

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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Minutes of the Barrowby Parish Council Meeting held on Monday 11<sup>TH</sup> November 2024 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There were no members of the public present.

MEETING OPENED: It was agreed to suspend Standing Orders and open the meeting at 6.56pm.

## 1. WELCOME REMARKS (24/083)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Bosworth, Brown, Eaton, Footitt, Lees, District Councillor Leadenham (until 7.30pm) and the Clerk, Mrs Moss.

## 2. CO-OPTION OF NEW COUNCILLOR (24/084)

- 2.1 It was **RESOLVED** to approve the co-option of David Joseph as a Parish Councillor.

## 3. APOLOGIES FOR ABSENCE (24/085)

- 3.1 Apologies were received and accepted from Councillors McConnell-Good, Staunton and Whittington.

## 4. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/086)

- 4.1 Declarations of Interest  
None received.
- 4.2 Requests for Dispensation  
No requests for dispensation were made.

## 5. APPROVAL OF MINUTES (24/087)

- 5.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 14<sup>th</sup> October as being a true and accurate record.
- 5.2 It was **RESOLVED** to approve the minutes of the Parish Council Extraordinary meeting held on 24<sup>th</sup> October as being a true and accurate record.

## 6. CLERK'S REPORT (24/088)

- 6.1 Members noted the contents of the Clerk's report.
- 8.2.2 Action (July): Councillor Lees and Eaton will place rocks on verge on Rectory Lane to stop vans from parking there and destroying the grass. Carry forward to January 2025.
- 7.7 Action (July): Dave Swatton will look at the beacon at Great Gonerby and present a design and costs at the January meeting.
- 8.8 Action (October): Councillor Lees had not had time to visit the local farm to look at the Christmas trees. It was agreed to purchase the trees from Syston Farm.
- Action: The Clerk to order 4 x 5ft spruce trees from Syston Farm.**
- 9.2.2 (October) Councillor Eaton reported that the house located next to the Village Green is up for sale so it would be prudent to wait until it is sold before doing anything further about the boundary fence.
- 9.4.2 (October) The Church has confirmed that they would like to organise a celebration of VE Day 80 next year which the Parish Council would support.
- 12.2 (October) It was confirmed by the Crown Estate that they do not hold the title of the land at the RBL site. Councillor Eaton confirmed that there are no restrictions on the land.

## 7. SPEEDWATCH (24/089)

- 7.1 Three sessions have recently been held covering Low Road, Reedings Road, Grange Paddock and High Road. There were a small number of infringements. The local Police also conducted a speed survey and it was suggested that they return during school term time especially at the beginning and end of the school day.

## 8. FINANCE (24/090)

- 8.1 It was **RESOLVED** to approve the October 2024 bank reconciliations.
- 8.2 Members noted the summary of receipts, precept, expenditure and surplus/deficit figures.
- 8.3 Members noted income for October 2024 as outlined in the Receipts list.
- 8.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.
- 8.5 The quote to repair the raised flower beds around the village was considered but members would like more quotes.  
**Action: The Clerk to arrange for more quotes to be presented at the next meeting**
- 8.6 Members considered the purchase of 2 solar powered speed indicator display units but asked the Clerk to research grant funding first.  
**Action: The Clerk to research grant funding to purchase the SIDS.**
- 8.7 It was **RESOLVED** to approve the payment of £65 to cut back the hedgerow between Low Field and Mill Lane as per quote received.  
**Action: The Clerk to arrange the hedgerow between Low Field and Mill Lane to be cut back**
- 8.8 It was **RESOLVED** to approve the repairs to the matting under the zip wire at the play area on the Village Green for £3.5k.  
**Action: The Clerk to contact Proludic and arrange for the repairs to be done on the matting under the zip wire.**
- 8.9 It was **RESOLVED** to approve the payment of £250 under Section 137 towards the annual Children's Christmas party organised by Open Door.  
**Action: The Clerk to arrange for payment of £250 to Open Door.**
- 8.10 Members noted that the Finance Committee have adopted the new Financial Regulations.
- 8.11 Members noted that the pay rates have been agreed at national level and will be adjusted in the November pay, including back pay to 1<sup>st</sup> April 2024.
- 8.12 It was **RESOLVED** to approve use the internal audit services provided by LALC in 2025/26.
- 8.13 Members discussed the proposed electricity tariffs but asked the Clerk to research commercial tariffs available from Octopus Energy and Ovo.  
**Action: The Clerk to research commercial tariffs for electricity from Octopus and Ovo.**

## 9. REPORTS (24/091)

### 9.1 Health and Safety

- 9.1.1 Members received a verbal report of the results of recent play area checks.

### 9.2 Play areas

- 9.2.1 Members noted the response from Planning at SKDC regarding the use of Section 106 funds to provide adult gym equipment and suggested that Councillor Beswick-Parsons contacts Allison and Persimmon Homes to ask them to include adult gym equipment in their open space proposals for their sites as part of the planning conditions to be imposed as part of the outline planning permission.

**Action: Councillor Beswick-Parsons to contact Allison and Persimmon Homes regarding the provision of adult gym equipment.**

### 9.3 Community Areas

- 9.3.1 The Recreation and Green Space group have not met since 18<sup>th</sup> September so there is no report. Councillor Eaton asked for an Agenda item for the next meeting to discuss the plans for redevelopment of the Sports Pavilion.

**Action: The Clerk to add an Agenda item for the next meeting to discuss the plans for redevelopment of the Sports Pavilion.**

### 9.4 Village Events

- 9.4.1 To note that we have reserved a yew tree along the Church path that can be decorated for Christmas. Councillors Brown, Lees and Footitt will decorate it.

9.5 **Pavilion Committee**

9.5.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 4<sup>th</sup> November 2024.

9.5.2 It was **RESOLVED** to approve the contents of the new agreement between the Parish Council and the Cricket Club for the use of Low Field and the Sports Pavilion.

9.5.3 It was **RESOLVED** to approve the contents of the new agreement between the Parish Council and the Football Club for the use of Low Field and the Sports Pavilion. Special thanks to the Assistant Clerk for putting together comprehensive costings report to enable the new rent to be determined.

9.6 **Staffing Committee**

9.6.1 Members noted the contents of the Allotment Committee meeting held on 21<sup>st</sup> October 2024.

**10. CORRESPONDENCE (S24/092)**

10.1 Members noted all general correspondence circulated for information since the October meeting.

10.2 Members noted the dates of the Parish Council, Neighbourhood Plan and Local Stakeholder workshops are being held by SKDC on 21<sup>st</sup> November in Grantham and 27<sup>th</sup> November in Bourne.

**11. NEIGHBOURHOOD PLAN (S24/093)**

11.1 Members were advised that the plan and Policies are finalised and the public consultation should take place in January 2025.

**12. RBL UPDATE (24/094)**

12.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.

12.2 Members received an update on the latest position following a meeting held with representatives of the national RBL. It was **RESOLVED** to approve that the Clerk signs the terms and conditions of business with a local firm of Solicitors to act on behalf of the Parish Council.

12.3 The meeting moved back into open session.

**13. APPOINTMENT OF NEW CLERK (S24/095)**

13.1 Members noted that Jadene Bale has been appointed as the new Clerk from 2<sup>nd</sup> December and the current Clerk Julie Moss will continue as Responsible Finance Officer (RFO) dealing with the Parish Council finances and Reading Room bookings.

**14. REVIEW OF POLICIES (24/096)**

14.1 Members reviewed and **RESOLVED** to approve the Section 137 and Training Policies.

**Action: Clerk to put an updated copy of the policies on the website.**

14.2 Members noted that the Staffing Committee has approved the new Preventing Sexual Harassment Policy.

**15. VILLAGE MAP AND LOGO (S24/097)**

15.1 Councillor Beswick-Parsons will chase this up with Ms Brown.

**16. MEMBERS OF COMMITTEES (S24/098)**

16.1 Councillor Joseph will join the Finance, Staffing and Allotment Committees. Councillor McConnell-Good will join the Staffing Committee to replace Councillor Eaton.

**17. DATE OF NEXT MEETING (24/099)**

17.1 Monday 9<sup>th</sup> December 2024 at 6.45pm at the Reading Room.

The meeting closed at 8.46pm.

## BARROWBY PARISH COUNCIL FINANCE REPORT NOVEMBER 2024

Members noted the following income in October:

		£
Mr Bridge Club	Hire of Reading Room	240.00
Barrowby FC	Football Donation	1,000.00
Senior Arts Group	Hire of Reading Room	50.00
Shepherd Memorials	Hire of Reading Room	100.00
Virgin Money	Virgin Money Cashback	0.04
Andrew Taylor	Hire of Reading Room	40.00
South Kesteven District Council	Precept	31,625.00
InHale	Hire of Reading Room	165.00
Private hirer	Hire of Reading Room	50.00
South Kesteven District Council	Grant	463.32
Robert Holland Funeral Directors	Burial Ground fees	475.00
Grantham Hospital Nurses Guild	Hire of Reading Room	51.00
Draper Memorials Limited	Burial Ground fees	100.00
Private hirer	Hire of Reading Room	18.00
Lincolnshire County Council	Grant	1,555.73
Virgin Money	Interest	134.25

Members approved the following expenditure in October/November:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Amazon	Bin bags for Litter picker	15.82	3.17	18.99
Telefonica UK Ltd	Asst Clerk mobile phone	10.00	2.00	12.00
SSE Business Energy	Gas supply	134.29	6.71	141.00
Grenke	Lease of ipads	154.92	30.98	185.90
British Telecommunications	Broadband	34.95	6.99	41.94
South Kesteven District Council	Planning fees	359.00		359.00
Amazon	Blue paper rolls	25.95	5.19	31.14
Amazon	Paper towels	65.00	13.00	78.00
Amazon	Toilet rolls	14.16	2.84	17.00
Amazon	Printer paper	20.82	4.17	24.99
South Kesteven District Council	Waste collection	88.17		88.17
Institute of Cemetery and Crematorium Management	Annual membership fee	100.00		100.00
South Kesteven District Council	Waste collection	117.00		117.00
Epson Ready Print	Printing	8.32	1.67	9.99
Claire Dring	Printing	5.00		5.00
B&M Retail Ltd	Security lights	12.50	2.50	15.00
HSG UK	Toilet rolls	17.95	3.59	21.54
South Kesteven District Council	Waste collection	28.17		28.17
Co-Operative Stores	Toilet rolls	4.12	0.83	4.95
Village Store	Toilet cleaner	2.00	0.40	2.40
Home Bargains	Chocolates	4.07	0.81	4.88
Savers	Plug-ins	9.98	2.00	11.98
Boyes	Scourers	1.90	0.38	2.28
Oldrids and Downtown	Plants	76.64	15.32	91.96
Pennells	Flowers	50.00	10.00	60.00
Amazon	Blue paper rolls	6.67	1.33	8.00
Pestforce	Pest control	80.00		80.00
B&Q Plc	Flowers	100.71	20.14	120.85

P Cupit	Flowers	29.17	5.83	34.00
SAFE I.S.	Fire Risk Assessment	255.00	51.00	306.00
SAFE I.S.	Fire Risk Assessment	229.00	45.80	274.80
SSE Business Energy	Electricity Supply	261.15	13.06	274.21
UK Planning Maps	Site plan map	12.50	2.50	15.00
Virgin Money	Bank charges	20.50		20.50
Telefonica UK Ltd	Clerk mobile phone	11.96	2.39	14.35
B&M Waste Services	Skip hire	220.00	44.00	264.00
South Kesteven District Council	Waste collection	28.17		28.17
Ominar	Cleaning	99.00		99.00
Cloudy Group Ltd	IT Support	212.20	42.44	254.64
Clean My Windows	Window cleaning	16.00		16.00
P E Hempstead and Sons	Grass cutting	878.70	175.74	1054.44
Affiliates Get Seen Here Ltd	Web hosting	409.00		409.00
HMRC	PAYE/NIC	422.64		422.64
Monthly Salaries	November salaries	3,296.68		3,296.68
Mileage	Mileage	60.30		60.30