

# BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO  
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Minutes of the Barrowby Parish Council Meeting held on Monday 8<sup>th</sup> January 2024 at the Sports Pavilion, Low Field, Barrowby.

PUBLIC FORUM (6.45pm):

MEETING OPENED: 7.00pm

Hannah Guy and George Wilkinson from Allison Homes gave an update on the planning application recently submitted to SKDC under reference S23/2175 to be discussed at this meeting.

## 1. WELCOME REMARKS (23/104)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Brown, Eaton, Footitt, Lees, Marriott, McConnell-Good, Staunton, Whittington and the Clerk, Mrs Moss.

## 2. APOLOGIES FOR ABSENCE (S23/105)

- 2.1 Councillor Bosworth was absent.

## 3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (23/106)

- 3.1 Declarations of Interest  
None received.
- 3.2 Requests for Dispensation  
No requests for dispensation were made.

## 4. PLANNING S23/2175 (23/107)

- 4.1 The representatives from Allison Homes set out site plans of their proposed development of 175 dwellings at Low Road, Barrowby and answered queries from members. There was also a discussion about the number of social housing properties on site. It is the Parish Council's understanding that it is 30% across the whole development and not per development. All 49 Persimmon Homes are social housing so this should be considered when calculating the final overall figure for all new housing on Low Road.

**Action: Clerk to comment on the application referring to the number of social housing properties.**

Hannah Guy and George Wilkinson left the meeting at 7.30pm.

## 5. APPROVAL OF MINUTES (23/108)

- 5.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 11<sup>th</sup> December as being a true and accurate record. The minutes were signed and dated by the Chairman.

## 6. CLERK'S REPORT (23/109)

- 6.1 Members noted the contents of the Clerk's report.
- 8.8.1 The Clerk has now received photos of the damaged verges on Rectory Lane and Low Road and will send a report on FixmyStreet.

## 7. FINANCE (23/110)

- 7.1 It was **RESOLVED** to approve the December 2023 bank reconciliation.
- 7.2 Members noted the 2023/24 allocated budget and actuals to date.
- 7.3 Members noted income for December 2023 as outlined in the Receipts List.
- 7.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.
- 7.5 It was **RESOLVED** to approve the purchase and fitting of a wall mounted magnetic whiteboard in the Reading Room.

**Action: Clerk to arrange the purchase and fitting of a wall mounted magnetic whiteboard in the Reading Room.**

- 7.6 Members reviewed and **RESOLVED** to approve an increase in the hire charges of the Reading and Sports Pavilion between 1<sup>st</sup> November and 31<sup>st</sup> March each year to £14 per hour for Barrowby residents and £17 per hour for non-Barrowby residents. Regular hirers of four sessions or more will be charged £12 per hour. These increases are to cover the high gas and electric costs during the winter months. The hire charges between 1<sup>st</sup> April and 31<sup>st</sup> October will remain the same. These increases do not affect the Pre-School, Cricket Club or Football Club hire of the Sports Pavilion whose rates are negotiated separately.

**Action: Clerk will advise regular hirers of the new charges from 1<sup>st</sup> November 2024.**

- 7.7 Members noted the recommendation from the Finance Committee and **RESOLVED** to approve the acceptance of the tender from PE Hempstead and Sons for grass cutting around the village.
- 7.8 Members noted the recommendation from the Finance Committee and **RESOLVED** to approve the precept requirement of £63250 in 2024/25. See table at Appendix 1 for more details.

**Action: Clerk to complete and return the precept forms to SKDC.**

## **8. REPORTS (23/111)**

### **8.1 Health and Safety**

- 8.1.1 Members received a verbal report of the results of recent play area checks.

### **8.2 Highways**

- 8.2.1 Councillor Whittington reported that all 4 Parish Councils now have representation and he is waiting for confirmation of a date for a meeting with LCC Highways to discuss plans to reduce the speed limit on the A52 trunk road heading into Grantham.
- 8.2.2 Members discussed traffic management in the village whilst the planned roadworks are in progress.

**Action: Clerk to ask LCC Highways if they have a traffic management plan whilst the roadworks are being conducted on Barrowby Road over the next few months.**

**Action: Clerk to ask Councillor Leadenham when the speedwatch training is being held.**

- 8.2.3 Members discussed the problem with vans and cars parking on the verges and the lighting around the village.

**Action: Clerk to ask LCC Highways to pursue putting of posts on the verges to stop vans and cars parking on them and if they would allow the Parish Council to purchase and erect the posts.**

### **8.3 Play areas**

- 8.3.1 Members received an update on the repairs to the play equipment and noted that these have been completed apart from the varnishing the wooden uprights on the zip wire which can't be done yet due to the weather conditions. The Clerk is meeting Ben Jones from Proludic on Thursday 11<sup>th</sup> January to review the quarterly inspection report by the Assistant Clerk and identify any further repairs or maintenance that need to be done.
- The Recreation Working Group have put together a poster to encourage residents to join the group. Councillor Beswick-Parsons will investigate costs of printing A5 leaflets to be delivered with the Village Newsletter.

**Action: Councillor Beswick-Parsons will investigate costs of printing 1000 A5 leaflets to be delivered with the Village Newsletter.**

### **8.4 Pavilion Committee**

- 8.4.1 Members noted the contents of an email from the RSPCA and the response from the Football Club regarding the new nets that have been installed at Low Field.

## **9. PLANNING (23/112)**

- 9.1 S23/2278 – No comments.

## **10. CORRESPONDENCE (23/113)**

- 10.1 Members noted all general correspondence circulated for information since the December meeting.
- 10.2 Members discussed the complaint received from a resident regarding the green fence bordering the Village Green and asked the Clerk to reply.

**Action: Clerk to reply to resident regarding the green fence bordering the Village Green.**

**11. NEIGHBOURHOOD PLAN (23/114)**

- 11.1 The Clerk confirmed that the grant application was successful and that the funds had been received. A meeting will soon be held with the Planning Consultant to progress the Plan.

**12. PARISH COUNCIL SURVEY (23/115)**

- 12.1 Members discussed the types of questions and the subjects to be covered by the survey. Councillors Beswick-Parsons and Marriott will work on questions to feed into the Neighbourhood Plan consultation in March 2024.

**Action: A draft questionnaire will be available for review at the next Parish Council meeting.**

**13. RBL UPDATE (23/116)**

- 13.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 13.2 Members received an update on the latest position.
- 13.3 The meeting moved back into open session.

**14. ANNUAL PARISH MEETING (23/117)**

- 14.1 It was agreed that the Annual Parish Meeting will be held at 7pm on Thursday 23<sup>rd</sup> May at the Sports Pavilion.

**15. MEMORIAL HALL (23/118)**

- 15.1 It was **RESOLVED** to approve to send a letter of support to SKDC for the Memorial Hall application for a grant to renovate the kitchen.

**Action: The Clerk to send a letter of support to SKDC for the application for a grant to improve the Memorial Hall kitchen.**

**16. POSTAL SERVICES (23/119)**

- 16.1 Members discussed the lack of postal services in the village.

**Action: The Clerk to ask the Post Office if they have a leaflet on their collection from home service.**

**Action: The Clerk to ask the Allington Parish Clerk about the mobile post office held in their Village Hall.**

**Action: The Clerk to ask the Post Office when the missing post box on Westry Corner will be put back in place.**

**17. DATA MIGRATION AND NEW WEBSITE (23/120)**

- 17.1 Members noted that the data migration took place over the last 2 and a half days and all members have received details of the new Parish Council email addresses and instructions on how to add it to their IT equipment. It was **RESOLVED** to approve to start setting up the new website alongside the existing one. Councillor Marriott will lead this.

**18. DATE OF NEXT MEETING (23/121)**

- 18.1 Monday 12<sup>th</sup> February 2024 at 6.45pm at the Reading Room.

The meeting closed at 9.20pm.

**APPENDIX 1**

Forecast cash at bank on 31 <sup>st</sup> March 2024	<b>£68574</b>
Receipts Budget 2024/25	£49610
Precept	£63250
<b>Sub-total</b>	<b>£181434</b>
(less) Payments Budget	£110919
Forecast cash at bank on 31 <sup>st</sup> March 2025	<b>£70515</b>

## BARROWBY PARISH COUNCIL FINANCE REPORT JANUARY 2024

Members noted the following income in December:

Private hirer	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	24.00
Virgin Money	Virgin Money Cashback	0.41
Private hirer	Hire of Reading Room	45.00
Private hirer	Return deposit	-50.00
Private hirer	Hire of Reading Room	50.00
Private hirer	Return deposit	-50.00
Barrowby Pre School	Pre-School hire	1,518.00
Paypal	Paypal	0.01
Lincolnshire County Council	Grass cutting	726.98
InHale	Hire of Reading Room	240.00
K Warner Gym Club	Hire of Pavilion	60.00
Belvoir Tri Club	Hire of Pavilion	20.00
South Kesteven District Council	Grant	463.32
Snowden	Hire of Reading Room	15.00
Grantham and Kesteven Bridge	Hire of Reading Room	100.00
Private hirer	Hire of Reading Room	50.00
Mr Bridge Club	Hire of Reading Room	180.00

Members approved the following expenditure in December/January:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
SSE Business Energy	Electricity Supply	23.54	1.18	24.72
Telefonica UK Ltd	Asst Clerk mobile phone	10.79	2.16	12.95
British Telecommunications P	Broadband	36.95	7.39	44.34
South Kesteven District Council	Car Parking	1.20		1.20
SSE Business Energy	Electricity Supply	174.83	8.74	183.57
Pittam Property Improvements	Maintenance	1,019.00	203.80	1,222.80
SSE Business Energy	Gas supply	126.32	6.32	132.64
SSE Business Energy	Gas supply	117.84	5.89	123.73
SSE Business Energy	Electricity Supply	104.44	5.22	109.66
Lockshaw	Lock repairs	175.00		175.00
NALC	Training	16.00		16.00
HP Inc UK Ltd	Printing	4.99	1.00	5.99
South Kesteven District Council	Waste collection	108.33		108.33
Epson Ready Print	Printing	8.32	1.67	9.99
SSE Business Energy	Electricity Supply	353.47	70.69	424.16
Clean My Windows	Window cleaning	16.00		16.00
Virgin Money	Bank charges	25.99		25.99
Telefonica UK Ltd	Clerk mobile phone	11.00	2.20	13.20
Open Plan Consultants Ltd	Consultancy	1,800.00	360.00	2,160.00
Starboard Systems Limited	Annual fees	468.00	93.60	561.60
Autela Group Ltd	Payroll services	58.52	11.70	70.22
HMRC	PAYE/NIC	1,693.04		1,693.04
Ominar	Cleaning	124.00		124.00
Mileage	Mileage	43.65		43.65
Salaries	January Salaries	2,423.80		2,423.80