

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
14 Riverside Walk, Bottesford, NG13 0AT  
Tel: 07710 087124 Email: [clerk@barrowbyparishcouncil.gov.uk](mailto:clerk@barrowbyparishcouncil.gov.uk)

Minutes of the Barrowby Parish Council Meeting held on Monday 8<sup>th</sup> July 2024 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There was one member of the public present plus Molly Brown (Agenda item 5). The member of the public spoke about the amount of litter along Low Road/Dysart Road, Rectory Lane and on the Village Green. Councillor Whittington asked the Clerk to contact SKDC regarding Anti-Social Behaviour on the Village Green.

Councillor Whittington reported that resurfacing roadworks along the entire length of Dysart Road will begin in 3 weeks and diversions will be put in place. The work is scheduled to end by December 2024. The natural spring that is leaking onto the road by the Bowling Alley will also be diverted to another drain.

MEETING OPENED: 7.00pm

## 1. WELCOME REMARKS (24/035)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Eaton, Footitt, Lees, McConnell-Good, Staunton, Whittington and the Clerk, Mrs Moss. District Councillor Leadenham also attended.

## 2. APOLOGIES FOR ABSENCE (S24/036)

- 2.1 Apologies were received and accepted from Councillors Bosworth, Brown and Marriott.

## 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/037)

- 3.1 Declarations of Interest  
None received.
- 3.2 Requests for Dispensation  
No requests for dispensation were made.

## 4. APPROVAL OF MINUTES (24/038)

- 4.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 10<sup>th</sup> June as being a true and accurate record. The minutes were signed and dated by the Chairman.

## 5. PARISH LOGO (24/039)

- 5.1 Councillor Eaton thanked Ms Brown for her work on the new village map. It was agreed to add a copyright note to it. Members suggested a few tweaks to a sample logo and it was agreed that 3 versions would be on display at the Summer Village fete and residents can vote for their favourite design. It will also be published on Facebook with the option to vote there too.

Ms Brown and the resident left the meeting at 7.25pm.

## 6. CLERK'S REPORT (24/040)

- 6.1 Members noted the contents of the Clerk's report.
- 8.2.2 Councillor Eaton has searched and advertise on Facebook for large rocks but has had no success. Councillor Lees said that he has some spare and he and Councillor Eaton will sort it.
- Action: Councillor Lees and Eaton will place rocks on verge on Rectory Lane to stop vans from parking there and destroying the grass.**

## 7. FINANCE (24/041)

- 7.1 It was **RESOLVED** to approve the June 2024 bank reconciliation.
- 7.2 Members noted the summary of receipts, precept, expenditure and surplus/deficit figures.

Councillor Eaton advised members that the Finance Committee had recognised that there have been some large purchases in quarter 1 and that Parish Council recommended that grants should be applied for where appropriate.

7.3 Members noted income for June 2024 as outlined in the Receipts list.

7.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.

7.5 It was **RESOLVED** to approve the purchase of a HP Pavilion laptop at a cost of £459 and an Epson Ecotank printer at £199.99. However, Councillor Eaton may be able to get the same printer for less money so he will do some research first.

**Action: The Clerk to purchase the laptop to get the reduced sale price.**

**Action: Councillor Eaton to research Epson Ecotank to see if he can beat the price quoted.**

7.6 It was **RESOLVED** to approve the Clerk's attendance at the LALC Annual Conference on Wednesday 24<sup>th</sup> July at a cost of £40.

7.7 Members agreed that a new beacon is required. It would be a fixed structure incorporating the existing gas cylinder. Councillor Lees will talk to Dave Swatton who has kindly offered to fabricate the metal basket and will present a design and costs at the September meeting.

**Action: Councillor Lees will talk to Dave Swatton about fabricating the metal basket and will present a design and costs at the September meeting.**

7.8 Members retrospectively **RESOLVED** to approve the payment of the renewal of the annual insurance premium of £3161.77.

7.9 Members discussed and resolved to approve the Section 137 grant request of £3712.50 from the Pre-school. Two payments will be made, half of the sum requested immediately and the other half in 6 months' time after a further review of their finance situation.

**Action: The Clerk to advise the Pre-school of the decision regarding the Section 137 request and make the first payment and recommend that they contact SKDC Grants team to see if they can help secure a grant. The Parish Council would also like to see a Business Plan and their strategy to gain more income plus clarification around the possibility of a new manager.**

## 8. REPORTS (24/042)

### 8.1 Health and Safety

8.1.1 Members received a verbal report of the results of recent play area checks.

### 8.2 Play areas

8.2.1. Members discussed the purchase of children bollards for the Village Green. Councillor Eaton advised that no large purchases should be made unless a grant can be obtained. It was agreed that no further action will be taken until the Speedwatch sessions have taken place.

8.2.2 Members received the latest update on the proposed play area on the new build sites by Allison Homes and Persimmon Homes.

**Action: The Recreation Working Party will look at what play and adult gym equipment would be needed and then send to the Clerk to reply to SKDC email.**

8.2.3 Members noted the response from RoSPA regarding the proposed weight limit signage and **RESOLVED** to approve the purchase of the recommended "No adults" signage.

**Action: The Clerk to purchase "No adults" stickers for the play equipment on the Village Green.**

8.2.4 It was **RESOLVED** to approve to ask Proludic to submit a report on the sinking matting by the tunnel and 4-seater rotor.

**Action: The Clerk to ask Proludic to submit a report on the sinking matting by the tunnel and the 4-seater rotor.**

### 8.3 Community Areas

8.3.1 Members noted that the next meeting of the Recreation Working Party is on Wednesday 17<sup>th</sup> July.

8.3.2 Members discussed the piece of land owned by the County Farms Estate at Lincolnshire County Council (next to Low Fields) and the possibility of purchasing it for use as a Community Orchard. It may also be transferred as a transfer of asset. Councillor Staunton will draft a letter and send it to the Clerk to forward to the County Farms Estate.

**Action: Councillor Staunton to send a draft letter to the Clerk regarding the potential purchase or transfer of the land next to Low Field and the Clerk will send to the County Farms Estate at LCC.**

8.3.3 Councillor Beswick-Parsons has spoken to Mr Cupit who indicated that the cost of plants and extras so far totals £200 and he was advised to send a claim form and receipts to the Clerk as soon as possible. He will also send an estimate of future costs and inform the Clerk of any beds that are not up to standard/in need of repair.

8.3.4 Members noted that a Community Heartbeat Trust member came to our emergency assistance and repaired faulty locks on two defibrillator cabinets and will return to service the locks on the other cabinets. It was **RESOLVED** to approve a donation of £100 be made to Community Heartbeat Trust as a token of our appreciation.

**Action: The Clerk to send a donation to the Community Heartbeat Trust with thanks from the Parish Council.**

8.3.5 It was **RESOLVED** to approve to ask Community Heartbeat Trust to conduct an annual service on the defibrillator cabinet locks.

**Action: The Clerk to ask Community Heartbeat Trust to conduct an annual service on the defibrillator cabinet locks.**

#### 8.4 Village Events

8.4.1 Members were given an update on plans for the Summer Fair. It was disappointing that the deadline for all grants has been missed by the working party and therefore most of the costs will fall to the Parish Council. It was **RESOLVED** to approve the expenditure totalling £5822 as per the Working Party Business Plan. However, it was suggested that they also look at getting sponsorship from the Co-op, Morrisons and any other local businesses.

#### 8.5 Pavilion Committee

8.5.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 4th June.

8.5.2 Members discussed the opening and closing of the main barrier to Low Field during the Summer holiday. The Clerk will ask the Caretaker to open at 8am and close at 4pm.

**Action: The Clerk to ask the Caretaker to open the main barrier at Low Field at 8am and close at 4pm each day during the Summer school holiday.**

#### 8.6 Allotment Committee

8.6.1 Members noted the contents of the minutes of the Allotment Committee meeting held on 17th June.

8.6.2 Members agreed that the Clerk can write to Highways at Lincolnshire County Council and ask for permission to erect a convex mirror on the verge opposite the allotments site entrance.

8.6.3 Members noted the resignation of Andy Chapman from the Committee.

Councillor Leadenham left the meeting at 9.17pm.

### CORRESPONDENCE (S24/043)

9. 9.1 Members noted all general correspondence circulated for information since the June meeting.
- 9.2 Members noted that the uptake of interest in introducing Hedgehog Highways was disappointing, but the Clerk will send the details to both the school and Pre-school.
- Action: The Clerk to send the details of the Hedgehog Highways to the school and Pre-school.**
- 9.3 Members discussed the idea of having a mural painted on the fence on the Village Green. Councillor Footitt has a contact and will find out more and the Clerk will contact the Art department at Grantham College to see if they would be interested in helping. The owner of the fence is happy for the Parish Council to paint it or plant a hedge in front of it.
- Action: The Clerk to respond to the resident who wrote and also to contact the Art Department at Grantham College as agreed and liaise with Councillor Footitt.**
- 9.4 Members agreed to respond individually to the Right of Way survey run by Lincolnshire County Council.

### 10. SPEEDWATCH (24/044)

- 10.1 6 sites have been identified in the village for speedwatch sessions. Each one will be done twice and then based on the outcome, this will be reduced to three. A meeting will be held on

Monday 22<sup>nd</sup> July at the Reading Room from 6.30pm to 7.30pm for everybody who has attended the Speedwatch training.

**Action: The Clerk to send out an invitation to all who have attended the Speedwatch training.**

- 10.2 A further Speedwatch training session has been arranged for Monday 15<sup>th</sup> July from 7.45pm at Harlaxton Village Hall NG32 1HB. Any resident can attend who is interested in joining the Speedwatch team.

**11. NEIGHBOURHOOD PLAN (24/045)**

- 11.1 Councillor Lees reported that the Consultant has been asked to provide an updated work plan that will be sent to the Clerk so that a further grant application can be submitted.

**12. PARISH COUNCIL SURVEY (24/046)**

- 12.1 Councillor Beswick-Parsons hand delivered over 1000 flyers to residents including The Colleys and Morris Road/Owens Way, as these are relatively new residents. 340 responses have been received to date which is a 30% response rate. He will be completing the data analysis and will eventually provide a report that can be used for several things including the Neighbourhood Plan. A further update will be provided at the next meeting.

**13. RBL UPDATE (24/047)**

- 13.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 13.2 Members received an update on the latest position.
- 13.3 The provision of a new War Memorial on site will be discussed at the September meeting.
- 13.4 The meeting moved back into open session.

**14. REVIEW OF POLICIES (24/048)**

- 14.1 Members reviewed and **RESOLVED** to approve the amended CCTV Policy and the Complaints and Co-option Policies.
- Action: Clerk to put updated copies of the policies on the website.**

**15. NEW WEBSITE (S24/049)**

- 15.1 In the absence of Councillor Marriott this was deferred to the next meeting.

**16. PLANNING (S24/050)**

Councillor McConnell-Good left the meeting at 9.40pm

- 16.1 Application no: S24/0760- no objections.

**17. DATE OF NEXT MEETING (24/051)**

- 17.1 Monday 9<sup>th</sup> September 2024 at 6.45pm at the Reading Room.  
The meeting closed at 9.47pm.

**BARROWBY PARISH COUNCIL FINANCE REPORT JULY 2024**

Members noted the following income in June:

Virgin Money	Interest	495.95
Virgin Money	Virgin Money Cashback	2.19
Private resident	Burial Ground fees	750.00
Private hirer	Hire of Reading Room	108.00
Virgin Money	Interest	137.24
Private resident	Burial Ground fees	510.00
Private hirer	Hire of tables and chairs	20.00
Barrowby Pre School	Pre-School hire	1,173.00
East Midlands Scrabble Club	Hire of Reading Room	30.00
Private hirer	Return deposit	-50.00
InHale	Hire of Reading Room	135.00

Midlands Children's Physio	Hire of Pavilion	350.00
Barrowby Parish Council	Wheelie bin stickers	59.00
Grantham Lifesaving Group	Hire of Reading Room	15.00
Grantham Lifesaving Group	Hire of Reading Room	50.00
East Midlands Scrabble Club	Hire of Reading Room	40.00
Grantham and Kesteven Bridge	Hire of Reading Room	120.00

Members approved the following expenditure in June/July:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Telefonica UK Ltd	Asst Clerk mobile phone	11.31	2.26	13.57
SSE Business Energy	Gas supply	403.65	20.18	423.83
British Telecommunications	Broadband	34.95	6.99	41.94
Amazon	Kitchen equipment	-33.33	-6.66	-39.99
Amazon	Kitchen equipment	-33.33	-6.66	-39.99
Amazon	Stationery	4.15	0.83	4.98
Amazon	Laminating pouches	18.99	3.80	22.79
Mobisystems	PDF Extra subscription	37.99		37.99
SSE Business Energy	Electricity Supply	176.39	8.82	185.21
SSE Business Energy	Gas supply	399.80	19.99	419.79
Clean My Windows	Window cleaning	16.00		16.00
Crimson Kings (Midlands) Ltd	Tree works	55.00	11.00	66.00
Ominar	Cleaning	90.00		90.00
Amazon	Ipad case with keyboard	32.49	6.50	38.99
Hello Print	Printing	26.47	5.29	31.76
Clear Councils	Insurance	3,161.77		3,161.77
Amazon	Dog bowls	15.31	3.06	18.37
Grenke	Rental of ipads	154.92	30.98	185.90
Star Discounts	Blue paper rolls	13.34	2.66	16.00
South Kesteven District Council	Waste collection	108.33		108.33
HP Inc UK Ltd	Printing	3.32	0.67	3.99
Epson Ready Print	Printing	11.07	2.22	13.29
SSE Business Energy	Electricity Supply	279.19	13.96	293.15
Pittam Property Improvements	Erecting signs	70.00	14.00	84.00
Garage Door Company Gra	Repair to shutters	1,220.00	244.00	1,464.00
Amazon	Bin bags for Litter picker	15.82	3.17	18.99
Virgin Money	Bank charges	24.60		24.60
Telefonica UK Ltd	Clerk mobile phone	14.04	2.81	16.85
Greenstripe	Grass cutting	147.00		147.00
P E Hempstead and Sons	Grass cutting	1137.10	227.42	1364.52
Pittam Property Improvements	General maintenance	341.60	68.32	409.92
Ominar	Cleaning	45.00		45.00
Newark and Sherwood Loc	Padlock	97.08	19.42	116.50
B&Q Plc	Padlock	11.12	2.22	13.34
Co-Operative Stores	Refreshments	3.62	0.73	4.35
Asda Stores Ltd	Refreshments	21.77	4.35	26.12
Aldi	Refreshments	106.69	21.34	128.03
HMRC	PAYE/NIC	422.44		422.44
Autela Group Ltd	Payroll services	82.62	16.52	99.14
Salaries	July Salaries	2,346.76		2,346.76
Mileage	Mileage	39.60		39.60