

BARROWBY PARISH COUNCIL

Mrs J Moss, 14 Riverside Walk, Bottesford, NG13 0AT
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Dear Councillor

I hereby give you notice that the Parish Council meeting of Barrowby Parish Council will be held at the **READING ROOM**, Church Street, Barrowby on **Monday 11th November at 7.00pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a public forum commencing at 6.45pm, for which Councillors are asked to be present. Members of the public may ask questions or make short statements to the Council, and District and County Councillors and the Police may also make reports. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.

Signed:

JMoss

Clerk to the Council.

Date: Wednesday 6th November 2024

1. WELCOME REMARKS BY THE CHAIRMAN

2. CO-OPTION OF NEW COUNCILLOR

2.1 To resolve to co-opt David Joseph as a Parish Councillor.

3. APOLOGIES: TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS GIVEN

4. TO RECEIVE DECLARATIONS OF PECUNIARY INTEREST IN ACCORDANCE WITH THE LOCALISM ACT 2011

4.1 To receive declarations of Members' interests in relation to agenda items.

4.2 To consider requests for dispensations from Members.

5. APPROVAL OF MINUTES

5.1 To resolve to accept the Clerk's minutes of the Parish Council Meeting held on 14th October 2024.

5.2 To resolve to approve the Clerk's minutes of the Parish Council Extraordinary Meeting held on 24th October 2024.

6. CLERK'S REPORT

6.1 To note and receive updates on the contents of the Clerk's Report.

7. SPEEDWATCH

7.1 To receive an update on Speedwatch sessions conducted recently.

8. FINANCE

8.1 To resolve to approve the October 2024 bank reconciliations.

8.2 To note the 2024/25 summary of receipts, precept, expenditure and surplus/deficit figure.

8.3 To note income for October 2024 as outlined in the Receipts Lists.

8.4 To resolve to approve expenditure as outlined in the Payments List.

8.5 To resolve to approve the cost of £1560 to repair the raised flower beds around the village as per quote received.

8.6 To discuss and resolve to approve the purchase of 2 solar powered speed indicator display units.

8.7 To resolve to approve the payment of £65 to cut back the hedgerow between Low Field and Mill Lane as per quote received.

8.8 To discuss the repairs to the matting under the zip wire at the play area on the Village Green and the options available. Resolve to approve the preferred option.

8.9 To resolve to approve the payment of £200 under Section 137 towards the annual children's Christmas

- Party. This will pay for the film licence, craft session, and small gift for each child attending.
- 8.10 To note that the Finance Committee have adopted the new Financial Regulations.
- 8.11 To note that the pay rates for staff have been agreed at national level and will be adjusted in November's pay, including back pay from 1st April 2024.
- 8.12 To resolve to approve the internal audit services provided by LALC in 2025/26.
- 8.13 To discuss the email received from Utility Aid about renewing the electricity and gas contracts starting in October 2025 and resolve to approve the response.

9. REPORTS

9.1 Health & Safety

- 9.1.1 To receive a verbal report of the results of recent play area checks.

9.2 Play areas

- 9.2.1. To note the response from Planning at SKDC regarding the use of Section 106 funds to provide adult gym equipment and discuss next steps.

9.3 Community Areas

- 9.3.1. To receive a report from the Recreation and Green Space group and discuss the contents of the Make Space for Nature Biodiversity Scheme Proposal and agree next steps.

9.4 Village events

- 9.4.1 To note that we have reserved a yew tree along the Church path that can be decorated for Christmas.

9.5 Pavilion Committee

- 9.5.1 To note the contents of the minutes of the Pavilion Committee meeting held on 4th November.
- 9.5.2 To resolve to approve the contents of the new agreement between the Parish Council and the Cricket Club for the use of Low Field and the Sports Pavilion.
- 9.5.3 To resolve to approve the contents of the new agreement between the Parish Council and the Football Club for the use of Low Field and the Sports Pavilion.

9.6 Staffing Committee

- 9.6.1 To note the contents of the minutes of the Staffing Committee meeting held on 21st October.

10. CORRESPONDENCE

- 10.1 To note all general correspondence circulated for information since the October meeting.
- 10.2 To agree who will attend the Parish Council, Neighbourhood Plan and Local Stakeholder workshops being held by SKDC on 21st November.

11. NEIGHBOURHOOD PLAN

- 11.1 To receive an update on the Neighbourhood Plan and to note that the balance of the grant £3600 must be spent before 31st March 2025 otherwise it will have to be returned to Locality and a new grant application would have to be submitted for 2025/26.

12. RBL UPDATE

- 12.1 To resolve to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed.
- 12.2 To receive an update.
- 12.3 To move back into public session.

13. APPOINTMENT OF NEW CLERK

- 13.1 To note that Jadene Bale has been appointed as the new Clerk from 2nd December. The current Clerk Julie Moss will continue as the Responsible Finance Officer (RFO) dealing with the Parish Council finances and the Reading Room bookings.

14. REVIEW OF POLICIES

- 14.1 To review and resolve to approve the Section 137 and Training Policies.
- 14.2 To note that the Staffing Committee has approved the new Preventing Sexual Harassment Policy.

15. VILLAGE MAP AND LOGO

- 15.2 To receive an update on the production of a village map and logo.

16. MEMBERS OF COMMITTEES

- 16.1 To resolve to approve to appoint new members of the Staffing Committee (2), Allotment Committee and Finance Committee to fill current vacancies.

17. DATE OF NEXT MEETING

- 17.1 Monday 9th December 2024 at 6.45pm at the Reading Room.