

BARROWBY PARISH COUNCIL

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MINUTES OF THE BARROWBY BUILDING AND ASSETS (B&A) COMMITTEE MEETING HELD ON MONDAY 30TH MARCH AT THE SPORTS PAVILION

PUBLIC FORUM (7.30pm): No members of the public attended the Public Forum.

MEETING OPENED: 7.30pm

1. WELCOME REMARKS BY THE CHAIRMAN (25/019)

1.1. Cllr Tim Lees (TL) opened the meeting and welcomed Committee members. Those in attendance: Cllr Hugh Staunton (HS), Cllr Michael Brown (MB), Cllr Paul Brown (PB), Cllr Anna McConnell-Good (AG), Cllr Nigel Eaton (NE), Cllr Jean-Pierre Durand (JP), Parish Clerk (PC) – Dr Claire Vink and Assistant Clerk (AC), Mrs Claire Dring.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN (25/020)

2.1. All attended.

3. TO RECEIVE DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION IN ACCORDANCE WITH THE LOCALISM ACT 2011 (25/021)

3.1. None received.

4. APPROVAL OF MINUTES (25/022)

4.1. Minutes of the Committee meeting held on 19th January 2026 were agreed by those who attended, to be a true and accurate record.

5. ASSISTANT CLERKS REPORT (25/023)

5.1. The contents of the Assistant Clerk's Report with regards to actions from previous minutes were noted.

6. REPORTS FROM SUB COMMITTEES (25/024)

6.1. Report from the RAGS group: The Rags group have made progress with two important village projects this month, gratefully assisted by residents and volunteers:

- Supported by the Barrowby Open-Door grant, Lincs CC (Highways) and Grafton Nurseries, ten street trees were planted on 29th March.
- Supported by Boothby Wildlands (guards and stakes) and Crimson Kings (mulch) the Community Orchard was planted on the 29th of March. All the timber used for the fencing came from Pancake Hill woodland management CIC and was milled locally in Bottesford.
- It is planned to formally 'open' the Orchard at the Annual Parish Meeting on May 13th.

6.2. The Flower Group report will be provided at the next meeting.

7. BUILDING AND ASSETS MATTERS ARISING (25/025)

7.1. Pavilion:

7.1.1. Hot water system upgrade – The committee unanimously resolved to approve the hot water system quote (Mussons) to upgrade and optimise the hot water system.

7.1.2. Pre-school – unfortunately the pre-school will close on 31st March. This has presented the Committee with options to upgrade the Pavilion:

- **Action: AC/PC** to source Professional guidance and architectural input to review options, including engagement with Taylor Wimpey who have offered local Community support.
- Discussions with the Football Club and Cricket Club to confirm their requirements will be held at the Pavilion user group meeting on the 27th April.

7.1.3. CCTV – In the previous meeting, the committee approved the purchase of additional CCTV cameras and replace broken ones. **Action: AC** to follow up scheduling date with the contractor.

7.2. Low fields:

7.2.1. Septic tank – Committee agreed to continue with investigations to connect the sewerage to the main village network. **Action: AC and TL** to arrange meeting to progress application.

7.2.2. Drainage issues at the entrance to Low fields from Mill Row – a quote is pending to help resolve the issue. **Action: PC** to source a second quote. **Action: JP** To investigate landowners' responsibility on run-off from adjacent farming land, causing drainage issues on Low field, particularly in front of the Pavilion.

7.2.3. Groundworks treatment is currently being undertaken on the cricket and outer fields.

7.2.4. Gravel - **Action: Cllr Lees** to arrange purchase of additional batch of gravel to replenish footpath as required.

7.2.5. Bins – the purchase of 3x black bins and 3 x dog poo bins has been agreed; we are currently waiting for delivery and installation.

7.2.6. Dog waste bags – The committee unanimously agreed to leave the bag dispenser in the lower car park empty, and review usage and replenishment requirements.

7.2.7. Litter – **Action: AC** to engage with Coop about the litter issue on Low fields, exacerbated since the coop has opened.

7.3. Reading Room:

7.3.1. Maintenance priorities - The Committee agreed to prioritise the damp issue from water ingress in the kitchen, to fix the outside clock, upgrade the toilets and replace the flooring. The plan is to develop a scope of work and investigate funding opportunities. **Action: AC/PC** – to source quotes to fix the clock, upgrade the toilets and replace the flooring. **Action: JP** to arrange a contact to investigate water ingress in the kitchen door.

7.3.2. Noise dampening: **Action: TL** – to implement a noise reduction experiment.

7.3.3. Lighting in storage room. **Action: AC** to source a quote to improve lighting in the storage room.

7.4. Trees:

7.4.1. The committee unanimously resolved to approve the quote from Crimson Kings to carry out the recommended work from the tree survey.

7.5. Pony Paddock:

7.5.1. The committee unanimously resolved to approve cutting the pony paddock in April and August, and to review if an additional cut in June is required. A visual wildlife check will be completed before cutting.

7.5.2. Access to the pony paddock is not owned by the Parish Council and is problematic when maintenance work needs carrying out. The Developer owns the 'Ransom strip'. **Action: AC/PC** to obtain a valuation to purchase the access strip, with a view to discussing purchase in the next meeting.

7.6. Defibrillators:

7.6.1. A quote has been requested to move the High Rd Defib to the Colley's site. New battery and pads have been ordered for the Reading room defib, and it has been marked out of order.

7.7. Play Parks:

7.7.1. The spider has been removed in the main play park, and the area taped and secured to allow the ground to settle.

7.7.2. It was resolved to approve the quote for cleaning the Village Green Park this year only. (alternative year cleaning for Adam Styles and the Green) **Action: AC** to schedule work in with contractor.

7.7.3. **Action: AC** to secure a quote for age restriction signage on the zip-wire and 4-seater round-a-bout.

7.8. Other:

7.8.1. **Coach House:** The coach House has been mainly cleared and items stored in Pavilion. **Action: TL and PB** to arrange to take unwanted items to recycle centre.

7.8.2. A Pavilion user group meeting has been arranged for 27 April.

7.9. Pavilion hiring:

7.9.1. Hiring enquiries have been received and will be dealt with on a case-by-case basis until decisions have been made around the Pavilion's long-term hiring capabilities.

8. FINANCES: (25/026)

The budget is being managed and tracked and finances have been noted. **Action: AC** to circulate to the committee the end of year accounts summary first week in April.

9. CAPTURE OF FUTURE ISSUES FOR DISCUSSION / AGENDA ITEMS: (25/027)

- Cell phone tower
- Hiring
- Advertising
- Height restriction barrier

10. MEETINGS IN 2026: (25/018) May 18th, 2026.