50
Telefonica UK Ltd	Asst Clerk mobile phone	8.83	1.77	10.60
Grenke	Rental of ipads	204.92	40.98	245.90
Andy Sharpe	Grass cutting	646.00		646.00
British Telecommunications	Broadband	34.95	6.99	41.94
Amazon	Ipad Keyboard and cases	368.09	73.61	441.70
Community Heartbeat Trust	Donation	100.00		100.00
LALC	Training	40.00	8.00	48.00
Cloudy Group Ltd	IT Support		179.52	179.52
Amazon	Stationery	3.45	0.69	4.14
Amazon	Printer paper	22.07	4.41	26.48
Amazon	HDMI cable	10.41	2.08	12.49
Amazon	Stationery	7.91	1.58	9.49
Barrowby Pre School	Grant	1,856.25		1,856.25
Grenke	Ipad equipment protection	64.47		64.47
Currys Retail Ltd	Laptop	682.49	136.50	818.99
Philip Woodcock	Repairs	1,250.00		1,250.00
Rebecca Mahony	Music	180.00		180.00
HP Inc UK Ltd	Printing	3.32	0.67	3.99
HP Inc UK Ltd	Printing	16.66	3.33	19.99
South Kesteven District Council	Waste collection	117.00		117.00
Epson Ready Print	Printing	97.57	19.52	117.09
Viking Signs Ltd	Signs	8.35	1.67	10.02
SSE Business Energy	Electricity Supply	246.78	12.34	259.12
Virgin Money	Bank charges	22.68		22.68
Telefonica UK Ltd	Clerk mobile phone	11.96	2.39	14.35
A1 Perfect Plumbing Ltd	Repairs	120.00	24.00	144.00
South Kesteven District Council	TENS application	21.00		21.00

Telefonica UK Ltd	Asst Clerk mobile phone	10.00	2.00	12.00
SSE Business Energy	Gas supply	155.90	7.79	163.69
TV Licensing	TV Licence	169.50		169.50
Clean My Windows	Window cleaning	16.00		16.00
Cloudy Group Ltd	IT Support	149.60	29.92	179.52
P E Hempstead and Sons	Grass cutting	1137.10	227.42	1364.52
British Telecommunications	Broadband	34.95	6.99	41.94
Grenke	Lease of ipads	154.92	30.98	185.90
Ominar	Cleaning	193.50		193.50
HMRC	PAYE/NIC	422.84		422.84
HSG UK	Toilet rolls	17.95	3.59	21.54
Howsafe Limited	Hi Vis Vests	55.25	11.05	66.30
Amazon	Hi Vis Vests	31.09	6.23	37.32
Element Marquees	Hire of marquee	1,366.40	273.28	1,639.68
Wave Anglian Water Business	Water rates	81.17		81.17
Wave Anglian Water Business	Water rates	92.96		92.96
Wave Anglian Water Business	Water rates	323.99		323.99
South Kesteven District Council	Waste collection	117.00		117.00
Epson Ready Print	Printing	8.32	1.67	9.99
Monthly Salaries	August salaries	2,347.16		2,347.16
Mileage	Mileage	54.90		54.90
The Wee Donkey Company	Miniature donkey hire	320.00		320.00
Element Marquees	Hire of marquee	341.60	68.32	409.92
Open Plan Consultants Ltd	Consultancy	2,250.00	450.00	2,700.00
SSE Business Energy	Electricity Supply	258.42	12.92	271.34
Virgin Money	Bank charges	26.62		26.62
Telefonica UK Ltd	Clerk mobile phone	11.96	2.39	14.35
David Marmion	Music	600.00		600.00
P E Hempstead and Sons	Grass cutting	879.40	175.88	1055.28
Nic Barker Ltd	Burial Ground fees	450.00		450.00
Ominar	Cleaning	115.50		115.50
HMRC	PAYE/NIC	422.44		422.44
A1 Security	Security	702.00	140.40	842.40
Greenstripe	Grass cutting specialised	441.00		441.00
Monthly Salaries	September Salaries	2346.96		2346.96
Mileage	Mileage	10.35		10.35