

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
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Dear Councillor

I hereby give you notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 10th June at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:



Clerk to the Council.

Date: Wednesday 5th June 2024

1. WELCOME REMARKS BY THE CHAIRMAN

2. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN

3. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

- 3.1 To receive declarations of Members' interests in relation to agenda items.
- 3.2 To consider requests for dispensations from Members.

4. APPROVAL OF MINUTES

- 4.1 To resolve to accept the Clerk's minutes of the Parish Council Meeting held on 15th May 2024.

5. CLERK'S REPORT

- 5.1 To note and receive updates on the contents of the Clerk's Report.

6. FINANCE

- 6.1 To resolve to approve the June 2024 bank reconciliation.
- 6.2 To note the 2024/25 summary of receipts, precept, expenditure and surplus/deficit figure.
- 6.3 To note income for May 2024 as outlined in the Receipts List.
- 6.4 To resolve to approve expenditure as outlined in the Payments List.
- 6.5 To resolve to approve the purchase or lease of a laptop, purchase of a printer and a Microsoft 365 licence for the new RFO role.
- 6.6 To resolve to approve a budget for the Volunteers Flower Group.
- 6.7 To note the cost of new ipads for Councillors:
 - £154.92 for 36 months with option to purchase for £1 at the end of the term.
 - £1375.00 for initial set up and configuration.
 - £24.20 per month for ongoing Device Management.
 - £1008.24 (estimate) for cases/keyboard.

7. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- 7.1 To receive the Annual Internal Auditor's Report 2023/24.
- 7.2 To consider the recommendations or matters arising from the Internal Auditor's narrative report.
- 7.3 To complete and sign the Annual Governance Statement 2023/24.
- 7.4 To receive and sign the Accounting Statements 2023/24.
- 7.5 To receive and consider the bank reconciliation 2023/24.
- 7.6 To receive and consider the explanation of variances.

7.7 To agree the dates for the period of public rights.

8. REPORTS

8.1 Health & Safety

8.1.1 To receive a verbal report of the results of recent play area checks.

8.2 Highways

8.2.1 To receive an update on the Slow Down for Horses sign that was to be erected on a post on the Village Green.

8.2.2 To receive an update on the placing of white boulders on the verge on Rectory Lane to stop cars and vans driving onto and parking on the grass.

8.3 Play areas

8.3.1. To note that Proludic have completed all the planned repairs on the Village Green and Adamstiles.

8.3.2 To note the contents of the quarterly play area inspection report and agree next steps for suggestions made for improvements.

8.3.3 To resolve to approve the renewal of the Play Inspection Company outdoor annual inspection of our play areas at a cost of £252.00

8.4 Community Areas

8.4.1. To receive a report from the Recreation working party.

8.5 Village events

8.5.1 To note the contents of the Village events working party business plan and approve that the Parish Council can look for grants to support the future events.

9. CORRESPONDENCE

9.1 To note all general correspondence circulated for information since the May meeting.

9.2 To note the introduction of a Hedgehog Highway project and decide if the Council would like to take part.

9.3 To note the disappointing response from Royal Mail that the postbox at Westry Corner will not be replaced. To recommend that a short news item be put in the Village Newsletter updating residents.

10. SPEEDWATCH

10.1 To agree a date when to hold a Speedwatch session and the sites to cover.

11. NEIGHBOURHOOD PLAN

11.1 To receive an update from the working party.

12. PARISH COUNCIL SURVEY

12.1 To receive an update on the Parish Council survey.

13. RBL UPDATE

13.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.

13.2 To receive an update.

13.3 To receive a report on the outline planning permission application submitted by the Parish Council.

13.4 To move back into open session.

14. REVIEW OF POLICIES

14.1 To review and resolve to approve the CCTV and Communications Policies.

15. DATE OF NEXT MEETING

15.1 Parish Council meeting on Monday 8th July 2024 at 6.45pm at the Reading Room.