



Barrowby Parish Council

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Staffing Committee Minutes: 26th June 2026

**Minutes of the Barrowby Parish Council Staffing Committee Meeting held on Friday 26th June 2026
at the Pavilion, Low Road, Barrowby at 10am**

In attendance:

Officer in attendance:

Claire Vink (Parish Clerk)

PUBLIC FORUM: No members of the public were present. Meeting started 10.07am

1. ELECTION OF CHAIR (26/001)

Cllr Jo Footit was unanimously elected as Chair

2. WELCOME REMARKS (26/002)

The Chair welcomed members to the meeting.

3. APOLOGIES FOR ABSENCE & REASONS GIVEN (26/003)

No apologies received. Cllr Cupit was absent.

**4. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN
ACCORDANCE WITH THE LOCALISM ACT 2011 (26/004)**

None received

5. APPROVAL OF MINUTES (26/005)

It was **RESOLVED to approve** the minutes of the Staffing Committee meeting held on 13th March 2026.

6. STAFFING MATTERS (26/006)

- a) It was resolved to move into closed session in accordance with the Public Bodies Act 1960, due to the confidential nature of matters to be discussed. 10.10am
- b) A verbal update on staff appraisals was received.
- c) A review of staffing pay scale points was completed. It was **RESOLVED** to make a recommendation to Full Council for consideration in confidential session **ACTION: Clerk to take recommendations to full council.**
- d) A verbal update on the Handyperson was received. **ACTION: Cllr Lees to speak with D. Pearce**
- e) It was resolved to return to open session 11.07am.

7. CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS (26/007)

Review of policies and procedures.

8. DATE OF NEXT MEETING (26/008) Provisionally set for 4th December

Meeting closed 11.10am