

BARROWBY PARISH COUNCIL

Mrs J Moss, Clerk and RFO
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Minutes of the Barrowby Parish Council Meeting held on Monday 14TH October 2024 at the Reading Room, Church Street, Barrowby.

PUBLIC FORUM (6.45pm): There were no members of the public present.

MEETING OPENED: 7.01pm

1. WELCOME REMARKS (24/068)

- 1.1 Councillor Eaton welcomed members to the meeting and thanked them for their attendance. Those in attendance: Councillors Beswick-Parsons, Bosworth, Brown, Eaton, Footitt, Lees (from 7.35pm), McConnell-Good, Staunton, Whittington and the Clerk, Mrs Moss.

2. CO-OPTION OF NEW COUNCILLOR (24/069)

- 2.1 Mr Joseph did not attend and did not send any apologies.
2.2 Members noted the resignation of Andy Marriott and it was **RESOLVED** to approve to fill the vacancy by co-option.
Action: The Clerk to advertise the two Councillor vacancies for filling by co-option.

3. APOLOGIES FOR ABSENCE (24/070)

- 3.1 Apologies were received and accepted from District Councillor Leadenham. Councillor Lees joined the meeting at 7.35pm.

4. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (24/071)

- 4.1 Declarations of Interest
None received.
4.2 Requests for Dispensation
No requests for dispensation were made.

5. APPROVAL OF MINUTES (24/072)

- 5.1 It was **RESOLVED** to approve the minutes of the Parish Council meeting on 9th September as being a true and accurate record subject to a minor addition. There was one abstention. The minutes were signed and dated by the Chairman.

6. CLERK'S REPORT (24/073)

- 6.1 Members noted the contents of the Clerk's report.
8.2.2 Action (July): Councillor Lees and Eaton will place rocks on verge on Rectory Lane to stop vans from parking there and destroying the grass. Carry forward as no action taken.
7.7 Action (July): Councillor Lees will talk to Dave Swatton about fabricating the metal basket and will present a design and costs at the September meeting. Carry forward as no action taken.
8.2.2 Action (July): The Recreation Working Party will look at what play and adult gym equipment would be needed and then send to the Clerk to reply to SKDC email. The Clerk has now received a report on adult play equipment and will forward on to SKDC Planning Officer.
11.3 (September): Councillors Brown and Lees have not yet been contacted by Mr Parker to meet up to identify trees at the Burial Ground that are at risk of ash die back. The Clerk will follow up.

7. PLANNING (24/074)

- 7.1 Application S24/1142 – The Parish Council would have concerns if the junction improvements were delayed because the requirement to provide a safe pedestrian and cycle route in and out of Barrowby is a primary concern.
- 7.2 Application S24/1143 – Same comments as above.

8. FINANCE (24/075)

- 8.1 It was **RESOLVED** to approve the September 2024 bank reconciliations.
- 8.2 Members noted the summary of receipts, precept, expenditure and surplus/deficit figures.
- 8.3 Members noted income for September 2024 as outlined in the Receipts list.
- 8.4 It was **RESOLVED** to approve expenditure as outlined in the Payments List.
- 8.5 It was **RESOLVED** to approve the purchase of a new laptop for the Assistant Clerk at a cost of £332.50 plus £127.50 setting up costs.
Action: The Clerk to arrange the purchase and setting up of a new laptop for the Assistant Clerk.
- 8.6 Members noted the contents of the external audit report.
- 8.7 It was **RESOLVED** to approve the purchase of 800 dog poo dispenser bags for £25.15 for use at Low Field on a trial basis.
Action: The Clerk to purchase the dog poo bags and install them in two dispensers at Low Field.
- 8.8 To resolve to approve the purchase of 4 x Christmas trees for maximum £160 but Councillor Lees will visit the local farm to look at the trees first and report back at the next meeting.
Action: Councillor Lees will visit the local farm and look at the trees for sale and report back at the next meeting.

9. REPORTS (24/076)

- 9.1 **Health and Safety**
9.1.1 Members received a verbal report of the results of recent play area checks.
- 9.2 **Play areas**
9.2.1. Members noted the contents of the quarterly play inspection report conducted by the Assistant Clerk and it was reported that the Clerk met with Ben Jones from Proludic. A quote for replacing the matting under the zip wire has now been received and will be on the next Agenda for discussion.
9.2.2 It was noted that the Art Department at Priory Ruskin is keen to help paint a mural on the fence on the Village Green.
Action: Councillor Eaton will talk to the owner of the fence about painting a mural.
- 9.3 **Community Areas**
9.3.1 The Recreation Working Party met on 18th September and a report was issued. It was decided not to set this group up as a Committee. A grant application for £6500 from Making Spaces for Nature will be drafted and will be added to the next Agenda for approval.
9.3.2 It was noted that the Clerk has checked all the grit bins and can report that none of them need filling or topping up.
- 9.4 **Village Events**
9.4.1 Members received formal feedback following the Village Summer Fete. The finance report will be submitted at a future meeting when it has been finalised.
Action: Clerk to send a letter of thanks to the Events Team and the volunteers who helped make the event a success despite the weather.
9.4.2 It was noted that VE Day 80 will be celebrated on 8th May 2025. It was agreed that as the Annual Village Summer Fete will take place on 3rd/4th May next year the Parish Council will not hold a separate event for VE Day 80. However, the Church may wish to hold a service which the Parish Council will support.
Action: Councillor Whittington will ask the Church if they would like to hold a service to celebrate VE Day 80 which the Parish Council will support.

9.5 **Pavilion Committee**

9.5.1 Members noted the contents of the minutes of the Pavilion Committee meeting held on 24th September 2024.

9.6 **Allotment Committee**

9.6.1 Members noted the contents of the Allotment Committee meeting held on 16th September 2024.

CORRESPONDENCE (S24/077)

10. 10.1 Members noted all general correspondence circulated for information since the September meeting.
- 10.2 Members discussed the contents of an email received regarding the fencing of the play equipment at the Village Green. The Clerk reported that the Village Green is a registered Village Green and there are laws restricting the erection of a fence on any part of the green. Other options will be considered when looking at new play areas in the future.
- Action: The Clerk to respond to the resident regarding the legal restrictions that are in place on the Village Green and the plans to erect a low fence on the Casthorpe Road side.**

PARISH COUNCILLOR'S ALLOWANCE (S24/078)

11. 11.1 Members noted the contents of the Clerk's report on Councillor's Allowances and will consider adding £1000 in next year's budget to pay for a report by an independent remuneration panel to determine if an allowance can be paid and how much.

12. RBL UPDATE (24/079)

- 12.1 It was **RESOLVED** to approve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 12.2 Members received an update on the latest position following a meeting held with representatives of the national RBL.
- Action: Councillor Lees will contact the Crown Estate to clarify the process for claiming land under their control.**
- Action: Councillor Eaton will contact SKDC to ask if there are any restrictions on the land.**
- 12.3 The meeting moved back into open session.

13. APPOINTMENT OF NEW CLERK (S24/080)

- 13.1 Members noted that the process to appoint a new Clerk is ongoing and will be finalised shortly.

14. REVIEW OF POLICIES (24/081)

- 14.1 Members reviewed and **RESOLVED** to approve the Media and Publication Policies.
- Action: Clerk to put an updated copy of the policies on the website.**

15. DATE OF NEXT MEETING (24/082)

- 15.1 Monday 11th November 2024 at 6.45pm at the Reading Room.

The meeting closed at 8.56pm.

BARROWBY PARISH COUNCIL FINANCE REPORT OCTOBER 2024

Members noted the following income in September:

Virgin Money	Interest	137.97
Virgin Money	Virgin Money Cashback	0.39
Private resident	Burial Ground fees	185.00
Mr Bridge Club	Hire of Reading Room	305.00
Price and Sons	Burial Ground fees	750.00
South Kesteven District Council	Hire of Reading Room	400.00
Virgin Money	Interest	138.35
Midlands Children's Physio	Hire of Pavilion	1,120.00

Private hirer	Hire of Reading Room	50.00
Private hirer	Hire of Reading Room	-50.00
Private hirer	Hire of Reading Room	56.00
Snowden	Hire of Reading Room	45.00
Grantham and Kesteven Bridge Club	Hire of Reading Room	115.00
Barrowby Pre School	Pre-School hire	1,311.00
South Kesteven District Council	Grant	10,000.00

Members approved the following expenditure in September/October:

<u>Supplier</u>	<u>Description</u>	<u>Net (£)</u>	<u>VAT (£)</u>	<u>Gross (£)</u>
Post Office Ltd	Postage	3.05		3.05
SSE Business Energy	Gas supply	138.57	6.93	145.50
Telefonica UK Ltd	Asst Clerk mobile phone	10.00	2.00	12.00
British Telecommunications	Broadband	34.95	6.99	41.94
Grenke	Rental of ipads	154.92	30.98	185.90
Clean My Windows	Window cleaning	16.00		16.00
Sainsburys	Grass seed	2.50	0.50	3.00
Wickes	Spray paint	19.97	3.99	23.96
Post Office Ltd	Postage	16.20		16.20
Mileage	Mileage	72.90		72.90
Amazon	Ink cartridges	18.07	3.62	21.69
South Kesteven District Council	Waste collection	140.80		140.80
Cloudy Group Ltd	IT Support	229.50	45.90	275.40
SSE Business Energy	Gas supply	90.93	4.55	95.48
SSE Business Energy	Electricity Supply	177.38	8.87	186.25
Jason Lupton	Entertainment	200.00		200.00
Claire Dring	Asst Clerk printing	6.00		6.00
Ian Smith Electrical	Fire Alarm test	105.00	21.00	126.00
PKF Littlejohn LLP	Audit	420.00	84.00	504.00
Epson Ready Print	Printing	8.32	1.67	9.99
South Kesteven District Council	Waste collection	117.00		117.00
SSE Business Energy	Electricity Supply	257.45	12.87	270.32
Virgin Money	Bank charges	21.10		21.10
Telefonica UK Ltd	Clerk mobile phone	11.96	2.39	14.35
Clean My Windows	Window cleaning	16.00		16.00
P E Hempstead and Sons	Grass cutting	906.00	181.20	1087.20
Greenstripe	Grass cutting specialised	245.00		245.00
UK Garage Doors Ltd	Safety service inspection of shutters	450.00	90.00	540.00
Cloudy Group Ltd	IT Data Migration	247.50	49.50	297.00
Cloudy Group Ltd	IT Support	35.37	7.07	42.44
Cloudy Group Ltd	IT Support	171.60	34.32	205.92
Ominar	Cleaning	198.00		198.00
Lockshaw	Repairs	75.00		75.00
M&M Grantham Services Lt	Survey	175.00	35.00	210.00
HMRC	PAYE/NIC	422.64		422.64
Monthly Salaries	October Salaries	2,346.96		2,346.96
Mileage	Mileage	43.65		43.65